

## APPROVED

### Arrowbear Park County Water District Regular Meeting June 21, 2018 6:30 PM

The regular meeting of the Board of Directors of Arrowbear Park County Water District was held June 21, 2018 at the Water District office, 2365 Fir Drive, Arrowbear Lake, California.

#### Directors in attendance:

President Terisa Bonito  
Director Rick Weber  
Director Pat Oberlies  
Director Sheila Wymer

#### Directors who were absent:

Vice President Mark Bunyea

#### Also present were the following:

Secretary Caroline Rimmer  
Field Supervisor Paul Miller  
Battalion Chief James Ozias

#### Visitors who were present:

Ouida Rendelman

#### Open Session

At 6:30 PM, Secretary Rimmer called for a vote to appoint Director Wymer as President pro tem in order to conduct the meeting during President Bonito and Vice President Bunyea's absence. All Directors present (Weber, Wymer, & Oberlies) voted for Director Wymer as President pro tem. Director Wymer called the meeting to order. Field Supervisor Miller led the recitation of the Pledge of Allegiance. Director Wymer certified the posting of the agenda. Director Wymer performed a roll call, Directors Oberlies, Weber, & Wymer were present. President Bonito & Vice President Bunyea were absent.

#### Approval of Consent Agenda:

Director Weber made a motion to accept the consent agenda. Second was by Director Wymer. After a brief discussion regarding the Expenses and Budget for the month of May, the Consent Agenda was approved. Motion passed by majority vote. Ayes: Directors Oberlies, Weber, & Wymer, Nays: none, Absent: President Bonito & Vice President Bunyea.

#### Public Comments:

There were no public comments.

President Bonito arrived, the President pro tem yielded, and the Board meeting was turned back over to the President.

#### Staff Reports:

- A) Supervisor Miller reported a total of 27 maintenance issues for the month of May. There were 9 customer requests to turn off/on water, 0 District initiated shut-offs, 0 District equipment repairs, 0 meters replaced, 14 meter reads/re-reads, 0 main repairs, 3 service line repairs, 1 customer inquiry requiring investigation, and 0 sewer issues/repairs. There were also 7 new owners, 2 liens filed, 1 lien released, 60 shut-off notices, 16 non-payment shut-offs, and 14

turn-ons after water shut-off. Supervisor Miller reported on the progress of the Conifer Camp main extension project, and that the Technicians would be beginning the Cougar/Fox project in the next few weeks.

- B) Battalion Chief Ozias reported on the Fire Department calls for the month of May. There were a total of 14 calls, 14 were in-District and 0 were out-of-District. Battalion Chief Ozias reported on the progress of weed abatement, the recruiting of applicants for the Battalion Chief position and volunteers, and reminded the Board of the Fire Department picnic that will be held June 30, 2018 from 10:00 AM to 2:00 PM at Tucker Field.
- C) General Manager Huff reported to the Board information regarding the SDRMA (Worker's Compensation insurance company) inspection and a small claims action against the District.

President Bonito excused any individuals who were not required for the balance of the meeting.

### Discussion / Action Items:

#### A) Battalion Chief Ozias

1. There was a discussion regarding Resolution #2018-6-21-A, the annual adoption of the National Incident Management System (NIMS). Motion to adopt made by Director Weber. Second was by Director Wymer. Motion passed by majority vote. Ayes: President Bonito, Directors Oberlies, Weber, & Wymer, Nays: None, Abstain: None, Absent: Vice President Bunyea.
2. There was a discussion regarding Resolution #2018-6-21-D, the annual adoption of the Terms & Conditions for Personnel Assigned to an Emergency Incident (CalOES). National Incident Management System (NIMS). Motion to adopt made by Director Weber. Second was by Director Wymer. Motion passed by majority vote. Ayes: President Bonito, Directors Oberlies, Weber, & Wymer, Nays: None, Abstain: None, Absent: Vice President Bunyea.

#### B) General Manager Huff / Battalion Chief Ozias

1. General Manager Huff presented the Board with the retirement letter from Chief Hall effective June 30, 2018. Motion to accept made by Director Wymer. Second was by Director Weber. Motion passed by majority vote. Ayes: President Bonito, Directors Oberlies, Weber, & Wymer, Nays: None, Abstain: None, Absent: Vice President Bunyea.
2. General Manager Huff discussed the Fire Department leadership succession following Chief Hall's retirement. General Manager Huff stated that he felt confident that Battalion Chief Ozias could take over for Chief Hall. There was no action taken as no motion was made.
3. There was a discussion but no action taken, regarding Fire Department Battalion Chief recruiting & qualifications.

#### C) General Manager Huff

1. General Manager Huff discussed the possible District financial contribution to street paving on Tank Road per request from a customer on Tank Road. The Board requested that General Manager Huff obtain estimates and the Board would address the issue at a later date. There was no action taken as no motion was made.
2. There was a discussion regarding customer #0858's request for a reduction in their water bill due to a leak. There was consensus among the Directors that an exception to District policy was not warranted (other than the District approved 15% leak discount already

given). No action was taken as no motion was made.

3. There was a presentation of the CalPERS CERBT OPEB Actuarial Study and Valuation performed by Total Compensation Systems, Inc. Motion to accept made by President Bonito and seconded by Director Wymer. Passed by a majority vote. Ayes: President Bonito, Directors Oberlies, Weber, & Wymer, Nays: None, Abstain: None, Absent: Vice President Bunyea.

D) Board

1. There was a discussion and a motion to approve the COLA 3.9% increase for FY 2018-2019. Motion to approve made by Director Wymer and seconded by Director Weber. Passed by majority vote. Ayes: President Bonito, Directors Oberlies, Weber, & Wymer, Nays: None, Abstain: None, Absent: Vice President Bunyea.
2. There was a discussion with a motion to approve the Salary Ranges for FY 2018-2019. Motion to approve made by Director Wymer and seconded by Director Weber. Passed by majority vote. Ayes: President Bonito, Directors Oberlies, Weber, & Wymer, Nays: None, Abstain: None, Absent: Vice President Bunyea.
3. There was a discussion with a motion to maintain the current amount and frequency for payment of the Directors Fees per Ordinance 2014-11-20B with District approved COLA per section 4 for FY 2018-2019. Motion to approve made by Director Wymer and seconded by Director Weber. Passed by majority vote. Ayes: President Bonito, Directors Oberlies, Weber, & Wymer, Nays: None, Abstain: None, Absent: Vice President Bunyea.
4. There was a discussion with a motion to approve the Appropriations Limit Resolution #2018-6-21. Motion to approve made by Director Wymer and seconded by Director Weber. Passed by majority vote. Ayes: President Bonito, Directors Oberlies, Weber, & Wymer, Nays: None, Abstain: None, Absent: Vice President Bunyea.
5. There was a discussion with a motion to approve the Sewer Standby Charges Resolution #2018-6-21-B. Motion to approve made by Director Wymer and seconded by Director Weber. Passed by majority vote. Ayes: President Bonito, Directors Oberlies, Weber, & Wymer, Nays: None, Abstain: None, Absent: Vice President Bunyea.
6. There was a discussion with a motion to approve the Water Standby Charges Resolution #2018-6-21-C. Motion to approve made by Director Wymer and seconded by Director Weber. Passed by majority vote. Ayes: President Bonito, Directors Oberlies, Weber, & Wymer, Nays: None, Abstain: None, Absent: Vice President Bunyea.
7. There was a discussion with a motion to approve the Agreement for Collection of Special Taxes, Fees, and Assessments with the County of San Bernardino. Motion to approve made by President Bonito and seconded by Director Wymer. Passed by majority vote. Ayes: President Bonito, Directors Oberlies, Weber, & Wymer, Nays: None, Abstain: None, Absent: Vice President Bunyea.
8. There was a discussion with a motion to approve the allocation of budgeted master plan surplus, unused, or over budgeted funds from FY 2017/2018 (estimated at \$51,880.73), and FY 2017-2018 budget surplus funds (estimated at \$300,000.00), to unrestricted asset accounts specified in FY 2018-2019 Unrestricted Funds Allocation Report (for a total of estimated \$351,880.73). The actual amounts will be distributed in a like manner upon close of FY 2017-2018. Motion to approve made by Director Wymer and seconded by Director Weber. Passed by majority vote. Ayes: President Bonito, Directors Oberlies, Weber, & Wymer, Nays: None, Abstain: None, Absent: Vice President Bunyea.

9. There was a discussion and a motion to approve the allocation of approved FY 2018-2019 master plan funds from unrestricted asset accounts to master plan expense accounts specified in FY 2018-2019 Unrestricted Funds Allocation Report (\$263,758.01). Motion to approve made by Director Wymer and seconded by Director Weber. Passed by majority vote. Ayes: President Bonito, Directors Oberlies, Weber, & Wymer, Nays: None, Abstain: None, Absent: Vice President Bunyea.
10. There was a discussion and a motion to approve the proposed budget for FY 2018-2019. Motion to approve made by Director Wymer and seconded by Director Weber. Passed by majority vote. Ayes: President Bonito, Directors Oberlies, Weber, & Wymer, Nays: None, Abstain: None, Absent: Vice President Bunyea.

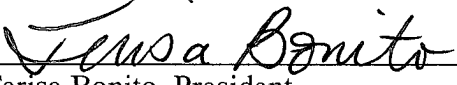
Announcements:

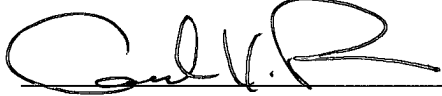
- A) The President had no announcements.
- B) The Board had no announcements.
- C) Staff had no announcements.

The next board meeting will be July 19, 2018 at 6:30 PM.

Adjournment of Open Meeting:

There being no further business, President Bonito adjourned the Regular Meeting at 8:34 PM.

  
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Terisa Bonito, President

  
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Caroline V. Rimmer, Secretary