

Township of Toms River Parking Authority

Meeting Minutes

Regular Meeting
November 30, 2023

Call to order

The regular meeting of the Toms River Township Parking Authority was called to order at 4:45 p.m. by Chairman Tariq Siddiqui, who also led those present in the flag salute.

Open Public Meetings Act Statement

This meeting is called in accordance with the Open Public Meetings Act of the State of New Jersey. Notice of the meeting was published in the Asbury Park Press. Notice was also posted on the bulletin board at Town Hall and placed on file with the Township Clerk for public review.

Roll call

Executive Director Pam Piner conducted a roll call as follows:

Chairman Tariq Siddiqui	Present
Vice Chairman Bill Beining	Present
Secretary Norvella Lightbody	Absent (Arrive 5:00)
Treasurer Brenda Tutela	Present
Commissioner Moshe Kupferstein	Absent
Commissioner Mike Maulshagen	Present

Additional Attendees are as follows:

Executive Director Pam Piner
Legal Counsel Joe Coronato, Jr.

Public Guests:

None

Approval of Minutes

Motion to approve the minutes from the September 2023 meeting: Secretary Norvella Lightbody

2nd Motion: Treasurer Brenda Tutela

Abstention: Vice Chairman Bill Beining

All in Favor

Motion to approve the minutes from the October 2023 meeting: Vice Chairman Bill Beining

2nd Motion: Commissioner Mike Maulshagen

All in Favor

Approval of the November 2023 Bill List for the Parking Authority

Seventeen (17) checks totaling \$31,072.31 and Seventeen (17) electronic payments totaling \$54,559.57 and Two (2) checks from the NJT Trust Account totaling \$62,135.47.

Motion to accept bill list for the Parking Authority: Treasurer Brenda Tutela

2nd Motion: Vice Chairman Bill Beining

All in Favor

Roll Call:

Treasurer Brenda Tutela	Yes
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Vice Chairman Bill Beining	Yes
Secretary Norvella Lightbody	Absent
Commissioner Michael Maulshagen	Yes
Commissioner Moshe Kupferstein	Absent
Chairman Tariq Siddiqui	Yes

Approval of the November 2023 Bill List for the Park and Ride

Nine (9) checks totaling \$15,133.74

Motion to accept bill list for the Park and Ride: Vice Chairman Bill Beining

2nd Motion: Commissioner Michael Maulshagen

All in Favor

Roll Call Vote:

Vice Chairman Bill Beining	Yes
Commissioner Michael Maulshagen	Yes
Secretary Norvella Lightbody	Absent
Treasurer Brenda Tutela	Yes
Commissioner Moshe Kupferstein	Absent
Chairman Tariq Siddiqui	Yes

Financial Overview

- The Parking Authority had YTD revenue as of October 2023 of \$492,117. This is \$14,765 higher than the previous year. Total YTD expenses were \$392,439. An increase of \$16,267 compared to the previous year. This increase is a result of converting the street meters from 3G modems to 4G modems and unexpected repairs to the vehicles. Net YTD revenue was \$99,778. A decrease of \$1,402 compared to 2022.
- The Park and Ride had YTD revenue as of October 2023 of \$175,630. An increase of \$31,481 compared to 2022. YTD expenses were \$166,847. A reduction of \$30,204 compared to 2022. YTD net revenue was \$8,784 an increase of \$61,685 compared to 2022.

Unfinished Business

- **NJ/DOT Agreement:** No update
- **Smart Cars:** The Smart Cars are active on Municibid with the auction ending on Decemeber 15th. The current bids are \$2,350 and \$1,050.
- **2022 Audit:** The audit is nearing completion with the exception of a few outstanding items that still need to be provided to Holman. This is expected to be completed within the next week.
- **Street and Conversion Ticket Funds:** It was discovered that a report for paid tickets for just the Parking Authority is available through the PATS support desk. Pam Piner requested that this report be made available each month to both the Parking Authority and to the CFO of the Township. The PATS support desk will be sending this report the 2nd Tuesday of each month. The CFO has been updated about the availability and the frequency of this report.

New Business

- None

Public Comments/Questions

- None

Executive Session

- None

Next Meeting Date

Thursday, December 28, 2023 @ 4:45 p.m. in the Sunshine Room.

Adjournment

There being no further business before the Board of Commissioners, a motion was made to adjourn the meeting.

Motion to Adjourn: Treasurer Brenda Tutela

2nd Motion: Vice Chairman Bill Beining

All in Favor

Respectfully Submitted,

Pam Piner
Executive Director