

**CALUMET PUBLIC WORKS AUTHORITY**  
**June 6, 2017**

**Members Present:** Mahgan Muskett, Terry Brungardt, Lacey Rowell, Mark Stanke, and Steve Snow.

**Members Absent:** None.

**Staff Present:** Bruce Wallace, Public Works Superintendent; Kelly Hobbs, Secretary; Mickey Stratton, Treasurer; Robert Baysinger, Lieutenant.

**Others Present:** Charles Daughety and Mike Crowley.

1. Meeting called to order and roll call. Chairman Rowell called the meeting of the Calumet Public Works Authority to order. Secretary Hobbs called roll and declared a quorum. Agenda was posted at the Calumet Town Hall on Monday, June 5, 2017 at 12:00 pm.
2. Consider approval of minutes of Regular Meeting held May 2, 2017. Trustee Stanke made a motion to approve the minutes of Regular Meeting held May 2, 2017. Seconded by Trustee Muskett. Roll call vote: Trustee Muskett, aye; Trustee Brungardt, aye; Trustee Rowell, aye; Trustee Stanke, aye; Trustee Snow, aye. Chairman Rowell declared the motion carried.
3. Consider amendment of minutes of Regular Meeting held April 5, 2017, with action as necessary. A motion was made in the last meeting to change the title of the Secretary to Clerk, but Clerk is always addressed as Secretary in CPWA meetings as Mayor is addressed as Chairman. Documentation provided. Trustee Stanke made a motion to amend the minutes of Regular Meeting held April 5, 2017 changing Clerk back to Secretary. Seconded by Trustee Muskett. Roll call vote: Trustee Muskett, aye; Trustee Brungardt, aye; Trustee Rowell, aye; Trustee Stanke, aye; Trustee Snow, aye. Chairman Rowell declared the motion carried.
4. Consider approval of claims, checks, and warrants for the month of May, 2017. Trustee Muskett made a motion to approve claims, checks, and warrants for the month of May, 2017 with the addition of invoices 571456 Yukon Trophy, 3000 Eileen's Cookies, and 3850 Oklahoma Tax Commission. Seconded by Trustee Muskett. Roll call vote: Trustee Muskett, aye; Trustee Brungardt, aye; Trustee Rowell, aye; Trustee Stanke, aye; Trustee Snow, aye. Chairman Rowell declared the motion carried.
5. Consider and discuss report from the Trustee of the Oklahoma Environmental Management Authority, with action as necessary. OEMA Trustee Barbara Johnson provided a written report to Council. She reported despite the article in the El Reno Tribune, OEMA is doing okay financially they have just invested a large amount into new equipment. Chairman Rowell expressed her concern about the financial state of OEMA. No action.
6. Consider and discuss options for dump trailer, tabled from May, with action as necessary. Superintendent reviewed bids provided in written report. After discussion, Trustee Stanke made a motion to purchase the 16' goose neck dump trailer from Pioneer Equipment and a goose neck hitch from Auto Fx for a total of \$9,349.00. Seconded by Trustee Brungardt. Roll

call vote: Trustee Muskett, abstain; Trustee Brungardt, aye; Trustee Rowell, aye; Trustee Stanke, aye; Trustee Snow, nay. Chairman Rowell declared the motion carried 3 to 2.

7. Consider and discuss problems at West Lift Station, with action as necessary. Superintendent Wallace reviewed the deterioration at West Lift Station and the options for repair. He would like to rebuild the West Lift Station as the East Lift Station was last year. Superintendent Wallace also discussed the failure of the automatic transfer switch on the generator at the West Lift Station. He provided 3 options, 2 repairs and 1 replacement. After discussion, Trustee Snow made a motion to rebuild the West Lift Station approving \$25,000.00 + 15% contingency. Seconded by Trustee Stanke. Roll call vote: Trustee Muskett, aye; Trustee Brungardt, aye; Trustee Rowell, aye; Trustee Stanke, aye; Trustee Snow, aye. Chairman Rowell declared the motion carried. After discussion, Trustee Stanke made a motion to replace the generator with the purchase of a 32 Kw Generac generator from Snyder Electric for \$17,949.00. Seconded by Trustee Brungardt. Roll call vote: Trustee Muskett, aye; Trustee Brungardt, aye; Trustee Rowell, aye; Trustee Stanke, aye; Trustee Snow, aye. Chairman Rowell declared the motion carried.
8. Remarks and inquiries of the governing body members. None.
9. Consider new business of an emergency nature that had not been contemplated at the time of the agenda preparation, with action as necessary. Superintendent Wallace stated Moore's has had sewer problems and they feel that the Town is partly responsible and should be responsible for half of the bill. Trustee Snow stated the issue has been brought to the Town's attention and it will be addressed but the Town is not responsible for covering those costs. Superintendent Wallace asked Council if they would like to outfit the new CPWA truck with decals, light bar, and control box; estimate provided in report. Trustee Stanke made a motion to outfit the CPWA PW#2 with decals, light bar, and control box plus labor costs. Seconded by Trustee Muskett. Roll call vote: Trustee Muskett, aye; Trustee Brungardt, aye; Trustee Rowell, aye; Trustee Stanke, aye; Trustee Snow, nay. Chairman Rowell declared the motion carried 4 to 1.
10. Adjournment. Trustee Stanke made a motion to adjourn. Seconded by Trustee Muskett. Roll call vote: Trustee Muskett, aye; Trustee Brungardt, aye; Trustee Rowell, aye; Trustee Stanke, aye; Trustee Snow, aye. Chairman Rowell declared the motion carried and the meeting was adjourned.

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Lacey Rowell, Chairman

ATTEST:

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Kelly Hobbs, Secretary