

**MINUTES OF THE BOARD OF DIRECTORS MEETING
TWIN OAKS VILLAGE COMMUNITY ASSOCIATION, INC.**

**September 19, 2013
11201 Lake Woodbridge
Sugar Land, Texas 77498**

CALL TO ORDER AND ADOPT AGENDA

A quorum having been established, Mr. Chester called the meeting to order at 6:45 p.m. Board members in attendance were TJ Chester, President, Paula Urban, Vice President/Treasurer and Rob Tice, Secretary. Also in attendance Ry Reid, CMCA, AMS, PCAM, is representing Sterling ASI.

August 15, 2013 MEETING MINUTES REVIEW

The Board reviewed the August 15, 2013 Meeting Minutes and Ms. Urban made a motion to approved the minutes as correct and Mr. Tice second and the Board approved as written.

FINANCIAL REPORT

The Financial report for August 2013 was reviewed.

LANDSCAPE ISSUES

The Board discussed with the Earthworks the quality of work over the past few months. There have been irrigation issues that have been unresolved. Ms. Spinks stated that they check the entire irrigation system monthly and some zone weekly. When they are notified or discover a leak they do make the repairs. However, there have been issues with vandalism of the irrigation over the last couple of months. The Board again requested that the bandit signs and trash be removed from community. The Board has received complaints concerning the appearance of the grass, scalping, brown spots, grass over the curb, beds have fire ants, as well as color beds not looking as good as they should and plants covering the lighting in the beds. Ms. Spinks stated they will look at the beds more often and ensure the beds are up to and above the standard and they would increase the treatment of the fire ants. The Board asked when mulch would be placed in the beds and Ms. Spinks stated October and March. Color in the contract is 50 flats but Ms. Spinks will increase this to 100 flats. Ms. Spinks stated she would send a proposal for the front of the splash pad. Ms. Spinks recommended using lantana, but would need other choices as well. She is able to obtain plants at a lower cost and much hardier for the splash pad. Ms. Spinks recommended placing Daniela in with other shrubs at the pool. Mr. Tice will contact Ms. Spinks with options for the pool and Branford Park Area. Ms. Urban stated that the entries to the neighborhood need to be spruced up and cleaned out better. Board agreed to review proposals sent from Ms. Spinks for the entries color. Board does prefer color at entries as opposed to shrubs. The Board also requested that the esplanade fountain on Highland Oaks be turned into a planter. The Board did repeat they wanted more attention to detail throughout the community and will all plants, tree and color.

OLD BUSINESS

The Board discussed the October 30th Annual General Meeting. All notices need to go out and include a Fall Festival notice in the mailing. Barbara Jordan Elementary School has been reserved and the Constables notified of the Festival and Annual Meeting.

Ms. Urban made a motion to accept the Constables Contract and agree to accept the prorated share of the contract. Mr. Tice second and the Board approved.

NEW BUSINESS

EXECUTIVE SESSION

The Board is to review the color choices of doors throughout the community and to research doors and storm doors at places like Home Depot and Lowes, which could be identified to the community and would receive immediate approval.

The next Board Meeting will be Oct 24th, at 11201 Lake Woodbridge, Sugar Land, Texas 77498.

With no further business to come before the Board, Mr. Chester moved that the meeting be properly adjourned at 9:12pm; Mr. Tice seconded and the motion passed unanimously.

Rob Tice, Secretary