



St. Peter & St. Paul Catholic School
PTG Board Meeting Minutes
January 15, 2019

- I. Call to Order: Meeting began 12:05 p.m.
Attendees: Kelly Burt, Diana Carrillo, Julia Hernandez, Estela Huch, Ana Paleo, Bridget Ronnie
- II. Opening Prayer~Ana Paleo
- III. Principal's Report~Kelly Burt
Blessing and dedication of the building successful.
Catholic School's Week planning of activities has commenced.
Tree scheduled to be delivered within the month; will be on display by the GALA – awaiting engraving of individual donor leaves.
New front doors and buzzer system for the office installed. Glass encased message board installed on front office wall.
Sacred Art Fair deadline for SPSP students will be Friday before the event date. Table reserved for artwork for SPSP.
- IV. Secretary's Report~Estela Huch
 - a. Minutes
 - b. Staff Birthday's
- V. Treasurer's Report~Julia Hernandez
GALA: Thus far \$8314.71 in ticket sales.
Donations: \$10,000 from ASPEN Vein Clinic
200 tickets sales minimum needed to fill reservations for GALA.
- VI. Communication's Report~Theresa Navarro
 1. Website updates (CSW, Open House, Book Fair, Gala)
CSW: full page color ad included in parish bulletin. Similar ad to be added to FB page.
GALA: Event Brite page is now live. Includes purchase, video, and invitation information.

2. Church Bulletin-Pulpit announcement, Flocknote and FB page: GALA announcement page in the works to be a full page in church bulletin. Deadline will be January 27th for inclusion.

VII. Activities Report~Ana Paleo

1. Catholic School's Week (CSW)
 - a. Open House January 27 coffee & donuts
 - i. Sign-up genius needed for volunteers to bring donuts. Per Mrs. Burt: Parents will earn hours for donut donation. Parish no longer handles donation coffee and donuts. At least 4-6 dozen needed post 11:00 a.m. mass. Church coffee may be used for event. At least one volunteer to coordinate/set up event.
 - b. PTG will be selling Gala tickets at PTG table set-up at event.
 - c. Uniform sales: PTG member should be coordinator/set up person for sales. Used uniforms may be paid with cash or check. Two-hour window for sales.
 - d. Spaghetti Dinner/Movie (need to choose!)
 - i. Completely free event for school families aside from sales from the Book Fair. Sign-up genius needed for set up and serve. Mr. Adams agreed to cook pasta and meat sauce. Ana will coordinate with him in terms of help. PTG will purchase bags of cheese, dressing, bread, table décor, utensils. Parents can donate items for volunteer hours. Volunteer needed to distribute popcorn. Movie suggestion: Disney's "Dinosaur".
 - e. Teacher breakfast
Juicer machines and pastries for teachers.
To be on Wednesday of Catholic Schools Week.
(21staff total)
 - f. Daily activities for CSW to be planned by student council.

VIII. Fundraising Report~Diana Carrillo

1. LLS Pennies for Patients kick off 1-28-19. Co-chaired by the Valtiers. Fundraising materials have arrived in the office. Flyers will be included in the parent envelopes next week.
2. Scholastic Book Fair-Ashley Moyer
 - a. Theme Dinosaurs
 - b. Working on sign-up genius

- IX. Room Parent Report~Rossana Ammari
 - 1. Classroom Gala Baskets Themes
HR Parents have been notified of GALA basket themes. Information will be forwarded to parents for collection of items.

- X. Presidents Report~Bridget Ronnie
 - Sign-up genius for organizing the new library for the Book Fair. Projector and shelving will be installed.
 - 1. Library
 - a. Sign-up genius for moving book cases
 - 2. Gala update: Ticket sales are going very well.
Theresa Navarro has coordinated with a company for DJ and Photography.
Lighting will be provided by professional who set-up lighting for Harvest Hoedown.
 - 3. PTG Constitution – Update will be done in the spring as a stand alone meeting with PTG members.

- XI. Ideas/Suggestions

- XII. Closing Prayer

- XIII. Adjournment: Meeting end 1:05 p.m.