



## Luzerne County Flood Protection Authority

300 Laird Street, Suite #A-1

Wilkes-Barre, PA 18702

### Minutes

## February 18<sup>th</sup>, 2020 Reorganization & Regular Meetings

### Call to Order

On February 18, 2020 at 1:00 P.M., the Luzerne County Flood Protection Authority Board convened their reorganization and regular monthly meetings at the Luzerne County Flood Protection Authority Administrative Offices, 300 Laird Street Suite A-1 Wilkes-Barre. It was noted that all meetings are electronically recorded.

Mr. Adams, Chairman, called to order the February 18, 2020 meeting.

### Pledge of Allegiance and Moment of Silence

### Present

Mr. Richard Adams  
Mr. Dominic Yannuzzi  
Mr. Kevin O'Brien  
Mr. William Falls (via telephone)  
Mr. William Hardwick

### Also Present

Christopher Belleman, P.E., Executive Director  
Attorney Christopher Slusser, LCFPA Solicitor  
Attorney Jeffery Rockman, LCFPA Solicitor  
Amy Grevera, CPA, LCFPA Accountant  
Laura Holbrook, Mitigation Specialist (Interim Recording Secretary)

### Reorganization- Election of Officers

Attorney Slusser requested a motion for nominations for the position of Board Chairman.

Mr. Hardwick nominated Mr. Adams.

Mr. O'Brien nominated Mr. Yannuzzi.

**Motion was made to close nominations. Vote for Chairman was indicated in Roll Call.**

Motion by: Mr. O'Brien

Seconded by: Mr. Hardwick

**Roll Call Vote:**

Mr. Yannuzzi indicated his vote was for Mr. Yannuzzi  
Mr. Adams indicated his vote was for Mr. Adams  
Mr. O'Brien indicated his vote was for Mr. Yannuzzi  
Mr. Falls indicated his vote was for Mr. Yannuzzi  
Mr. Hardwick indicated his vote was for Mr. Adams.

Mr. Yannuzzi was elected as Chairman by a vote of 3-2. "AYES" – YANNUZZI, O'BRIEN, FALLS  
"NAYS" – ADAMS, HARDWICK

Mr. Yannuzzi requested nominations for Vice Chairman. Mr. O'Brien nominated Mr. Adams for the position of Vice Chairman.

**Motion was made to close nominations. Vote for Vice Chairman was indicated in Roll Call.**

Motion by: Mr. Hardwick

Seconded by: Mr. O'Brien

Motion passed by a vote of 5-0. "AYES" – ADAMS, YANNUZZI, O'BRIEN, FALLS, HARDWICK.

Mr. Adams was elected as Vice Chairman.

Mr. Yannuzzi requested nominations for Treasurer. Mr. Adams nominated Mr. Hardwick for the position of Treasurer.

**Motion was made to close nominations. Vote for Treasurer was indicated in Roll Call.**

Motion by: Mr. O'Brien

Seconded by: Mr. Yannuzzi

Motion passed by a vote of 5-0. "AYES" – ADAMS, YANNUZZI, O'BRIEN, FALLS, HARDWICK.

Mr. Hardwick was elected as Treasurer.

Mr. Yannuzzi requested nominations for Secretary. Mr. Hardwick nominated Mr. O'Brien for the position of Secretary.

**Motion was made to close nominations. Vote for Secretary was indicated in Roll Call.**

Motion by: Mr. Hardwick

Seconded by: Mr. Yannuzzi

Motion passed by a vote of 5-0. "AYES" – ADAMS, YANNUZZI, O'BRIEN, FALLS, HARDWICK.

Mr. O'Brien was elected as Secretary.

Mr. Yannuzzi requested nominations for Assistant Secretary/Treasurer. Mr. Yannuzzi nominated Mr. Falls for the position of Assistant Secretary/Treasurer.

**Motion was made to close nominations. Vote for Assistant Secretary/Treasurer was indicated in Roll Call.**

Motion by: Mr. Yannuzzi

Seconded by: Mr. O'Brien

Motion passed by a vote of 4-1. "AYES" –YANNUZZI, O'BRIEN, FALLS, HARDWICK. "NAYS" – ADAMS.

Mr. Falls was elected as Assistant Secretary/Treasurer.

**Motion was made to amend bylaws stating that the LCFPA board must have at least three board members physically present at a meeting to account for a quorum.**

Motion by: Mr. Adams

Seconded by: Mr. Hardwick

Motion failed by a vote of 2-3. "AYES" – ADAMS, HARDWICK "NAYS" – YANNUZZI, O'BRIEN, FALLS

### **Public Input**

**Brian Shriner (Kingston)** Asked if the Deputy Director and the Administrative Assistant positions had been hired. Mr. Belleman explained that he was making a recommendation to the Board for the hire of an Administrative Assistant during executive session. He also explained that he would be advertising for the Deputy Director position again due to a lack of response to the previous ad.

### **Regular Meeting**

**Motion was made to amend the December meeting minutes to identify the presence of a board member when present via telecommunication.**

Motion by: Mr. Adams

Seconded by: No second

Motion dies

**Motion was made to ratify the minutes of the Authority meeting held on December 18, 2019.**

Motion by: Mr. O' Brien

Second by: Mr. Hardwick

Motion passed by a vote of 4-1. "AYES" -YANNUZZI, O'BRIEN, FALLS, HARDWICK.

"NAYS"- ADAMS

### **Old Business**

None.

### **New Business**

**Motion was made to approve a Lease Option Agreement with Infiniti Energy Services, 2885 Route 9 N. Howell, NJ, to install, own, operate and maintain a solar photovoltaic energy system within the Breslau Reservoir, Hanover Township.**

Motion by: Mr. O'Brien

Seconded by: Mr. Yannuzzi

Motion passed by a vote of 5-0. "AYES" – ADAMS, YANNUZZI, O'BRIEN, FALLS, HARDWICK.

### **Bills and Communications**

**Motion was made to approve the payment of the bills as presented.**

Motion by: Mr. Hardwick

Second by: Mr. O' Brien

Motion passed by a vote of 5-0. "AYES" – ADAMS, YANNUZZI, O'BRIEN, FALLS, HARDWICK.

### **Report of the Treasurer**

**Motion was made to submit the report of the Treasurer into the record as stated.**

Motion by: Mr. O'Brien

Second by: Mr. Hardwick

Motion passed by a vote of 5-0. "AYES" – ADAMS, YANNUZZI, O'BRIEN, FALLS, HARDWICK.

### **New Business**

**Motion was made to accept the 2020 LCFPA Board Meeting Dates as presented.**

Motion by: Mr. Hardwick

Second by: Mr. Falls

Motion passed by a vote of 5-0. "AYES" – ADAMS, YANNUZZI, O'BRIEN, FALLS, HARDWICK.



**Motion was made to approve the administrative staff holiday schedule as presented.**

Motion by: Mr. O' Brien

Second by: Mr. Hardwick

Motion passed by a vote of 5-0. "AYES" – ADAMS, YANNUZZI, O'BRIEN, FALLS, HARDWICK.

**Amended motion was made to approve an agreement with Borton-Lawson Engineers in the amount of \$25,350 to perform a survey of the Wyoming Valley flood protection system top of protection, subject to review by the Slusser Law Firm.**

Motion by: Mr. O' Brien

Second by: Mr. Yannuzzi

Motion passed by a vote of 5-0. "AYES" – ADAMS, YANNUZZI, O'BRIEN, FALLS, HARDWICK.

### **Next Regular Meeting**

March 17, 2020 at 1:00p.m.

300 Laird St. Suite A-1

Wilkes-Barre, PA 18702

### **Adjourn**

**Motion was made to adjourn the February 18<sup>th</sup>, 2020 meeting of the Luzerne County Flood Protection Authority Board.**

Motion by: Mr. O' Brien

Second by: Mr. Yannuzzi

Motion passed by a vote of 5-0. "AYES" – ADAMS, YANNUZZI, O'BRIEN, FALLS, HARDWICK.

Chairman Yannuzzi announced that an Executive Session would take place immediately following the Regular Meeting to discuss personnel.

Meeting adjourned at 2:05 P.M.

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Respectfully submitted,



LAURA HOLBROOK

Interim Recording Secretary