

Template: Montessori Board of Directors Code of Ethics

Members of the board shall at all times abide by and conform to the following code of conduct in their capacity as board members.

1. Each member of the board of directors will abide in all respects by this Code of Ethics and all other rules and regulations of the association and will ensure that their membership remains in good standing at all times.
2. Members of the board of directors will conduct the business affairs of the association in good faith and with honesty, integrity, due diligence, and reasonable competence.
3. Except as the board of directors may otherwise require or as otherwise required by law, no board member shall share, copy, reproduce, transmit, divulge or otherwise disclose any confidential information related to the affairs of the association and each member of the board will uphold the strict confidentiality of all meetings and other deliberations and communications of the board of directors.
4. Each member of the board of directors will perform his or her assigned duties in a professional, responsible and timely manner pursuant to the board's direction and oversight and the member's job description.
5. The board of directors dedicates itself to leading by example in serving the needs of the association and its members and also in representing the interests and ideals of the Montessori philosophy and education.
6. Conflict of Interest Statement: The board of directors must act at all times in the best interests of the association and not for personal or third-party gain or financial enrichment. This includes avoiding actual conflicts of interest as well as perceptions of conflicts of interest.

Upon or before election, hiring or appointment, I will make a full, written disclosure of interests, relationships, and holdings that could potentially result in a conflict of interest. This written disclosure will be kept on file and I will update it as appropriate.

In the course of meetings or activities, I will disclose any interests in a transaction or decision where I (including my business or other nonprofit affiliation), my family and/or my significant other, employer, or close associates will receive a benefit or gain. After disclosure, I understand that I may be asked to leave the room for discussion and will not be permitted to vote on the question.

Current Disclosures are: _____ None _____ As Described below

Signed: _____ Date: _____

Print Name: _____