

**TOWN OF MAPLE CREEK**  
May 11, 2020  
Town Board Meeting Minutes

**Call to order and Pledge of Allegiance**

Chairman Korth called the May 11, 2020 Maple Creek Town Board meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

**Verify open meeting notices, roll call, approval of agenda order (stands as is unless motion for change)**

The agenda for these minutes was posted at the three Town posting boards on Friday, May 8, 2020.

Elected Officers present: Dalton Korth, Mike Bruette, Jim Young, and Tory Much.

Appointed Officer present: Lynette Gitter

Others present: None

**Approval of April 13<sup>th</sup> monthly and April 21<sup>st</sup> First session Annual meeting minutes**

Young made a motion, seconded by Bruette, to approve the April 13, 2020 Town Board meeting minutes. All Ayes. MOTION CARRIED.

Young made a motion, seconded by Gitter, to approve the April 21, 2020 First Session Annual meeting minutes. All Ayes. MOTION CARRIED.

**Treasurer's Monthly Report; 2020; Discussion and possible action: CD renewals**

**A. Monthly Report**

The balances for all accounts as of April 30, 2020, are as follows: Checking - \$1,582.51;

Investment Savings - \$304,754.55; and Town CD's - \$ 128,952.33. Total town funds--\$435,289.39. Stands as read subject to an audit with the clerk.

CD's will be coming due next month; put on the June agenda.

**Outagamie County Sheriff's officer report (if in attendance)**

None

**Public Input: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters for Town Board consideration, however, they cannot be discussed or acted upon until the subject matter, of the proposed action, has been noticed.**

Mike Bruette stated that a road sign was down on the County Highway by his house.

**Specific matters for discussion and possible action:**

**A. Hire additional seasonal workers for cemetery; review wages; hire mower maintenance person/set wage or business. K&E is not interested anymore.**

Young made a motion, seconded by Bruette, to hire additional seasonal cemetery employees Collin Morien, Halia Knapp, Skye Woroniecki-Ziepkke and Jacob Clark at \$12 per hour. All Ayes. MOTION CARRIED.

K&E Services is no longer interested in maintaining the cemetery mowing equipment. Paul Gitter would be interested, otherwise, we would need to find someone. After some discussion, Young made a motion, seconded by Bruette, to hire Paul Gitter to maintain the cemetery equipment at \$25 per hour. All Ayes. MOTION CARRIED.

**B. Annual Meeting lunch?**

The Annual meeting is next Thursday, May 21<sup>st</sup> at 6:30. Do we want to provide a lunch and/or beverages?

The consensus was no lunch, but Dalton will bring beverages.

**C. County ½ percent revenue sharing-extension now to July 1**

Chairman Korth believes we should sign the paperwork and a resolution to participate in the County sales tax distribution. All agreed. The clerk should put the resolution on the June agenda.

**D. Waive late property tax payment interest and fees following Act 185**

If the County were to adopt a resolution extending the July 31 tax due date to October 1, would we be on board with this. It could/would change the August settlement process. Treasurer Much stated that it shouldn't affect us. We typically don't have any late taxes. The clerk wanted the board to know in case the County goes ahead with this.

**E. Waive fees related to alcohol licenses**

The clerk received an email from the Outagamie County tavern league president for the board to consider lowering the class b liquor license to \$50 and waive the renewal fee for class b beer licenses and waive renewal fees for existing operator's licenses. The board unanimously agreed that there will not be any changes for this year's licenses.

**F. Roads:**

**1. Hintz Road construction update**

We received a proposal from the County Highway Department for \$18,300 for a gravel base for Hintz Road. Korth made a motion, seconded by Young, to spend \$18,300 for aggregate on the east end of Hintz Road. All Ayes. MOTION CARRIED.

**2. Schweitzer Road guardrail & bridge sign update**

No update on the guardrail.

**3. 25mph signs on Church Street in Sugar Bush update**

We received a quote from the County Highway Department for \$500 for time and materials. Chairman Korth will call the Town of Lebanon to see if they would be willing to share the cost. Church Street is in both Towns.

**4. Letter from Highway Dept. regarding no in-person meetings**

Instead of meeting in person this year with Highway Department staff, the County would like us to reach out to them either by contacting their staff. Their email addresses and phone numbers are listed on the letter.

**5. Chip seal**

We received a proposal from the County Highway Department for \$40,700 to chip seal Hoffman and Pribbernow Roads. Bruette made a motion, seconded by Korth, to accept the County Highway Department's proposal for Chip Seal in the amount of \$40, 700 for Hoffman and Pribbernow Roads. All Ayes. MOTION CARRIED.

**G. Town Hall ramp; Stilen Road posting board**

Supervisor Young will pressure wash and seal the ramp and TH sign. Clerk Gitter can order a new posting board by Ghent, for Stilen Road from Amazon for \$162.21. It's the same as the one that is there now. Young made a motion, seconded by Bruette, to purchase a 3X2 Ghent outdoor vinyl posting board for \$162.21. All Ayes. MOTION CARRIED. Chairman Korth authorized Close Construction to create a concrete slab to attach the board to. The cost is not yet known.

**8) Report of officers:**

- **Clerk**—Election update
- **Raft**—two issued to Tregg Fuerst
- **Plan Commission**—no activity
- **Constable**—one dog call submitted with 3 days care.
- **Building Inspector**—none
- **Cemetery Commission**—none

**Public Input: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters for Town Board consideration, however, they cannot be discussed or acted upon until the subject matter, of the proposed action, has been noticed.**

None

**Complaints and/or Correspondence/No action taken**

- Received a complaint about one resident not using the garbage cans and letting the garbage fly all over.
- Received a letter from the DNR regarding feedback on proposed revisions to chs. NR 700 to 799 and the possible economic impacts. Materials for review may be found at <https://dnr.wi.gov/news/input/ProposedPermanent.html> under rule number RR-10-17.

TB Meeting, May 11, 2020

- Received a letter from Outagamie County Zoning regarding Wetland Indicators GIS Layer Update. The DNR recommends that counties utilize the updated list when evaluating properties for development. The zoning website has been updated to reflect the changes. Please see the zoning interactive web mapping application site.

**Review and payment of vouchers**

Vouchers for checks numbering 11345 to 11370 were submitted for review and payment. An additional payment will be made by direct debit from checking for the May 2020 IRS withholding tax.

**Future Agenda Items: Discussion/Action?**

- Posting Boards
- Road Frontage ordinance
- Town Hall maintenance
- Roads

**Adjournment/Calendar: May 11<sup>th</sup> Town Board meeting 6:30 p.m.; May 21<sup>st</sup> Board of Review 4-6 p.m.; May 21<sup>st</sup> Annual Town Elector Meeting-Town Hall 6:30 pm.**

*Korth made a motion, seconded by Young, to adjourn at 7:45 p.m. All Ayes. MOTION CARRIED.*

These minutes were taken at a meeting of the Town of Maple Creek Board held on the 11<sup>th</sup> day of May 2020, and were entered in this record book by:

\_\_\_\_\_ Clerk,

And were approved this 8<sup>th</sup> day of June 2020 by:

\_\_\_\_\_, Chairman Korth

\_\_\_\_\_, Supervisor Bruette

\_\_\_\_\_, Supervisor Young