



## **WESTERN ADA RECREATION DISTRICT COVID-19 Policy and Procedures**

### **PURPOSE**

The purpose of this policy is to outline operating procedures during COVID-19 while continuing the Western Ada Recreation District mission of providing safe aquatic opportunities.

### **SCOPE**

This policy applies to all staff, vendors, and patrons of Western Ada Recreation District.

### **POLICY - STAFF**

The safety of the Meridian Pool facilities (pool, building and offices) is critical to keep the public and the staff safe. This policy has been put in place by the Board of Directors to address special procedures during COVID-19.

Staff members should be cognizant of the current environment and safety of their coworkers and patrons. Staff members who show any signs of COVID-19, or who believe they are ill or should NOT report to work and are required to get a rapid COVID-19 test prior to returning to work. Once the staff member receives test results, a copy needs to be sent to Pool Manager, and the appropriate actions will be taken after this regarding their return to work.

Staff who test positive for COVID-19 should not report to work for 14 days following their positive result date. Staff will be required to provide a negative test result prior to returning to work. Staff members who live with a person who tests positive for COVID-19 should not report to work for a minimum of 14 days following the persons positive result date. Staff who are ill, but receive a negative COVID-19 test, will be asked to stay home for 7 days, and will be asked to monitor symptoms and temperature in case COVID-19 symptoms develop post COVID-19 test.

One staff member per shift will be assigned to screen all staff members before they report to work. The screener will check the temperature of incoming staff and follow the Daily Symptom Questionnaire (attached). Any staff member with a temperature of 100.4 or higher, or any symptom from the questionnaire, will immediately be sent home as per the policy above.

Masks are mandatory for all staff at all times that they are not in the water or on station as a lifeguard. Once a lifeguard leaves their lifeguard station they must put their mask back on. Per Ellis & Associates, staff are required to wear proper personal protective equipment when providing care to a patron (Mask, Goggles, Gloves and Bacterial Filter on CPR Mask).



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### **POLICY – OPERATIONS / MASKS**

Masks are mandatory for all individuals who enter the facility or are on the pool deck; individuals must wear a face covering over their nose and mouth at all times that they are out of the water. Individuals will be asked to leave if they do not comply with this policy.

#### Exemptions:

- Patron/instructors in water during swim lessons
- Patrons in water during open swim
- Patrons under the age of 5
- Any person while consuming food or drink
- Any person with a diagnosed medical condition, mental health condition, or disability which prevents wearing a face covering
- Any person who is deaf or hard of hearing for purposes of communication, or any person communicating with a person who is deaf or hard of hearing

### **POLICY – OPERATIONS**

Per the State of Idaho Department of Health and Welfare Stage 3 guidelines and regulations, Swimming lessons cannot occur (due the instructor being required to have physical contact with the patron), as well as no groups over 50 being allowed to gather.

Below are the guidelines Western Ada Recreation District will follow if Idaho progresses into Stage 4:

#### **General**

- The Meridian Pool facility will be sanitized nightly by a professional cleaning company. The facility will be cleaned and sanitized throughout the day by pool staff.
- Hand sanitizer stations will be placed at the entrance of the pool and on the pool deck.
- Patrons will be instructed not to come to the pool if they are displaying any symptoms of COVID-19.
- Patrons will be informed of reduced locker room availability, social distancing guidelines, and entry and exit procedures at the time of registration and entrance to the pool. Signage will be put up, if needed, to direct traffic flow and staff will help guide patrons.
- Concessions will remain open, and staff will be sanitizing locker rooms, concessions, handrails, doors etc. every 15 minutes.
- No chairs or seating on the pool deck will be available during the 2021 summer season



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### Swimming Lessons & Open Swim

- Swimming lessons will be held in 30-minute increments, with 15 minutes in between each increment.
- Staff will sanitize locker rooms, concessions, handrails, doors etc. every 15 minutes and in between lesson sessions.
- All patrons will enter through the front doors and will be asked to go through the locker rooms and wash their hands before entering pool. Children should have their bathing suit on upon arrival at the pool, if possible.
- Patrons will be instructed to social distance on the pool deck, as well as being asked to limit the number of attendees/guardians per child's lesson.
- Patrons will be guided to exit the building using the stairs. If a patron needs to use the ramp to safely exit the facility a staff member will clear the ramp to allow the patron to exit.
- Open swim will be held twice a day during the week for 2-3 hours, and on weekends for 9 hours, if Idaho progresses into Stage 4.
- Capacity will be decreased from 292 to 150 to maintain social distancing as much as possible. This is on a first come first serve basis and the doors will be closed through end of session.

### Lap Swim

- Lap Swim patrons will be asked to enter through the front door and will be asked to go through the locker rooms to wash their hands before entering pool. Social distancing will be in place since they will have their own designated lane, as well as 1 guard on duty.

### Swim Team

- Swim team members will be asked to arrive for practice and leave practice through the side gate only. Locker rooms will be closed to swim team members, so they must arrive to practice dressed appropriately. One family restroom will be available for swim team use during each practice or meet. A swim team parent will be responsible for the entry to this restroom and sanitizing post use. Essential swim team coaching staff, volunteers and team members are the only members who can be on the pool deck during both practices and swim meets. Swim teams will be responsible for their own COVID-19 policies regarding swimmers per lane.



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## CDC SYMPTOMS –

<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>

### Watch for symptoms

People with COVID-19 have had a wide range of symptoms reported – ranging from mild symptoms to severe illness. Symptoms may appear **2-14 days after exposure to the virus**. People with these symptoms may have COVID-19:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

## CONSEQUENCES FOR NON-ADHERENCE

An employee that violates this policy may be subject to disciplinary action up to and including termination.

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Acknowledgement of COVID-19 Policies and Procedures

I acknowledge that I have read the policy above and agree to follow these procedures.

Employee Name: \_\_\_\_\_

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_



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### DAILY EMPLOYEE SCREENING

#### CHECK EMPLOYEE TEMPERATURE

Temperature greater than 100.4° F

- Yes – employee should be sent home until they are not displaying symptoms (listed below)
- No – proceed to symptom questions below.

#### REVIEW SYMPTOMS AND EXPOSURE

Are you displaying any of the following symptoms?

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea
- Do you reside with someone who has tested positive for COVID-19 in the last two weeks?
- Have you tested positive for COVID-19 in the last two weeks?

***Employees who display any of the symptoms on this checklist should not report to work as per the WARD COVID-19 Policy.***