

Sydenham Parish Council

Minutes of Parish Council meeting 5th September 2019 at 7.30pm in the Old School Room

Present: Alison Isherwood (AI)
 Michael May (MM)
 Cheryl Belson (CB)
 Hayley Smith (HS)
 David Wilkins (DW)
 Heather Mullins (HM) – Clerk

1 member of the public was welcomed to the meeting.

072	Members' declaration of interests (for items on the agenda)	No interests declared.	
073	Approval of minutes	The minutes of the previous meeting were approved and signed.	
074	Planning	None	
075	Finance	The following items were approved for payment: £3.09 SSE Telephone box August £7.96 Buzz Networks virtual landline £1,242.81 Clerk's salary September, including overtime Apr-date £10.00 AI expenses – diesel for van £79.94 Net World Sports, reimburse DW for goalposts £32.00 MM expenses – MP Printers, AI copies £26.50 DW expenses – fuel for mower	
076	NatWest Current a/c: b/f £10,027.55	Payments: £140.00 Vehicle tax for council van WP06 NFO £354.20 Clerk's salary for June £7.96 Virtual landline, Jul – reimburse clerk £3.09 SSE, Aug supply for defibrillator £48.30 Grant & Stone – weedkiller and sprayer £300.00 Sydenham Old School Room annual grant £100.00 SODC – uncontested election fee for parish council elections May '19 £235.00 CPA Horticulture – play bark £209.76 Crendon Motors – council van service and MOT £48.78 DW expenses – fuel and belt for mower £59.99 Microsoft Office 365 annual renewal – reimburse clerk £270.12 Van insurance renewal – reimburse AI £13.81 SODC dog bin emptying 1.4.19-30.6.19 £354.20 Clerk's salary for July £41.86 DW expenses – fuel for mower £82.20 Playsafety – RoSPA inspection for playing field	Closing balance at 31/08/19

Signed Date

	NatWest Reserve a/c: b/f £12,126.52	<p>£7.96 Virtual landline, Aug – reimburse clerk</p> <p>£3.09 SSE, Aug supply for defibrillator</p> <p>£79.94 Goalposts for playing field – reimburse DW</p> <p>£45.60 Community Heartbeat – pads for defibrillator</p> <p>£2.19 interest for July</p> <p>£1.99 interest for August</p>	<p>£7,521.69</p> <p>£12,130.70</p>
077		<p>Finance report – outturn against budget circulated.</p> <p>The auditors have confirmed that the annual audit for year ended 31 March 2019 is concluded and have provided the Annual Governance and Accountability Return.</p> <p>Sydenham Fayre banking arrangements – OALC have confirmed that as a sub-committee the Fayre monies become part of the parish council accounts and can be notionally ringfenced for clear accounting purposes. If this is agreeable to the Fayre committee the balance will be transferred and the Fayre account closed.</p> <p>The NALC model Financial Regulations have been updated and a new version issued in July 2019. This to be reviewed for adoption at the October meeting.</p>	All
078	Matters carried forward	<p>SSE</p> <p>MM in regular contact with SSE seeking a date to restart.</p>	MM
079		<p>Sydenham Grove</p> <p>Soha are in the process of discharging the planning conditions, although there has been a delay caused by having to repeat the bat surveys. Parish councillors had a constructive meeting with Soha this week and are hoping to get an update towards the end of the year on progress.</p>	
080		<p>Playing Field</p> <p>The RoSPA inspection has been carried out, noting a few basic points to be remedied. Some of these have already been completed and the rest are in hand.</p> <p>A replacement football goal has been purchased and installed in time for the summer holidays, hedges neatened, and tree works carried out as per the granted permission from SODC.</p> <p>Village opinion to be sought regarding the possible addition of adult fitness equipment.</p>	
081		<p>Speeding</p> <p>The pinch point will be installed at the end of this month, and during the road closure Oxfordshire Council will also be undertaking resurfacing works along Sydenham Road up to the Inn at Emmington. The drainage investigation works by Byre House are being done within this same road closure.</p>	

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	<p>There has been noticeable verge erosion where the Thames Water tankers are working between the Mill House and the Stert junction. These tankers will continue twice daily until December when the road will be closed to repair the drain. The verges must be re-instated, and this issue will be taken up with Thames Water. Any verge erosion leads to wider roads and thus adds to the speeding issue.</p> <p>The village meeting on 23rd July highlighted concerns on the speed of traffic using the B4445 as well as along Sydenham Road. The Highways department have identified a suitable location for a double pinch point forming a chicane in Sydenham Road/Park View. A query arose regarding the proposed position of the pinch point nearest to Plough Corner, and so the council van was parked there as an experiment. Design drawings are to be sought for the proposed chicane, and funding options pursued.</p> <p>The parish council continue to liaise with Chinnor PC regarding speeding on the B4445 and the possibility of a pinch point near to the Emmington junction.</p> <p>The possibility of a 20mph zone in the centre of the village has been revisited, championed by a parishioner. The formal process for obtaining this to be researched and advice sought from the County Councillor and from Askett parish who undertook a similar project. The lack of visible junction warning and 30mph signs on the B4445 has been reported to Highways and Thames Valley Police.</p>	<p>DW</p> <p>MM</p> <p>AI</p> <p>HM/AI</p>
082	<p>Neighbourhood Plan</p> <p>The formal consultation finishes on 5th September. SODC have gone to tender for the Inspector who will examine the plan and provided a list of candidates. The parish council agreed that Mr A. Ashcroft should be appointed.</p>	HM
083	<p>Old School Room House</p> <p>The PCC will be issuing a new tenancy agreement that includes a rent review clause and confirms that it will not be selling the property.</p>	
084	<p>Parish footpath review</p> <p>A completed Rights of Way Unresolved Issue form to be submitted. The review shows that many stiles need replacing. It may be possible to obtain funding for replacing some with gates to improve accessibility. Village opinion to be sought via survey, and feedback obtained as to which paths are most frequently used.</p>	
085	<p>Village litterpick</p> <p>6th October is confirmed, and the equipment has been booked.</p>	HS
086	<p>Grass cutting and verges</p> <p>The annual verge cutting was undertaken in August. OCC Highways have been asked for information on a wildflower planting scheme.</p>	HM

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087		Benches at playing field and Plough Corner These are being selected by the Fayre Committee. Two will have inscriptions on. The bench outside the playing field to be dedicated to Will Munday. HM to place order.	
088		Tree works on village green and in playing field These have been completed.	
089		VE Day celebrations The OSR has been booked for 8 th May 2020, and a road closure application can be submitted in the new year.	
090	Matters arising	Survey on leisure facilities A village survey to be undertaken to gain views on footpath improvements and possible playing field equipment. This will enable the parish council to prioritise projects.	AI
091	Correspondence	Chinnor Parish Council - regarding Bledlow waste centre. Local parishes are supporting the initiative to reopen the site. Sydenham has expressed an interest in receiving information but is unable to commit finance or resources. Better Broadband for public buildings – OSR submitted for inclusion in funding Pensions Regulator – re-enrolment staging date OCC – Salt bin requirements and supplies for Winter 2019 Lynn Lloyd - Councillor Grant Scheme	HM HM HM
092	Any Other Business	Facebook community page – query regarding access to posts Sydenham Mail – details to be included in next newsletter Noticeboard at Plough Corner – quote required for replacement Neighbourhood Watch in Sydenham – information required Sydenham Santa Sleigh – road closure and additional events suggested	CB HM CB HS
<p style="text-align: center;">There being no other business the meeting closed at 21.50pm The next meeting date will be Thursday 3rd October at 7.30pm in the Old School Room</p>			

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