



Equal Opportunity Employer

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email: _____

Birth Date: _____

Availability

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
From							
To							

Have you ever applied for employment with us? (Circle One) YES NO
 If Yes, When? _____

Are you looking for full-time or part-time? (Circle One) YES NO

Are you legally eligible for employment in the United States? (Circle One) YES NO

Are you currently employed? (Circle One) YES NO

If so, may we inquire of your present employer? (Circle One) YES NO

Will you work week-ends? (Circle One) YES NO

If hired, when will you be able to begin work? _____

Have you ever been convicted of a misdemeanor or a felony? (Circle One) YES NO

If yes, please describe in full _____

Physical Record

Do you have any physical limitations that prelude you from any work for which you are being considered? YES NO

If yes, what can be done to accommodate your limitations? _____

Education

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Diploma: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Any other special training or skill? _____

References

Please list references.

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Previous Employment

	Most Recent	Next Recent	Least Recent
Employer			
Phone Number			
Address			
Supervisor			
Job Title			
Job Description			
Dates Employed			
Starting Pay			
Ending Pay			
Reason for Leaving			
May we contact employer?			

I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that if employed, falsified statements on this application shall be grounds for dismissal.

I authorize investigation of all statements contained herein and the references listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all parties from all liability for any damage that may result from furnishing same to you.

I understand and agree that if hired, my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time without any prior notice

Under Maryland law, employer may not require or demand any applicant for employment or any employee to submit to take a polygraph, lie detector, or similar test or examination as a condition of employment or continued employment. Any employer who violates this provision is guilty of a misdemeanor and is subject to a fine not to exceed \$100,000.00

Signature: _____

Date: _____