

Minutes

Select Board Meeting

Town of Coventry

Monday February 21,2022

Board Members Present

Scott Briere, Chair; Phil Marquette, David Gallup

Town officials present

Ned Connell, Town Administrator; David Barlow, Town Treasurer; Deb Tanguay, Town Clerk

Residents Present

Praneet Menon; Martha Sylvester; Sherry Bradley; Kathleen Ahearn, CVS-School Board

1. Order

- Chair Scott B called the meeting to order at 6:03pm.

2. Changes or Additions to the Agenda

- Item 8 D, E, and F will be added for discussion of Town property and personnel.
- Item 11 B will be added for executive session regarding personnel matters.

3. Public Comment

- Martha S offered a quote “A house divided against itself cannot stand”- Abraham Lincoln

4. Edmund Douglas Price Endowment Fund

- Kathleen A Presented FY2021 spending from the EDP funds for the total of \$5,652.38 in materials for the School library.
- David B reported that the current value of the investment fund was \$201,792 for stocks and \$7,553 for dividends as of January 1st 2022.
- Kathleen A presented proposed spending budget for FY2022 in the amount of \$9,000. She offered several suggestion and edits to the draft letter.
- Phil M made a motion to accept budget and allow Scott B to sign letter outlining details and edits on behalf of the Select Board. Scott B seconded the motion. All members voted in favor and the letter will be signed.

5. 2022 Fire Service Agreement

- Scott B made a motion to accept a contract with the Orleans Fire Department in the amount of \$16,643.55 to cover January 1, 2022 to December 31, 2022. David G seconded the motion. All members voted in favor and the contract was signed.

6. Naming of Town Road- 380 Heermanville Rd

- Phil M as E911 Coordinator presented information regarding multiple residences located on the same driveway in town making 911 services less effective in that area and proposed naming the road “Coventry Falls Lane”, for better recognition.
- Scott B made a motion that the drive to 380 Heermanville Road parcel ID#0TH37001 be named Coventry Falls Lane. David G seconded the motion. All members voted in favor and the road will be renamed.

7. January 2022 Treasurers Report

- David B presented the treasurers report for January 2022 to include spending on renovations to the Meeting House tower and appropriations voted on at Town meeting 2021.
- All accounts balanced as expected.

8. Other Business

- **A. Town Website**
 - Ned announced that the draft website is in its final stages and will be presented to the Select Board for review.
- **B. Meeting House Renovations Update**
 - Ned C reported that work will continue in April as time and weather allows.
- **C. February Meeting Schedule**
 - Town informational Meetings are scheduled for Wednesday February 23rd at 5:00pm at the Community Center, Saturday February 26th at 9:00am at the Community Center, and Monday February 28th at 5:00pm at the Coventry Village School. All meetings are also accessible via Zoom and all residents are encouraged to attend.
 - Select Board meeting schedule was discussed to not interfere with town meetings.
- **D. Accrued Overtime for Employee**
 - compensation for overtime accrued during plow season was discussed in the forms of time or money. The Personnel policy will be reviewed and possibly amended for clarification. The Select Board was in agreement to fully compensate the employee.
- **E. 150 Main Street Property**
 - David asked about appliances that should be located at the property. Appliances will be located and discussed further at a future meeting.
- **F. Administrative Personnel**
 - David G relayed that Matt Maxwell may be interested in the Town Administrator position should there be a need in the near future.

9. Warrants

- Phil M made motion to accept and sign all warrants as presented Scott B seconded the motion. All members voted in favor and the warrants were signed.

10. Minutes

- Scott B made a motion to accept the minutes from the February 7th 2022 Select Board meeting as written and Phil M seconded the motion. All members voted in favor and the minutes were accepted.

11. Executive Session

- **A.** Scott B made a motion to enter Executive Session for discussion. Phil M seconded the motion. All members voted in favor.
- Upon exiting Executive Session Scott B reported that no actions will be made at this time.
- **B.** Select Board went into executive session for a second time for personnel discussion.
- Upon exiting that session Scott B reported that no action will be taken at this time.

8. Adjourn

- Scott B made a motion to adjourn the meeting. Phil M seconded the motion. Both members present voted in favor and the meeting was adjourned.