



APPLE VALLEY HEIGHTS  
COUNTY WATER DISTRICT

9429 CERRA VISTA  
APPLE VALLEY, CA 92308

**REGULAR MEETING – TUESDAY, JANUARY 19, 2021 – 6:00 P.M.**  
**GOOGLE MEET LINK:**

<https://meet.google.com/dgq-wjej-mtp>

**BOARD OF DIRECTORS:** Patricia Duwel, William Woody, Larry Hunter, Michael Kaminsky, Roxanne Roberson.

- A. Meeting Called to Order, Pledge of Allegiance.
- B. Roll Call:
- C. Public Comment: Members of the public will be allowed to address the Board of Directors for no more than five (5) minutes on any agenda item prior to the Board's decision on the item. Comments on any issues, which may or may not be on the agenda, are also welcome and subject to the five (5) minute limit. If anyone present wishes to be heard, please let the Board President know.
1. Chris Palmer: Senior Public Affairs Field Coordinator – CSDA
- D. General Manager Report:
1. January 2021.
  2. December 2020 Efficiency Report.
  3. AVHCWD – Current Operations/COVID Response/Director Preference for Meetings Update (Verbal).
  4. Alternate Meeting Location Update – GM Report on Research Conducted
- E. Grant Funding Update & Progress/Discussion/Action Items:
1. Meeting Update
  2. Grant Checking Account Report.
- F. Discussion/Information:
1. December 2020 Delinquency – 44 Reminder Notices Mailed; 32 Past Due Fees Applied (Verbal).
  2. Profit/Loss – December 2020.
  3. Revenue Report – December 2020.
  4. Account Aging Report – Receivables as of 1/19/21 (Account Holder Names Removed).
  5. Director Head Shots – District ID Cards: Woody & Hunter (Verbal).
  6. Form 700: Annual Submission – SB County & JPIA
  7. 2020 W-2 – Verify NLT 1/26/21
  8. Mileage Reimbursement Rate 2021 (per IRS) – \$0.56 / Mile (↓1.5 cents from 2020)
- G. Consent List: It is recommended that the Board of Directors consider approving a number of agenda items as a Consent List. Consent items are routine in nature and can be enacted in one motion without further discussion. This procedure conserves meeting time for a full discussion of significant issues.
1. Approve December 16, 2020 Regular Meeting Minutes.
  2. Approve Accounts Payable/Pay Warrants (Bills to be paid).
- H. Discussion/Action Items:
1. Approve January 2021 Office Rent Payment
- I. Closed Session
1. Section 54957: Public Employee Performance Evaluation – General Manager
- J. Directors Comments:
- K. Adjournment: There being no further business to come before the Board of Directors, it is recommended that the meeting be adjourned.

**Next Regular Meeting Tuesday, February 16, 2021 @ 6:00 P.M.**



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Pursuant to Government Code 54957.5, a copy of all documents related to any item on this agenda that have been submitted to the District may be obtained from the District office, 9429 Cerra Vista Street, Apple Valley, CA 92308