

RNC**Employment Service**

905-727-3777

Aurora

222 Wellington Street East, Main Floor

Project Supervisor (Manufacturing) Job # 2018-11-012

NOC	9221	Date	November 13, 2018
Address		Website	www.stratospherequality.com
Location	Concord	Wages	\$19.40 per hour
Experience (Yrs.)	<input checked="" type="checkbox"/> 0-1 <input type="checkbox"/> 1-3 <input type="checkbox"/> 3-5 <input type="checkbox"/> 5+	Hours/Week	40 hours per week
Employment Type	<input checked="" type="checkbox"/> Perm. <input type="checkbox"/> Temp. <input checked="" type="checkbox"/> FT <input type="checkbox"/> PT	Availability	Days, evenings, overnight
Workplace / Physical Requirements	Ability to lift up to 25 lbs. Ability to stand for up to 12 hours		

Job Duties

Come work for the largest global provider of quality assurance and outsourcing solutions to manufacturers of parts and components in the automotive, medical device, and large equipment industry! Training is provided and mileage is paid for work that is greater than 72 km or 30 minutes from home. **Project Supervisors** manage teams, develop detailed and documented work instructions, and train team members for inspection, sorting, containment and rework projects.

- Responsible for ensuring all teams within assigned location(s) are operating according to standards and requirements including safety.
- Train and educate Team Leaders and Inspectors on proper procedures relevant to the project.
- Sort parts in order assess the process and provide necessary training and direction to team members as well as meet the location's production requirements.
- Develop work instructions and confirm team conformance to the job set up and communicate any criteria changes to customer service department.
- Meet with customer contact at the beginning of each new project and continue to maintain and manage customer relationships.
- Report any non-conformances to the Quality Department and work to identify, investigate and correct any non-conformances

Requirements

- **Adaptability and dependability are crucial to being successful as a Project Supervisor**
- **Travel on day and overnight trips**
- **Associates degree or equivalent work experience**
- **2+ years of supervisory / leadership experience**
- **Personal vehicle required**
- Experience in dealing with business to business customer relations
- Experience leading a team and dealing with employee relations issues
- Effectively use computer programs such as Excel and Outlook on a daily basis
- Work flexible hours on various shifts based on project and business demands.

- Perform on-call duties.
- Meet the Physical Requirements above

How to apply

Stratosphere Quality will be here for a JOB FAIR on Thursday November 29, Register at the front desk. After November 29, submit resume to hrqr@rnces.ca for pre-screening and consideration. Include a note indicating why you are a good fit for this position.