

Brookfield Townhouse Community Association, Inc.
Board of Directors Meeting
October 15, 2019

Agenda

- I. Call Meeting to Order
- II. Call Open Forum to Order
 - a. Residents Input
- III. Call Business Meeting to Order
- IV. Actions Between Meetings
 - a. Summarize Unannounced Meetings, if any
 - (1) Ratify Actions Approved between Meetings
- V. Approve Minutes of Previous Meeting
 - a. September 17, 2019
- VI. Committee Reports
 - a. Architectural Control Committee
- VII. Treasurer's Report
 - a. Cash Balances
 - b. Delinquencies
 - c. Review Financial Reports
- VIII. Management Report
 - a. Correspondence received by Association, Directors, Management
 - b. Association Business and Operations
 - c. Webpage Report
 - d. Common Area Maintenance
 - e. Parking/Towing Report/Towing Signs
 - f. Landscaping Report
 - 1. Landscaping Proposals

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IX. Executive Session

The Board may convene an Executive Session, as needed, to consider actions involving personnel, litigation, contract negotiations, enforcement actions, attorney communications or other confidential information as allowed under Texas Property Code section 209.0051

- a. Collections
 - 1. Enforcement Action
 - 2. Owner Requests
- b. Deed Restriction Report
 - 1. Enforcement Action
- c. Attorney Communications

X. Reconvene in Open Session and Report on Actions Approved During Executive Session

XI. Set Date, Time and Agenda of Next Meeting/Adjournment
November 19, 2019 to be conducted at the offices of
MASC Austin Properties, Inc. at 1:00 P.M.