

9. Elevator during black-out: Leslee reported at a recent Res/Mgmt/Chef Meeting that if you are stuck in an elevator when the power goes off, to not panic – the elevator will automatically go down to the first floor and the door will open.
10. Back Dining Room: Ceiling lights are out; some chairs are broken; the Venetian blinds are in need of repair.

New Business

1. Repair of water leaks in ceilings and walls: During recent heavy rains water came through Bobbie's smoke detector; water came through the MPR ceiling; and Lou Best had water come through the walls from her lanai. The water was removed by Maintenance, but the cause of leaks was not repaired.
2. Water build-up on several lanais: Leslee said to place a request for Maint.
3. Carpet cleaning chemicals: Nona Andrews reported her dog reacting to the chemicals in the carpet shampoo. Joann produced a report which claims there is no dangerous chemical in the product used. Dog owners should pay attention on the day their carpets are cleaned. The phone numbers of two emergency veterinarians will be available at the desk.
4. Instructions for Housekeepers: In your HKRC Handbook there should be a page of instructions for Housekeepers, explaining what they are required to do and not do. Please read them and then discuss them personally with your Housekeeper. They are very short-handed at this time, so please be patient if they are late or cannot spend the usual amount of time with you.
5. Centipedes: When one enters your apartment, if you cannot kill it yourself, call the office. In any event, do report it to the office, and Ecolab will be called to spray around your area. For ants and cockroaches, sign up in the book at the desk and Ecolab will spray once a month – only if you sign up.
6. Washing of Windows: It is part of the Housekeeper's job to wash reachable windows once a month; however, if they do not need washing, please don't use her valuable time to do it. Outside windows on upper floors will be washed once a year.
7. Points for employees: We recently learned that employees earn points when residents write complimentary letter to Leslee; and are rewarded with gift certificates to leading stores.

Submitted by Bobbie J.