



## *NORTH CAROLINA PERMITTING PERSONNEL ASSOCIATION, INC.*

### **Board Members:**

**President: Sue Wall**  
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[sue.wall@townofcary.org](mailto:sue.wall@townofcary.org)  
P.O. Box 8005 Cary NC 27511  
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**President Elect: Patricia Hickmon**  
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**Vice President: Gracie Thomas**  
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910-253-2032

**Secretary: Emily Mattocks**  
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100 Town Hall Dr. Morrisville, NC 27560  
919-463-6199

**Treasurer: Eric Hall**  
SBEPHFSC  
[ehall@nclicensing.org](mailto:ehall@nclicensing.org)  
P.O. Box 11011  
Hickory, NC 28603

**Region 1 Director: Misty Lipe**  
The City of Asheville  
[mlipe@ashevillenc.gov](mailto:mlipe@ashevillenc.gov)  
70 Court Plaza  
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828-259-5658

**Region 2 Director: Melanie Sellers**  
Mecklenburg County  
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2145 Suttle Ave Charlotte, NC 28208  
980-314-3108

**Region 3 Director: Stacie Julian**  
Rockingham County  
[sjulian@co.rockingham.nc.us](mailto:sjulian@co.rockingham.nc.us)  
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Reidsville, NC 27320  
336-394-0086

**Region 4 Director: Tasha Redd**  
Pender County  
[tredd@pendercountync.gov](mailto:tredd@pendercountync.gov)  
805 S. Walker St Burgaw, NC 28425  
910-259-1276

**Region 5 Director: Kate Winzler**  
Town of North Topsail  
[kate@ntbnc.org](mailto:kate@ntbnc.org)  
2008 Loggerhead Ct, North Topsail Beach,  
NC 28460  
910-328-1349

June 14, 2023

Greetings!

We hope this correspondence finds you well and everybody is staying active and healthy. The NCPPA Board of Directors have begun planning for our Annual Conference and we are excited to announce that the conference will be held once again in Charlotte on November 8th & 9th 2023, the details are still being planned so stay tuned!

The Permit Technician Certification Bill is in committee with the Senate and a vote from the Senate has not yet occurred, we remain hopeful the Bill will be heard during this session.

Attached please find the renewal membership application for 2023-2024. You will notice that we have had to increase our membership fees, to help offset inflation, note that our membership fees have not changed since 2002. This increase in membership dues is a result of the cost of conducting our day-to-day operations, as all of you have experienced the cost of everything, we do in our daily lives has increased.

Membership benefits include:

- Educational Opportunities
- Networking among your peers
- Legislative Updates
- Resources including access to the ListServ providing collaborative opportunities to share experiences, ask questions, and job postings
- Permit Technician Certification updates/training/education

On behalf of the NCPPA Board, we thank you for your continued interest and support. We look forward to seeing you at our Annual Conference in November.

Sincerely,

Sue Wall  
President  
NCPPA

**NORTH CAROLINA PERMITTING PERSONNEL ASSOCIATION, INC.**

**MEMBERSHIP APPLICATION – RENEWAL FORM**

**JULY 1, 2023- JUNE 30, 2024**

**PERMITTING PERSONNEL MEMBER**

A Permitting Personnel Member shall be restricted to representatives of municipalities or individuals employed by a unit of government such as cities, towns, counties, or other political subdivisions performing the duties of processing permits in the State of North Carolina; or representatives of the occupational licensing boards for general, electrical, mechanical, plumbing or fire sprinkler contractors.

**ASSOCIATE MEMBER**

An Associate Member shall consist of those people interested in the scope of the permitting process but are not directly engaged in processing permit documentation. (Example: Members of professions or trades in the construction industry.)

**TYPE OF MEMBERSHIP REQUESTED**

\_\_\_\_\_ **Permitting Personnel Member**      \$ 85.00 plus individual fees of \$ \_\_\_\_\_ = \$ \_\_\_\_\_

\_\_\_\_\_ **Associate Member**      \$ 100.00 plus individual fees of \$ \_\_\_\_\_ = \$ \_\_\_\_\_

**PLEASE NOTE:** In addition to the agency fee listed above, there is also a \$10.00 fee for each member. The individual fees for agencies with over 10 members will be capped at a maximum of \$100.00. Please include an email address for each member and indicate if they wish to be included on the ListServe.

**To calculate the annual fee due, add the agency fee and the individual member fees.**

*If you have any questions regarding the fees, please contact us at [ncpermittingpersonnel@gmail.com](mailto:ncpermittingpersonnel@gmail.com).*

Please make checks payable to **North Carolina Permitting Personnel Association, Inc.**

Mail completed forms and check to the following address:

**NCPPA**

**PO Box 11011**

**Hickory, NC 28603**

Agency Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

Contact Person (name & title): \_\_\_\_\_

Contact Email: \_\_\_\_\_

Contact Phone: \_\_\_\_\_ Agency Phone: \_\_\_\_\_

**\*\*\*PLEASE LIST MEMBER INFORMATION ON THE FOLLOWING PAGE\*\*\***

**Applications without member information will not be processed.**

**PLEASE TYPE OR PRINT CLEARLY**

1. Name \_\_\_\_\_ Title \_\_\_\_\_  
E-mail \_\_\_\_\_ ListServe? \_\_\_\_\_ Yes \_\_\_\_\_ No
1. Name \_\_\_\_\_ Title \_\_\_\_\_  
E-mail \_\_\_\_\_ ListServe? \_\_\_\_\_ Yes \_\_\_\_\_ No
2. Name \_\_\_\_\_ Title \_\_\_\_\_  
E-mail \_\_\_\_\_ ListServe? \_\_\_\_\_ Yes \_\_\_\_\_ No
3. Name \_\_\_\_\_ Title \_\_\_\_\_  
E-mail \_\_\_\_\_ ListServe? \_\_\_\_\_ Yes \_\_\_\_\_ No
4. Name \_\_\_\_\_ Title \_\_\_\_\_  
E-mail \_\_\_\_\_ ListServe? \_\_\_\_\_ Yes \_\_\_\_\_ No
5. Name \_\_\_\_\_ Title \_\_\_\_\_  
E-mail \_\_\_\_\_ ListServe? \_\_\_\_\_ Yes \_\_\_\_\_ No
6. Name \_\_\_\_\_ Title \_\_\_\_\_  
E-mail \_\_\_\_\_ ListServe? \_\_\_\_\_ Yes \_\_\_\_\_ No
7. Name \_\_\_\_\_ Title \_\_\_\_\_  
E-mail \_\_\_\_\_ ListServe? \_\_\_\_\_ Yes \_\_\_\_\_ No
8. Name \_\_\_\_\_ Title \_\_\_\_\_  
E-mail \_\_\_\_\_ ListServe? \_\_\_\_\_ Yes \_\_\_\_\_ No
9. Name \_\_\_\_\_ Title \_\_\_\_\_  
E-mail \_\_\_\_\_ ListServe? \_\_\_\_\_ Yes \_\_\_\_\_ No
10. Name \_\_\_\_\_ Title \_\_\_\_\_  
E-mail \_\_\_\_\_ ListServe? \_\_\_\_\_ Yes \_\_\_\_\_ No

***Note: Agencies with more than 10 members may duplicate this page to list additional members.***