

The Sutliff Museum

Be Your Own Museum

The Sutliff Museum Community Display Case

This is a museum experience where our public becomes the curator. Local history is personal history, it is community history - and we hope to see how they tie together. The Sutliff Museum strives to share the history of the surrounding area's residents, and what better way to examine our past but through the collections of today's citizens.

A call for submission is open to all residents, past or present. This is an application process and not all submissions are guaranteed to be included in the exhibit. The Sutliff Museum reserves the right to accept on loan an entire collection, a portion, or to deny this collection at any time. All items will be secured to the best of our ability. The Collection Owner will work with the Museum's Curator to negotiate delivery, presentation, and pick-up of all items. The Curator and Museum staff will have the right to handle items without the presence of the owner. Each exhibit will be on display for two (2) months.

Exhibits dates: Wednesday, November 4, 2015 – Wednesday, January 6, 2016.
Wednesday, January 6, 2016 – Wednesday, March 2, 2016
Wednesday, March 2, 2016 – Wednesday, May 4, 2016
Wednesday, May 4, 2016 – Friday, July 1, 2016
Friday, July 1, 2016 – Thursday, September 1, 2016
Thursday, September 1, 2016 – Wednesday, November 2, 2016
Wednesday, November 2, 2016 – Wednesday, January 4, 2017

Exhibit location: Community Display Case inside the Sutliff Museum

Limitations:

- ❖ Collections may be denied or limited due to size condition, or value.
- ❖ Very large items such as automobiles cannot be accepted.
- ❖ We cannot accept or display taxidermy, live plants, live animals, or organisms.
- ❖ We cannot accept or display toxic or poisonous substances.

19. Description of collection (200 word maximum)

20. Attach or include three photos of your collection considering the following criteria:

- ❖ Digital photos should be JPG, GIF, PNG, OR PDF.
- ❖ Digital photos should be at least 200 dpi each and should not exceed 3 MB each file size.
- ❖ Digital or printed photos should be a minimum of 5" x 7" and in color.
- ❖ One photo should be of the entire collection or a general representation.
- ❖ Two photos should consist of close-ups or singular pieces of the collection.

Please direct any questions to Melissa Karman, Museum Director,
melissa.karman@sutliffmuseum.org or call 330-395-6575.