

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
BOARD OF PUBLIC AFFAIRS MEETING**

MINUTES: November 25, 2019

Ms. Pat Cochenour called the meeting to order at 6:00 p.m.

Roll Call: Ms. Pat Cochenour, present; Ms. Libby Stidam, present; Ms. Mary Herring, present

Recorder: Mr. Jeff Weidner, Fiscal Officer

Guests: Mr. Greg Iiams, Council Member
Mayor Reames
Mr. Dale Albert, Contracted License Holder

Minutes: November 12, 2019 Meeting
Ms. Libby Stidam moved to approve the November 12, 2019 meeting minutes.
Ms. Mary Herring seconded the motion.
The Vote: Ms. Mary Herring, yea; Ms. Libby Stidam, yea; Ms. Pat Cochenour, yea
The motion passed: 3 yeas – 0 nays

Vouchers: *Ms. Mary Herring made a motion to approve the bills that were paid for the board.*
Ms. Libby Stidam seconded the motion.
The Vote: Ms. Mary Herring, yea; Ms. Libby Stidam, yea; Ms. Pat Cochenour, yea
The motion passed: 3 yeas – 0 nays

REPORTS:

- A. October Water Loss Report
The October water loss report showing a loss of 29.3% was presented to the board for review.

ADJUSTMENTS:

- A. Ellen Lawrence, 630 Buckeye, Acct. 0045-2-1, -\$240.75
The board was made aware of the amount of the adjustment that was approved in the prior meeting. The account was not being charged and the board approved removing the minimum charges except for the current bill minimum.

RESOLUTIONS: None

TABLED ITEMS: None

CITIZEN'S COMMENTS: None

OLD BUSINESS:

- A. New Generator for Water Plant
The approved quote was returned to WW Williams for the purchase of the generator. Jeff will be getting ahold of Sidney Electric to find out why they supplied paperwork for Vectren. Dale said that the main gas line to the water plant was replaced in 2009 when the GAC room was added.
- B. Air Valve Replacement
Dale has not ordered the replacement valve yet.

C. Backflow Devices

Mr. Albert has not completed reviewing the list of other businesses to determine if there are any additional businesses with backflow prevention devices.

D. DPD Chlorine Meter Calibration

Mr. Albert said that the meter will be calibrated next week.

E. Restraining Empty Chlorine Cylinders

This is not complete yet.

F. Leary Construction Contract Renewal

Mr. Weidner sent copies of the contracts for both towers to the solicitor for review.

G. Vacant Position

Mr. Weidner reported that six applications were received for the position left vacant by Mr. Vasquez.

H. Bill Goslee, 366 W. Main – second meter connection

The letter prepared by the fiscal officer was revised according to the suggestions of the board at the last meeting. The letter was mailed along with a copy of Mr. Goslee’s letter requesting termination of the second connection, a copy of the letter from the board agreeing to the termination, as well as a copy of the meeting minutes.

I. Water Plant Backflow Testing

Dale will contact Reliant Mechanical to come and test the backflow devices at the water plant.

NEW BUSINESS: None

Ms. Libby Stidam moved to adjourn the meeting. Ms. Mary Herring seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Mary Herring, yea; Mr. Libby Stidam, yea.

The motion passed: 3 yeas – 0 nays

The meeting was adjourned at 6:29 p.m.

Next Meeting Date: **Monday, December 9, 2019 at 6:00 p.m.**

Jeff Weidner, Fiscal Officer

BPA Chairperson Pat Cochenour

Date Accepted _____