Guidelines for Those Wishing to Present at HOLMES, DOYLE, & FRIENDS

✓ The Committee must have a précis (summary) of your presentation by 31 January. We don't need the whole thing, though that certainly would be welcome, but a title *alone* is unacceptable. Also unacceptable are presentations that consist primarily of advertising for merchandise or books. Confine sales pitches to the vendors' tables. Please wire (Holmesians *never* use the term "e-mail") your précis in any format readable by Microsoft Word® to Dan Andriacco:

doctordan@fuse.net

✓   All decisions of the Committee are *final*. If your paper is accepted, you'll be entitled to a reduced Conference fee, as specified on the Registration Form.

✓   There will be a screen and digital projector with both VGA and HDMI inputs for those using Power Point® or similar programs, and a desktop computer using the Windows 10 operating system. Apple® users: please bring your own machines, or use the "export" option to save your slides to a flash drive or CD-ROM in a format readable by Windows.®

✓   *Presentations will be limited to twenty (20) minutes.* This includes questions, and will be *strictly* enforced. A rule of thumb is that it takes about seventy-five (75) seconds to read a double-spaced page in fixed space (sometimes called "monospace") type. Thus, your presentation should be about twelve (12) double-spaced pages to allow a few minutes for questions or discussion at the end. Single-spaced or proportionally spaced text takes more time.

`This is ` `fixed` `-space text.`   This is *proportionally*-spaced text.