

MURPHYS CEMETERY DISTRICT

Minutes of the Board of Directors meeting of August 15, 2012

CALL TO ORDER: The meeting was called to order by President Alan Armstrong at 7:00 PM at the Historic Murphys School at 65 Jones Street, Murphys, CA. Present were Trustees Alan Armstrong, Maureen Elliott, Jeff St. Louis. Absent at the start of the meeting was Trustee Kelly Wright who arrived at 7:20 PM. Also present were caretaker Robert Yeadon and guest Louise Carniglia who arrived at 7:25 PM.

QUORUM: A quorum of three board members was present when the meeting was called to order.

AGENDA APPROVAL: Elliott moved to accept the Agenda as presented. The motion was seconded by St. Louis and passed 3/0.

MINUTES: St. Louis moved to accept the Minutes of July 18, 2012 as presented. Elliott seconded the motion. The motion passed 3/0.

PUBLIC COMMENTS: There were no public comments.

CORRESPONDENCE:

1. A letter from EDD concerning a shortfall in payment of one cent was presented to the board.
2. The annual CSDA Salary Review forms were discussed. Elliott will fill out the form and return to CSDA.
3. Invoices from Machler Construction for final payment on the flagpole installation and planters; Hocking toilets for cleaning and reimbursement to Maureen Elliott for benches for the pergola were all approved.

OLD BUSINESS:

1. The flagpole is installed but the lights are not yet installed. Gold Country Electric is ordering lights and will install them.
2. Armstrong stated he mailed the letter to J. Harding on July 24, 2012, concerning his removing excess items he installed on cemetery plots. No response has yet been received.
3. Armstrong stated he mailed the letter to J. Stai on July 24, 2012, concerning the gate they have installed in the cemetery fence. No response has been received yet.
4. Armstrong said he had not yet spoke to the county about the dead trees and the poor condition of Cemetery Lane. He was told that Public Works now has an on-line form to use for this type of thing.
5. Wright moved that the cemetery install a sign at the entrance, making people aware of the County Ordinance on dogs being required to be on leashes. St Louis seconded the motion and the motion passed 4/0.
6. Armstrong mailed 2 of the headstone deposit refunds but had lost the information on the others. Elliott will email him the info.
7. Elliott reported that she had spoken to Ted Manuel and he told her where the plots he purchased are located. After review of that area, the plot could only be 9' by 10' and because of tree roots at the back of the plot, it would be difficult to have anything but cremains in the plot. Elliott will call Manuel again and explain this.

NEW BUSINESS:

1. The pergola and flagpole dedication will be held Sept. 15 at 2PM. Invitations will be mailed to some people and news releases will be sent out inviting the public to attend. Linda Woolworth will be invited to sing and folding chairs will be procured. Bottles of water will also be available.
2. It was proposed that the cement block building needed to be painted. Paint colors were discussed. St. Louis moved that the building be painted at an approximate cost of \$150 with the paint being tan. Wright seconded the motion and the motion passed 4/0
3. Caretaker Bob Yeadon stated that it can be hot in the afternoon in the pergola and asked the board to consider purchasing a shade cover. Wright moved that the purchase of a shade cover up to a cost of \$200 be purchased. St. Louis seconded the motion and the motion passed 4/0
4. Elliott reported that two more families had donated money toward fencing the area where the 2 Martell and 1 Manuel baby are buried. The total donated this year for the project is now \$675.

FINANCIAL REPORTS:

- 1 Plot sales during July: 2 cremain plots and 1 5x10 plot.
2. Since the county has not yet sent out the YTD June 30, 2012 Financial Reports, a fiscal year report is not available.
3. Elliott reported that she had met with Bryant Jolley CPA to do the required annual audit. He will not be able to finish the audit until the county sends the end of fiscal year financial reports.

CARETAKER REPORT: Yeadon reported that 3 road signs are needed to direct traffic. St. Louis moved that these signs be ordered. Elliott seconded the motion and the motion passed 4/0.

Yeadon has been in contact with the granddaughter of the Tindells and will be getting a photo and bio from her.

TRUSTEE REPORTS: Elliott reported on the problem of people burying cremains in family plots that they already own without notifying the cemetery or supplying burial permits.

Discussion was also held on what appears to be a tradition of “reserving” a plot for future purchase.

DATE OF NEXT MEETING: The date of the next board meeting will be September 19, 2012 at 7PM at the Historic Murphys School

ADJOURNMENT: Elliott moved that the meeting be adjourned. Wright seconded the motion. The motion passed 4/0 and the meeting was adjourned at 8:47 PM.