

---

## ***Dadlington Village Hall Management Committee***

---

### **MINUTES OF MEETING HELD      2<sup>nd</sup> March 2017**

**Present:**

Phil Kiteley (chair), Michael Dix, Sally-Ann Faulks, Sam Johnson, Jacqui Morton (treasurer), Keith Morton, Rachel Rees-Jones (secretary), Simon Rees-Jones, John Whitehead

1. **Apologies**
  - a. Steve Wright.
2. **Minutes of meeting held on 12<sup>th</sup> January 2017**
  - a. Accepted with no amendments
3. **Issues arising from the minutes**
  - a. All are agenda items
4. **Correspondence/Communications – Rachel**
  - a. Application form from Santander Bank for possible grant applications. Information passed to Michael re projector – see agenda item 8c.
5. **Financial report – Jacqui**
  - a. Current balance is £15615.82 at 01/03/2017
  - b. Phil now has access to the online bank account to view.
  - c. Current signatories are Phil, Jacqui and Rachel
  - d. Lottery return has been sent by John for 2016/17.

1. Income	£2600.
2. Prize money paid	£880
3. Registration	£40
<b>4. Profit</b>	<b>£1680.</b>

John and Jill were thanked very much for the hard work and commitment they show to this venture and source of funds.
6. **Cleaning update**
  - a. Phil and Sally Ann are currently sharing doing an extra clean on Thursday evenings, so that it is clean for Pilates class, whilst the building work has been ongoing and there has been extra mess. Rachel offered to help if needed.
7. **Bookings – Sam**
  - a. Art Class are currently paying £10 for 2 hours rather than the current £10 per hour. Sam to clarify this with them. **ACTION SAM**
  - b. Moo Music starting on March 14<sup>th</sup>. Baby changing mat has been bought and notice to be displayed asking parents to take nappies home with them.
  - c. Sam to ask all users if they are continuing during the summer holiday period. **ACTION SAM**

## 8. The Village Hall development – Phil

- a. Expecting to hear back from HBBC re grant application by May.
- b. Landscape work is to be finished shortly (finishing the path). The Parish Council are funding this.  
Costings so far of the extension:

Base £4200 + Extension £7400 + VAT = £13920.

Price guide for future work:

Bifold doors £1500 + Window £350 + VAT = £2220. (fitted)

Total cost of Extension £22000 so approximately £6-7K required to complete the project.

### DECISIONS:

- i. Committee agreed that the bifold doors and windows should be fitted as soon as possible as the lack of them poses a Health and Safety and Security risk. Colin B to be informed.  
**ACTION PHIL**
- ii. Replacing the heating to be held back until the outcome of the grant application is known.
- c. Quotes of approx. £2000 obtained to include a ceiling projector and electric screen. This is to be funded through grants. A hearing loop should be considered which would benefit those hard of hearing. A survey to be carried out in the village to assess interest in film evenings.  
**ACTION MICHAEL**

## 9. Event feedback

Quiz – January 21<sup>st</sup> £825 profit made. An excellent evening. Michael proposed doing another one in September. All agreed.  
**ACTION MICHAEL**

## 10. Event Planning

- a. Early Spring Ball – Saturday March 18<sup>th</sup>  
£17.50 per person  
Sold out – 49 tickets.  
Food agreed upon.  
Keith to organise the bar.  
Committee members asked to donate raffle prizes please (take to Sally Ann).  
**ACTION ALL**
- b. **May 6th – Murder Mystery Night. Ploughman's supper**  
John and Eddie Smallwood collaborating on the script.  
John to feedback to the committee after consulting Eddie.  
**ACTION JOHN**
- d. **Richard III walk June 10<sup>th</sup> or July 1<sup>st</sup>.**  
Whitemoors to be approached to be a stopover point.  
Wine and beer on return to the village hall.  
Participants to be asked for a donation  
**ACTION JOHN**

## 11 AOB None

## 12. Date of next meeting

**AGM** – Thursday May 11<sup>th</sup> 7pm at the village hall

Committee meeting - Thursday May 11th at the Village Hall following the AGM.

Meeting closed at 8.40pm

Charity Registration Number: 702918