

# Township Trustees of Schools

TOWNSHIP 38 NORTH, RANGE 12 EAST  
www.lyonstto.net

BOARD OF SCHOOL TRUSTEES  
Michael S. Thiessen, President  
Shakana L. Kirksey-Miller, Trustee  
Jessica A. Doherty, Trustee

6438 Joliet Road, Unit 103  
Countryside, IL 60525  
Phone 708-352-4480  
Fax 708-888-5651

## *Minutes of the Special Meeting of the Board of Trustees of the Lyons Township School Treasurer's Office September 15, 2022– 6:00 P.M.*

	In Attendance	Absent
Mr. Michael S. Thiessen	<u>X</u>	_____
Ms. Shakana L. Kirksey-Miller	<u>X</u>	_____
Ms. Jessica A. Doherty	<u>X</u>	_____

### Staff Members Present

Mr. Kenneth T. Getty, Treasurer  
Ms. Brigid Murphy, Director of Finance and Operations

### Other Guests Present

Mr. Katie Ngo, Attorney for LTTO  
Ms. Kathleen Grafham, LaGrange Area League of Women Voters  
Ms. Cynthia Schilsky, LaGrange Area League of Women Voters

### Call to Order & Roll Call

#### Pledge of Allegiance

#### Public Comments

Ms. Schilsky inquired about the status of implementing Illinois House Bill 4173, which she believes became effective May 27, 2022, and expands the LTTO Board from three to seven members. **Trustee Kirksey-Miller made a motion** to recess for a few minutes to determine if, based on an 5/27/22 effective date of this legislation, a quorum is present at tonight's meeting.

**President Theissen seconded the motion.**

**Roll Call:**    **Ayes:**            Thiessen, Kirksey-Miller & Doherty  
                  **Nays:**                None  
                  **Absent:**               None

*Motion carried.*

#### Regular meeting resumed and called to order 6:16 p.m.

Attorney Ngo advised that a quorum is present tonight and she will have additional information at the next Board meeting. President Thiessen stated he is looking forward to having the additional board members.

**Review/Approval of Minutes**

The following open and closed session Board Meeting minutes were reviewed and approved as follows:

Meeting	Motion Made By:	Motion 2nd By:	Votes
August 23, 2022 – LTTO Open Meeting	Trustee Kirksey-Miller	President Thiessen	3-Yes 0 - No
August 23, 2022 – LTTO Closed Meeting	President Thiessen	Trustee Kirksey-Miller	3-Yes 0 - No

**Treasurer’s Report** – None

**Review the Lyons Township Treasurer’s Financial Reports**

Board of School Trustees discussion and review of the Lyons Township School Treasurer’s August 2022 financial statements. Treasurer Getty noted that the FY23 budget is on this agenda for review approval. Therefore, the budget amounts reflected on this statement are the FY22 budgeted figures. Once the FY23 budget is approved, Treasurer Getty will update this report for the next meeting.

**Review/Approval of Review School Districts Official Records**

Board of School Trustees discussion and review of the Lyons Township Schools July 2022 financial records.

**Review/Approval of Payables List**

**Trustee Kirksey-Miller made a motion** to approve the September 15, 2022, payables in the amount of \$38,868.00 as presented. **President Thiessen seconded the motion.**

**Roll Call:**    **Ayes:**           Thiessen, Kirksey-Miller & Doherty  
                  **Nays:**             None  
                  **Absent:**          None

*Motion carried.*

**NEW BUSINESS:**

**Approval of Surety Bond in the amount of \$685,000 on behalf of Pleasantdale Elementary School District 107**

**Trustee Doherty made a motion** to approve a Surety Bond in the amount of \$685,000 on behalf of Pleasantdale Elementary School District 107. **Trustee Kirksey-Miller seconded the motion.**

**Roll Call:**    **Ayes:**           Thiessen, Kirksey-Miller & Doherty  
                  **Nays:**             None  
                  **Absent:**          None

*Motion carried.*

**FY23 – Proposed Budget**

**President Thiessen made a motion** to approve the LTTO proposed FY23 budget as presented noting that the budget is less than 1% increase over the FY22 while current inflation is approximately 9%. **Trustee Kirksey-Miller seconded the motion.**

**Roll Call:**    **Ayes:**           Thiessen, Kirksey-Miller & Doherty  
                  **Nays:**             None  
                  **Absent:**          None

*Motion carried.*

**Approval of Resolution 2023-01: A RESOLUTION TO REGULATE AND DEFINE BUSINESS EXPENSE REIMBURSEMENTS FOR EMPLOYEES BY WRITTEN**

**POLICY FOR THE TOWNSHIP TRUSTEES OF SCHOOLS, TOWNSHIP 38 NORTH, RANGE 12 EAST, COUNTY OF COOK, STATE OF ILLINOIS**

This was discussed and Trustees requested expense limits be made and voted at next meeting.

**OLD BUSINESS:**

**Pro-Rata Receivables - FY2021**

Treasurer Getty provided an update on the status of collecting the FY21 pro-rata payments from member districts.

**Cook County Property Tax Collection Delay – FY23**

Treasurer Getty provided the Trustees with an update on the following:

- Cook County Tax Distribution Forecast
- Cook County Property Tax Bridge Fund
- LTTO Warrant Purchase Agreement

**President Thiessen made a motion at 6:55 P.M. to suspend the Board Meeting for the purpose of entering Closed Session**

- *Illinois Open Meetings Act, (5 ILCS 120/2 (c)(1)*, “Discussion on the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body.”
- *Illinois Open Meetings Act, (5 ILCS 120/2 (c)(11)*, “Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.”

**Trustee Doherty seconded the motion.**

**Roll Call:**     **Ayes:**           Thiessen, Kirksey-Miller & Doherty  
                  **Nays:**           None  
                  **Absent:**          None

*Motion carried.*

**Action as a result of Closed Session** - None

**Special Meeting reconvened following Closed Session & Adjournment**

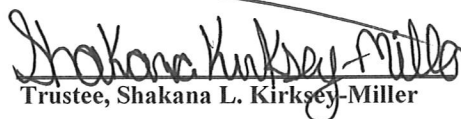
**Motion by President Thiessen at 7:12 p.m.** to simultaneously resume and adjourn the August 23, 2022, Special Meeting. **Trustee Kirksey-Miller seconded the motion.**

**Roll Call:**     **Ayes:**           Thiessen, Kirksey-Miller & Doherty  
                  **Nays:**           None  
                  **Absent:**          None

*Motion carried.*

**Minutes approved by:**

  
\_\_\_\_\_  
President, Michael S. Thiessen

  
\_\_\_\_\_  
Trustee, Shakana L. Kirksey-Miller

  
\_\_\_\_\_  
Trustee, Jessica A. Doherty

**Date:** 10-18-2022

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## *MINUTES OF THE CLOSED MEETING OF THE LYONS TOWNSHIP TRUSTEES OF SCHOOLS*

*September 15, 2022*

### **1. Call to Order.**

The Closed Session of the Lyons Township Trustees of Schools was called to order by President Thiessen at the Township School Treasurer's Office, 6438 Joliet Rd, Countryside, Illinois 60525, at 7:02 pm.

### **2. Roll Call.**

Taken by President Thiessen. Present were Trustee Kirksey-Miller and Trustee Doherty. Also present were Treasurer Ken Getty, Brigid Murphy, Director of Finance and Operations, and Katie Ngo, Board Attorney.

### **3. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when a public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11).**

The Trustees discussed the status of pending litigation and the draft pleading prepared to be filed in the ICRMT litigation.

### **4. Discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. 5 ILCS 120/2(c)(1).**

The Trustees and the Treasurer discussed an update to the accommodations and status of a member of the LTTO staff. The Trustees further discussed negotiations of the Treasurer's contract renewal.

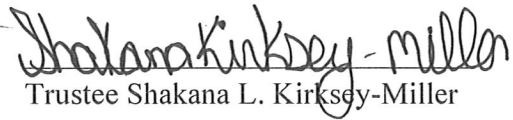
**5. Adjournment.**

Trustee Kirksey-Miller, moved to adjourn the Closed Session, seconded by Trustee Thiessen. Closed session was adjourned at 7:12 pm.

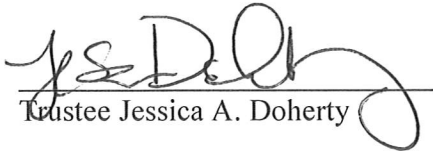
Minutes Approved by:



President, Michael S. Thiessen



Trustee Shakana L. Kirksey-Miller



Trustee Jessica A. Doherty

Date: 10-18-2022