



TRADITIONAL CONSIGNOR DROP-OFF CHECKLIST

NAME: _____ CONSIGNOR#: _____ PHONE#: _____ TOTAL # OF ITEMS: _____

DROPOFF APPT DATE/TIME: _____

ARE YOU DONATING YOUR UNSOLD ITEMS? ALL NONE
ARE YOU VOLUNTEERING? YES _____ NO

DROPOFF CHECKLIST: (INITIAL BELOW)

- _____ CLOTHING: Snaps are snapped; zippers are zipped; buttons are buttoned. EVERYTHING LOOKS NICE, SMELLS FRESH & CLEAN!
- _____ CLOTHING: My hanger hooks are facing left as a question mark ?
- _____ Clothing items are GROUPED by gender, size, & rubber banded together. Include some dryer sheets to make it smell fresh & clean!
- _____ I have checked my items & removed any with stains.
- _____ Tags are secured using safety pins or zip ties. (at seams or tag)
- _____ I have reviewed RECALLED items using cpsc.gov or safekids.org
- _____ I have PRINTED & SIGNED a Bella Kids consignor contract for my drop off appointment.
- _____ Toys requiring batteries have working batteries.
- _____ All toys & sets have ALL pieces & SECURED TOGETHER!
- _____ ALL BAGGED ITEMS ARE SECURELY TAPED SHUT!
- _____ Items are priced reasonably @ 20-40% OF RETAIL PRICE PAID!)
- _____ CARSEAT SELLERS: I've verified the carseat manufacturer label & the date is less than 5 years ago.

COMPLETE YOUR PAYPAL PAYMENT BELOW:

- Fill in your PAYPAL email address below & Bella Kids will electronically send your profits at NO cost to you.
- Complete the email address below for payment after the sale.

_____@_____.COM

(Please Print Clearly!)

NOTE: A \$5 CHANGE FEE WILL ASSESSED FOR ANY PAYMENT REQUESTS MADE AFTER DROP OFF APPOINTMENT IS CONDUCTED.

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CONSIGNOR DEADLINES & REMINDERS!

- **CONSIGNOR PICKUP = Sunday, APRIL 7!** See attach for details!
All unsold items MUST be picked up before 6:30pm, remaining items will be donated.
- **VIP PRIVATE SALE = Thursday, April 4th**
NEW! 3-5pm for Volunteers & Volunteering Consignors
NEW! 5-8pm for Consignors
- **INVENTORY SYSTEM CLOSES = Monday, April 1st @ NOON**

