

**UNION VALE TOWN BOARD MEETING DECEMBER 13, 2018
TOWN HALL 249 DUNCAN ROAD LAGRANGEVILLE NY 7:30 PM**

PRESENT: Supervisor Maas

Councilmen: Steven Frazier, Corrina Kelley, David McMorris, John Welsh

Town Clerk: Andrea Casey

Attorney: Jeff Batistoni

THE MEETING WAS OPENED WITH THE FLAG SALUTE

MOTION TO APPROVE MINUTES

Councilman Welsh made a motion to approve the Minutes – November 15th, 2018 which was seconded by Councilman Frazier and all were unanimously in favor.

Town Supervisor Report

Supervisor Maas reviewed the Monthly Cash Flow statement and recap of the year. She also gave a budget overview and reported that the Town did not overspend and overall the performance vs budget is good. The Audit for 2016 & 2017 were received which included the full audit and cash audits. She reported that from a legal and financial perspective everything seems to be in good order.

The Solar Developer for the landfill has been selected and voted upon. During the next phase, Attorney Jeff Battistoni will be reviewing the lease agreement which will be concluded with comments from all involved parties before the end of the year. She further explained the process to determine the span of the project.

Escrow Report was created to show in one chart all the Planning & Zoning applicants including the status of their applications and consultant fees. Supervisor Maas asked Attorney Battistoni if once all the fees were paid and consultant billing had been concluded if individual resolutions were necessary to return the unused funds. Attorney Battistoni replied that a blanket resolution would suffice as all fees are paid by the applicant up front.

Pre-payment of Retirement Contributions: Although this is a blanket approval this is another large cash outlay in the month of December, she wanted to make the Board was aware as this will not appear until the following month's cash flow statement. It totals \$93,000.00 and is due in February but it was paid early to save \$785.

Constable (Peace Officer) Validations: There is a division in Albany that tracks all Peace Office training and Supervisor Maas has filed all necessary paperwork and reported all of Union Vale Constables are up to date with legal and weapons training .

Jaflo Co./Central Hudson Tree Removal & Parking Needs: Jaflo Co. will be combing through Union Vale in order to trim any trees near power lines as to alleviate problems with winter power outages. They have been granted permission to park their vehicles on Union Vale's Route 55 property as they make their way through Town.

Board Member Reports

Councilman Welsh received a letter from DOT regarding route I-84 sign upgrade existing guide signs and read aloud, as it was informative for the community. He signed the voucher for the CDBG and he was pleased at the outcome of the project and wanted to thank all involved.

Councilwoman Kelley will set up a meeting with the DC Office of the Aging in January to coordinate their 2019 plans.

Councilman McMorris has been in touch with residents in the Verbank area and is eager to see the solar project through and is hopeful there will not be any issues. He noted the Town will be applying for a grant regarding solid waste bins for the parks by 'Keep America Beautiful'. He also mentioned the idea of having a repair café.

Councilman Frazier attended the Festival of Lights and thanked the Jake and the Park crew for their creation of a winter wonderland. He also worked diligently on the truck specs for the highway department; he made some adjustments to carry the proper loads. He is hopeful using OGS mini bid system will give us the best possible price. There was further discussion about the specifics and estimated price range.

Town Highway Superintendent Report

Mr. Wisseman was unable to attend but Supervisor Maas offered for him to discuss the Highway-284 and also give a line-up of work for 2019 in terms of paving and other projects at the January 17th meeting for Town infrastructure improvement. Councilman McMorris had questions on the 284 draft as there was no specifications on the distance of roads however

estimated prices were present. Councilwoman Kelley liked the idea of generating a list of roads that have been done and would like Superintendent Wisseman to have an idea of the tickler list going forward so residents can see where their roads fall.

Town Clerk Report

Town Clerk Casey has been working on preparing the permits for residents and the information regarding the 2019 season.

Public Comments on Agenda Items

None

Recycling Center – New Permit Prices for 2019, Refer-A-Friend Program

The senior citizen pricing was eliminated as Royal Carting increased fees and the trash cards have increased as a result from \$30 to \$40. Supervisor Maas also spoke and highlighted the hours and depth of items that can be received by the Center. The refer-a-friend program will hopefully generate new permit holds and those that have referred a new patron will receive a \$40 trash card for free.

Park & Recreation Department – Holiday Lights! The Kelley family sang beautifully and also a thank you to Santa for his visit to Tymor. A new Event Coordinator, Jennifer Santucci, has been hired. She will be in charge of 7-8 Town events and be responsible for focusing on those.

Reduction of Speed Limit on Camby Road

Mr. Sarma, resident of Union Vale, wrote the Town regarding Camby Road and pointed out as no limit is posted, State Law indicates 55mph and would like it reduced to a safer speed. Councilman McMorris cited an example of how former Legislator Margret Fettes who worked diligently to reduce the limit on Waterbury Hill Road and was only successful for a small section due to the amount of children. Supervisor Maas spoke with DPW Commissioner, Robert Balkind, who informed her that first, the Board must pass a resolution requesting this and then, Mr. Balkind will forward it to the State who will do a traffic study for determination to be made regarding that data. Councilman Welsh said it might be best to request a reduction and then leave it up to the State to set the appropriate limit. Everyone agreed this could be done in January and Councilwoman Kelley also asked the site distance when exiting Deer Pond Road be looked at. Councilman McMorris also pointed out that the Fountains at Millbrook may be a determining factor.

Investment Policy

This is still in the works as Supervisor Maas is waiting on an element Association of Towns will provide and she will have more information soon. This needs to be done thoughtfully as it is an important factor to make it work for Union Vale

Accepting Comp Alliance for Workers Compensation Program

Supervisor Maas explained this was straightforward as they have received information from Comp Alliance. Councilman McMorris said this company is geared towards municipalities as is NYMIR. This will be a better service plan for the Town with better communication and more predictability.

Dog Control Housing Agreement for 2019 with Dutchess County SPCA

This is a standard document and unchanged from the prior year from SPCA which was reviewed by the Board as well as the Animal Control Officer and SPCA who house the stray or lost dogs that were found in Union Vale.

MOTION TO SIGN SPCA CONTRACT

Councilman Welsh made a motion to authorize the Town Supervisor to sign the Dog Control Housing Agreement for 2019 which was seconded by Councilman Frazier and all were unanimously in favor.

MOTION FOR RECYCLING CENTER PERMIT FEES

Supervisor Maas made a motion to increase and eliminate the senior rate \$75 for residents and \$100 non-resident and offer refer-a-friend program for members to refer any non-permit holders will receive a trash card valued at \$40 for free, effective 1/1/2019 which was seconded by Councilwoman Kelley and all were unanimously in favor.

Approve Budget Adjustments, Warrants, Pay Bills

Supervisor Maas spoke about the warrant begin emailed to the Town Board Members so they can continually be informed about finances.

MOTION TRANSFER FUNDS HRA

Supervisor Maas made a motion to transfer funds from the General fund the HRA (Health Reimbursement Account) for 2019 in the amount of \$30,800 which was seconded by Councilman Welsh and all were unanimously in favor.

MOTION TO TRANSFER FUNDS CONSULTANT FEES

Supervisor Maas made a motion to transfer funds from the Escrow Account to the General Fund for Consultant Fees in the amount of \$11,784.99 which was seconded by Councilman McMorris. Supervisor Maas noted that reports will come out quarterly for the Board.

Public Comment on Town Issues

None

Closing Comments: Dutchess County Soil & Water has produced a guide on invasive plants that can be picked up from their office.

Next Scheduled Meetings: January 3rd 7:30pm
2019 Organizational Meeting / & Town Work session
TB work Session January 17 – Town Board Regular Agenda Meeting

MOTION TO ADJOURN

Councilman Welsh made a motion to adjourn at 8:32pm which was seconded by Councilman McMorris and all were unanimously in favor.

Respectfully Submitted,
Andrea Casey
Town Clerk



RESOLUTION # 18-33

**IN SUPPORT OF NEW YORK STATE MUNICIPAL WORKERS
COMPENSATION ALLIANCE PLAN DOCUMENT**

WHEREAS there has been proposed a "NEW YORK STATE MUNICIPAL WORKERS' COMPENSATION ALLIANCE PLAN DOCUMENT" pursuant to Section 50 3-a of the Workers' Compensation Law (hereinafter "the Plan"); and

WHEREAS the Town of Union Vale is eligible for membership in the Plan; and

WHEREAS the Town of Union Vale has made an independent investigation of the Plan and reviewed the Plan document, and has concluded that it would be in the interests of the Town of Union Vale to participate therein;

NOW, THEREFORE BE IT RESOLVED that the Town of Union Vale enter into membership in the Plan pursuant to Section 50 Subdivision 3-a of the Workers' Compensation Law; and be it further

RESOLVED, that the Town Supervisor, Betsy Maas is hereby is authorized and instructed to execute the Plan's charter document on behalf of the Town of Union Vale; and be it further

RESOLVED, that the custody of all joint Plan moneys by the Plan Administrator under the Plan be and the same hereby is approved.

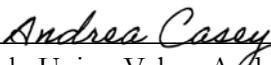
The preceding resolution was offered by Councilwoman Kelley, who moved its adoption, seconded by Councilman McMorris.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Supervisor Maas	Aye
Councilman Frazier	Aye
Councilwoman Kelley	Aye
Councilman McMorris	Aye
Councilman Welsh	Aye

Ayes5
Noes0
Dated: December 13, 2018

I, Andrea Casey, Town Clerk of the Town of Union Vale DO, HEREBY CERTIFY that the foregoing is a true copy of a resolution offered by Councilwoman Kelley seconded by Councilman McMorris and adopted at the meeting of the Town Board, held on December 13, 2018.



Town Clerk, Union Vale – Andrea Casey



RESOLUTION # 18-34

"IN SUPPORT OF WORKERS' COMPENSATION - SELF INSURANCE"

"**RESOLVED**, that the Town of Union Vale hereby elects, pursuant to Subdivision 3-a of Section 50 of the Workers' Compensation Law, to become a self-insurer as to Workers' Compensation claims against this Municipality; and be it further

"**RESOLVED**, that pursuant to Section 50 Subdivision 3-a of said Workers' Compensation Law, notice of such election shall be filed forthwith with the Chairman of the Workers' Compensation Board, Self-Insurance Section; and be it further

"**RESOLVED**, that this election shall become effective on January 1, 2019.

The preceding resolution was offered by Councilman McMorris, who moved its adoption, seconded by Councilman Welsh.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Supervisor Maas	<u>Aye</u>
Councilman Frazier	<u>Aye</u>
Councilwoman Kelley	<u>Aye</u>
Councilman McMorris	<u>Aye</u>
Councilman Welsh	<u>Aye</u>

Ayes5

Noes0

Dated: December 13, 2018

I, Andrea Casey, Town Clerk of the Town of Union Vale DO, HEREBY CERTIFY that the foregoing is a true copy of a resolution offered by Councilwoman Kelley seconded by Councilman McMorris and adopted at the meeting of the Town Board, held on December 13, 2018.

Andrea Casey
Town Clerk, Union Vale – Andrea Casey



RESOLUTION # 18-35

WHEREAS, the Town Board of the Town of Union Vale wishes to update the paid time off policies for eligible employees; and

WHEREAS, Holidays, Vacation Days, Personal Time and Sick Time will be earned according to the number of hours full-time employees work (full-time is defined as thirty two hours in Town Hall and all other departments are forty hours); and

WHEREAS, current part-time employees who work more than fifteen hours per week, as of January 1, 2018, will be grand-fathered and will be permitted to earn both Sick Time off and Vacation time;

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Union Vale does hereby adopt the *Paid Time Off Policy* attached herein, effective January 1, 2019.

The preceding resolution was offered by Councilman Frazier, who moved its adoption, seconded by Councilwoman Kelley.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Supervisor Maas	<u>Aye</u>
Councilman Frazier	<u>Aye</u>
Councilwoman Kelley	<u>Aye</u>
Councilman McMorris	<u>Aye</u>
Councilman Welsh	<u>Aye</u>

Ayes 5

Noes 0

Dated: December 13, 2018

Andrea Casey
Andrea Casey, Town Clerk