

**MINUTES OF THE BOARD OF DIRECTORS' BOARD MEETING AND PUBLIC HEARING  
RED RIVER GROUNDWATER CONSERVATION DISTRICT**

**WEDNESDAY, JANUARY 16, 2019**

**GREATER TEXOMA UTILITY AUTHORITY  
BOARD ROOM  
5100 AIRPORT DRIVE  
DENISON TX 75020**

Members Present: Chuck Dodd, David Gattis, Harold Latham, Mark Patterson, Mark Gibson, Mark Newhouse, and Billy Stephens

Members Absent: None

Staff: Drew Satterwhite, Allen Burks, Paul Sigle, Theda Anderson, Carolyn Bennett, and Velma Starks

Visitors: Kristen Fancher, Fancher Legal  
Unidentified Visitor,

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**Board Meeting**

1. Call to order, establish quorum; declare meeting open to the public.

President Patterson called the meeting to order at 10:00 a.m., established a quorum was present, and declared the meeting open to the public.

2. Public comment

No public comments.

3. Consider and act upon approval of Minutes of November 29, 2018, Board Meeting.

Board Member David Gattis made a motion to approve the minutes of the November 29, 2018 meeting. The motion was seconded by Board Member Chuck Dodd. The motion passed unanimously.

4. Review and approval of monthly invoices.

General Manager Satterwhite reviewed the monthly invoices with the Board of Directors. Board Member David Gattis made a motion to approve Resolution 2019-01-16-01. Board Member Chuck Dodd seconded the motion. Motion passed unanimously.

5. Receive monthly financial information.

General Manager Drew Satterwhite reviewed the monthly financial information with the Board.

6. Receive Quarterly Investment Report.

General Manager Drew Satterwhite reviewed and discussed the Quarterly Investment Report with the Board.

7. Receive Quarterly Report on Management Plan.

General Manager Drew Satterwhite reviewed the Quarterly Report on Management Plan. He reported that 857 are registered in the District. A total of 240 inspections were made. The question regarding if wells located in the Fannin County future lake area are being checked was asked. Well coordinates are being checked.

8. Consider and act upon ordering Brochures for the District's Well Monitoring Program.

General Manager Drew Satterwhite provided background information for the Board. The District is in the process of trying to expand our well monitoring network. The Well Monitoring Program consists of taking groundwater level measurements at multiple locations across the region in order to better our understanding the aquifers and gain insights on the impacts of water levels due to recharge and pumping. Data collected from the wells is also used for the developing and improvement of Groundwater Availability Models for each aquifer.

The District has drafted a letter to send to Public Water System well owners and would like to include this brochure detailing the program. The brochure would also be passed out during well inspections. A draft of the brochure has been run by the TCEQ's enforcement division leader in Austin to ensure accuracy.

Board Member David Gattis made the motion to authorize the purchase of 250 brochures. Board Member Chuck Dodd seconded the motion. Motion passed unanimously.

9. Consider and act upon authorizing purchase of District flow meter calibration services.

General Manager Drew Satterwhite provided background information for the Board. Several years ago RRGCD and NTGCD purchased a flow meter for the testing water wells in the districts. The TCEQ requires a public water system to calibrate their meters every three (3) years. The new permanent rules have implemented new spacing rules which are based on a formula with the variable being the well's production capacity. The new spacing regulations will place an added importance on production capacity and it would be in the District's best interest to be able to verify meter accuracy. The cost would be split between NTGCD and RRGCD. The District's cost would be \$300.

Board Member Chuck Dodd made the motion to authorize the purchase of the flow meter calibration services contingent upon NTGCD authorizing the purchase. Board Member Mark Gibson seconded the motion. Motion passed unanimously.

10. Discussion of 2019 Legislative Issues.

General Manager Drew Satterwhite informed the Board of various bills which had been previously

vetoed that will return and new bills which will be presented in the current legislative session. How the bills could affect the District was discussed.

11. Update and possible action regarding the process for the development of Desired Future Conditions (DFCs).

General Manager Drew Satterwhite informed the Board that GMA 8 met on November 29, 2018 and selected WSP (James Beach) as the Administrative Consultant. GMA 8 appointed a committee consisting of Drew Satterwhite, Joe Cooper and Dirk Aaron to develop a contract and scope of services. As soon as the committee has a draft, a GMA 8 meeting will be scheduled.

12. Consider and act upon compliance and enforcement activities for violations of District Rules.

General Manager Drew Satterwhite informed the Board that Buena Vista Turf Farm was previously in violation of District rules and has added additional violations. Kristen Fancher, Legal Counsel, informed the Board that she had sent letter to Buena Vista notifying them that if the fines were not paid, a lawsuit against them would be initiated. Since that they have drilled a well without an Application and Notice to Proceed. Kristen Fancher informed the Board that these additional violations result in a total fine of \$3,200. Also the driller, W. E. Pender, who drilled the well without the Notice to Proceed, will be fined \$500. Kristen Fancher will provide the documentation to be sent.

Board Member Mark Newhouse made the motion that both Buena Vista Turf Farm and W. E. Pender, the driller be fined, Buena Vista \$3,200 and W. E. Pender, the driller \$500. Chuck Dodd seconded the motion. Motion passed unanimously.

13. General Manager's Report: The General Manager will update the Board on operational, educational and other activities of the District.

a. Update of new District forms

General Manager Drew Satterwhite informed the Board with the new Permanent Rules come new forms which are being created by Paul Sigle and Kristen Fancher, Legal Counsel.

b. Recognize Paul Sigle for earning his Master's Degree in Engineering

General Manager Drew Satterwhite informed the Board that Paul Sigle has earned his Master's Degree in Engineering.

c. Disposal/Injection Well Monitoring Program

Kristen Fancher, Legal Counsel, informed the Board that one injection well, located southwest of Gordonville, has been added to the program.

14. Open Quorum/discussion of future agenda items.

Board requested that District provide verify meter services & fees be placed on the next agenda.

The next meeting is scheduled for Thursday, February 21, at 10 a.m.

15. Adjourn.

President Patterson declared the meeting adjourned at 11:40 a.m.

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*Velma Starks*  
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Recording Secretary

*Robert M. ...*  
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Secretary-Treasurer