

Summer Village of Silver Sands
 Organizational Meeting
 Friday, July 21, 2023 at Fallis Hall
HELD IN PERSON & VIA ZOOM

	PRESENT	<p>Councillors: Graeme Horne, Bernie Poulin, Liz Turnbull</p> <p>Administration: Chief Administrative Officer, Wendy Wildman Assistant CAO, Heather Luhtala (Via Zoom)</p> <p>Public Works: Public Works Supervisor, Dustin Uhlman</p> <p>Public at Large: 1 (via Zoom), 2 (in person)</p>
1.	<p>CALL TO ORDER & AGENDA ADOPTION</p> <p>123-23</p>	<p>Wendy Wildman called the meeting to order at 9:00 a.m.</p> <p>MOVED by Councillor Horne that the Organizational Meeting Agenda be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
2.	<p>NOMINATIONS</p> <p>124-23</p> <p>125-23</p>	<p>Wendy Wildman called for nominations for Mayor.</p> <p>Councillor Turnbull nominated Councillor Poulin.</p> <p>Wendy Wildman called for nominations a second time.</p> <p>Wendy Wildman called for nominations a third time.</p> <p>MOVED by Councillor Horne that nominations cease.</p> <p style="text-align: right;">CARRIED</p> <p>Councillor Poulin was declared Mayor and was administered the Oath of Office for Mayor.</p> <p>Mayor Poulin assumed the Chair.</p> <p>Mayor Poulin called for nominations for Deputy Mayor.</p> <p>Councillor Horne nominated Councillor Turnbull</p> <p>Mayor Poulin called for nominations a second time.</p> <p>Mayor Poulin called for nominations a third time.</p> <p>MOVED by Councillor Horne that nominations cease.</p> <p style="text-align: right;">CARRIED</p>

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		Councillor Turnbull was declared Deputy Mayor and was administered the Oath of Office for Deputy Mayor.
3.	COMMITTEE APPOINTMENTS 126-23	<p>MOVED by Deputy Mayor Turnbull that the committee appointments be approved as follows:</p> <ul style="list-style-type: none"> a) Emergency Management/Disaster Services (Liz Turnbull – Representative) (Bernie Poulin – Alternate) b) Darwell Wastewater Lagoon Commission (Graeme Horne – Representative) (Bernie Poulin – Alternate) c) Highway 43 East Waste Commission (Graeme Horne – Representative) (Bernie Poulin – Alternate) d) Assessment Review Board (as per agreement with Capital Region Assessment Services Commission – Bylaw 311-2021) e) Lake Isle Aquatic Management Society (LIAMS) (Bernie Poulin – Representative) (Graeme Horne - Alternate) f) Summer Villages of Lac Ste. Anne County East (all of Council to attend) (Bernie Poulin – Representative) (Liz Turnbull – Alternate) g) Capital Region Assessment Services Commission (Graeme Horne – Representative) (Liz Turnbull – Alternate) h) Family & Community Support Services/Recreation Board (Liz Turnbull – Representative) (Graeme Horne – Alternate) i) Yellowhead Regional Library (Liz Turnbull – Representative)

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		<p>j) Local Library (Darwell) (Liz Turnbull – Representative) (Bernie Poulin – Alternate)</p> <p>k) Subdivision and Development Appeal Board (as per agreement with Milestone Municipal Services – Bylaw 289-2018)</p> <p>l) Fallis Community Association (Graeme Horne – Representative) (Liz Turnbull – Alternate)</p> <p>m) Lake Isle Lac Ste. Anne (LILSA) (Bernie Poulin – Representative) (Graeme Horne – Alternate)</p> <p>n) Regional Emergency Services (Bernie Poulin – Representative) (Graeme Horne – Alternate)</p> <p>o) Darwell Regional Wastewater Line (Graeme Horne – Representative) (Bernie Poulin – Alternate)</p> <p>p) Flowering Rush Abatement Project (Bernie Poulin – Representative) (Graeme Horne - Alternate Representative)</p> <p>q) Onoway Regional Medical Clinic (Bernie Poulin – Representative)</p> <p style="text-align: right;">CARRIED</p>
<p>4.</p>	<p>COUNCIL ACKNOWLEDGMENTS 127-23</p>	<p>MOVED by Councillor Horne that the following be acknowledged as received, reviewed and approved: -section 208 (1) of the MGA outlining Council’s legislative responsibilities; -the Council & Council Committee Procedural Bylaw 328-2022; -the Public Participation Policy C-COU-PAR-1 and Public Participation Plan; and, -the Council Code of Conduct Bylaw 285-2018.</p> <p style="text-align: right;">CARRIED</p>

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5.	FINANCIAL CONFIRMATION 128-23	<p>MOVED by Deputy Mayor Turnbull that the following financial information be confirmed:</p> <p>a) Signing Authority to be all of the Council and the Chief Administrative Officer and Assistant Chief Administrative Officer</p> <ul style="list-style-type: none"> • Two signatures are required • One signature to be any member of Council (Graeme Horne, Bernie Poulin, Liz Turnbull) • One signature to be the Chief Administrative Officer, Wendy Wildman or the Assistant Chief Administrative Officer, Heather Luhtala <p>b) Banking Authority – ATB Financial</p> <p style="text-align: right;">CARRIED</p>
	129-23	<p>MOVED by Deputy Mayor Turnbull that the Council Remuneration and Expense Reimbursement Policy C-COU-REM-1 be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
	CONFIRMATIONS	
6.	130-23	<p>MOVED by Deputy Mayor Turnbull that the Chief Administrative Officer appointment be confirmed as Wildwillow Enterprises Inc., Wendy Wildman.</p> <p style="text-align: right;">CARRIED</p>
7.	131-23	<p>MOVED by Mayor Poulin that the Auditor Appointment be confirmed as Seniuk & Company.</p> <p style="text-align: right;">CARRIED</p>
8.	132-23	<p>MOVED by Councillor Horne that the Solicitor appointment be confirmed as Patriot Law Group.</p> <p style="text-align: right;">CARRIED</p>
9.	133-23	<p>MOVED by Deputy Mayor Turnbull that the Municipal Planning Commission be confirmed as all of Council.</p> <p style="text-align: right;">CARRIED</p>
10.	134-23	<p>MOVED by Councillor Horne that the Freedom of Information and Protection of Privacy Coordinator be confirmed as the Chief Administrative Officer.</p> <p style="text-align: right;">CARRIED</p>

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11.	135-23	<p>MOVED by Councillor Horne that Community Peace Officer (CPO) be confirmed as Town of Mayerthorpe (Cst. Gervais Kasamba).</p> <p style="text-align: right;">CARRIED</p>
12.	136-23	<p>MOVED by Deputy Mayor Turnbull that the Integrity Commission be confirmed as Victoria Message.</p> <p style="text-align: right;">CARRIED</p>
13.	137-23	<p>MOVED by Councillor Horne that the Designated Officers positions be confirmed as follows:</p> <ul style="list-style-type: none"> -ASSESSOR APPOINTMENT - Capital Region Assessment Services Commission – Tanmar Consulting, Mike Krim – Bylaw 313-2021 -DEVELOPMENT AUTHORITY - Tony Sonnleitner – Development Officer – Bylaw 198-2004 -PLANNING AUTHORITY - Municipal Planning Services Ltd.- Jane Dauphinee – Bylaw 233-2010 -ASSESSMENT REVIEW BOARD CLERK – Geryl Amarin, Capital Region Assessment Services Commission – Bylaw 323-2022 -SUBDIVISION & DEVELOPMENT APPEAL BOARD CLERKS – Emily House & Cathy McCartney, Milestone Municipal Services – Bylaw 296-2019 <p style="text-align: right;">CARRIED</p>
14.	138-23	<p>MOVED by Councillor Horne that regular Council meetings be held on the last Friday of each month at the Fallis Hall commencing at 9:00 a.m., except for the months of May and December, that teleconferencing be deemed an acceptable way of holding a meeting and that any changes to the date of the meetings be posted on the Summer Village website.</p> <p style="text-align: right;">CARRIED</p>
15.	139-23	<p>MOVED by Deputy Mayor Turnbull that the municipal office location be confirmed as 2317, Twp Rd 545, Lac Ste. Anne County, Alberta.</p> <p style="text-align: right;">CARRIED</p>
16.	ADJOURNMENT	Mayor Poulin declared the meeting adjourned at 9:13 a.m.

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Mayor, Bernie Poulin

Chief Administrative Officer, Wendy Wildman