

Lac qui Parle-Yellow Bank Watershed District
Regular Meeting Minutes #565
March 7, 2017

Call to Order

The meeting was called to order by Chairman Darrel Ellefson at 4:30 p.m. at the Lac qui Parle County Courthouse, Commissioners' Room, Courthouse, 600 6th Street, Madison, MN. **Managers present:** Chairman Darrel Ellefson, Vice-Chairman John Cornell, Secretary David Craigmile, Publicity Officer Joe Ferguson & Treasurer David Ludvigson. **Staff present:** Administrator Trudy Hastad, Coordinator Mitch Enderson, & Park Manager Ron Fjerkenstad. **Others present:** None

Approval of the Agenda

Ellefson asked for a motion to approve the agenda. **M/S/P** to approve the agenda:

Motion by: David Craigmile, **Second** by: John Cornell, **Passed:** 5-0

Staff Reports:

PARK: Park Manager, Ron Fjerkenstad met with the Board.

- The park crew will be starting the 1st week in April to clean up park & get it ready for the camping season.
- The park pickup was in for some repairs on the radiator, plugs, & has possible cracked head.
- Ron reported that R-6 is full and running good.
- The Board told Ron who the high bidders were for the hayland/pasture leased property.

COORDINATOR: Coordinator Mitch Enderson reported on monthly activities.

- Attended a local partner coordination meeting Feb 8 in Marshall hosted by BWSR.
- Tile inventory for the Upper MN Watershed WRAPs is almost done.
- Worked with the LQP County viewers to set up laptop to measure acreage of individual soil unit polygons and set up the GPS unit within the map for them to determine and log their coordinates in the field.
- Completed some website updates including some past projects, links to useful resources, & volunteer monitoring opportunities.
- Attended the drainage workshop February 13 in St. Cloud put on by Rinke-Noonan.
- Completed small change order in WRAPS budget which included moving some funds from intern hours into shipping for SID samples.
- Currently working on setting up a rain barrel workshop.
- Sent copies of amortization schedules with owner's guides to residents that used our loan program in 2016.
- Working on getting access to PTMApp.
- TEAM meeting is scheduled for March 14, 2017.
- Attended local resource commission meeting at the annex to set a budget and work plan for 2017, also gave update on WRAPS

WCA: Coordinator Mitch Enderson

- Working on a potential ditch cleaning and what needs to be provided to be exempt under WCA.
- Re-sent the 2016 WCA report.

Treasurers Report:

M/S/P to approve the Treasurers report.

Motion by: David Ludvigson **Second** by: John Cornell, **Passed:** 5-0

The following warrants were presented for approval:

General Klein Account:

None			<u>\$ 0.00</u>
		TOTAL	\$ 0.00

Park Account:

5759	Canby Print Shop	forms	\$146.72
5760	Lincoln Pipestone Rural Water	park water usage	\$29.94
5761-5762	monthly payroll	February park payroll	\$2,064.01
5763	Farmers Coop Association	unleaded gas	\$29.95
5764	Olson Sanitation LLC	February trash expense	\$40.48
5765	AT&T Mobility	park cell phone	\$46.52
5766	Frontier Communities	park phone, fax, internet	\$184.40
5767	Lyon-Lincoln Electric Coop	park electricity	\$747.50
5768	Lincoln Pipestone Rural Water	February water usage	\$42.06
5769	US Postal Service	PO Box 2 annual rent	<u>\$62.00</u>
		TOTAL	\$3,393.58

United Prairie Bank General Account:

2952	MN Revenue	January sales & use tax	\$67.00
2953-54	on last month report		
2955	LQP County Auditor Treasurer	July 2016 postage	\$55.59
2956-2957	semi-monthly payroll	February 1-15 payroll	\$3,159.09
2958	PERA	semi-annual deductions	\$611.46
2959	PERA	monthly deductions	\$344.16
2960-2961	semi-monthly payroll	February 16-28 payroll	\$3,159.11
2962	PERA	semi-annual deductions	\$611.46
2963	Rinke Noonan Attorney's	monthly retainer	\$200.00
2964	Western Guard	hayland/pasture lease 2 week ad	\$93.10
2965	Minnesota State Auditor	12/28/16 to 01/24/17 audit	\$703.00
2966	Frontier Communications	office phone 320-598-3117	\$35.25
2967	Frontier Communications	Coordinator phone 320-598-3319	\$38.41
2968	LQP County Auditor/Treasurer	February postage	\$45.37
2969	Mitchell Enderson	power inverter reimbursement	\$22.88
2970	University of Minnesota	wetland class registrations	\$1,350.00
2971	Minnesota Revenue	State withholding fee	\$90.95
2972	MAWD	2017 Dues	\$4,000.00
2973	LQP-YB Liability Acct	Federal Withholding	\$2,831.78
2974	LQP County Auditor	Health Insurance	\$3,112.00
2975	John Cornell	per diems, mileage, expense	\$327.57
2976	Joe Ferguson	per diems, mileage, expense	\$228.96
2977	David Ludvigson	per diem, mileage, expense	\$74.61
2978	David Craigmile	per diem, mileage, expense	\$200.05
2979	Darrel Ellefson	per diem, mileage, expense	\$199.52
2980	Darrel Ellefson	LQP Ditch, mileage, expense	\$923.15
2981	MAWD	registration Legislative Breakfast	<u>\$100.00</u>
		TOTAL	\$22,584.47

Ditch Account:

None			<u>\$0.00</u>
		TOTAL	\$0.00

M/S/P to approve the warrants.

Motion: David Craigmile, **Secinded:** Joe Ferguson, **Passed:** 5-0

Secretary's Report:

Hastad presented meeting minutes #565 for approval.

M/S/P to approve minutes #565.

Motion: Joe Ferguson **Secinded:** David Ludvigson **Passed:** 5-0

Administrator Report:

- Hastad reported on the progress of the CD #54 Improvement Project.
- Hastad reviewed the progress of redeterminations on the LQP County Ditch systems.

Old Business:

- Hastad updated on the progress of the pasture/hayland leases.
- Discussed the buffer enforcement rule and status of LQP County.
- Reviewed some follow-up information on the Jim Clark Permit.

New Business:

- Hastad requested Board approval to request a special meeting of MAWD to amend MAWD bylaws.

M/S/P to authorize Hastad to sign a letter of request to MAWD to hold a special meeting during summer tour to amend the MAWD District bylaws.

Motion: David Craigmile, **Seconded:** Joe Ferguson, **Passed:** 5-0

PERMITS - The following permit applications were applied for:

11691	Matt Bormann	Arena, 24	seepage lines	03/07/17 DE
11692	Jason Carstens	OshKosh, 8	seepage, main tile	03/07/17 JF
11693	Bill Croatt	Hamlin, 4	seepage lines	03/07/17 DL
11694	Ron Enger	Providence, 8	seepage lines	03/07/17 DL
11695	Ron Enger	Garfield, 23	seepage lines	03/07/16 DL
11696 Renew #11261	Ron Enger	Garfield, 22	seepage lines	03/07/17 DE
11697	Larry Fjoseide	Maxwell, 4	seepage lines	03/07/17 DC
11698	Erich Fokken	Florida, 23	main tile	03/07/17 JF
11699 Renew #11399	Roger Hanson	Manfred, 35	seepage lines	03/07/17 DE
11700 Renew #11345	Josh Johnson	Lac qui Parle, 22	seepage lines	03/07/17 DE
11701 Renew #11400	Josh Johnson	Lac qui Parle, 22	seepage, main tile	03/07/17 DE
11702 Renew #11494	Val Johnson	Lac qui Parle, 22	close ditch, seepage, main	03/07/17 DE
11703	Kemen Farms	Freeland, 12	seepage lines	03/07/17 DL
11704	Dale Kemen	Hamlin, 14	seepage lines	03/07/17 DL
11705	Michael Kirchberg	Walter, 2	clean ditch	03/07/17 DE
11706	David Ludvigson	Garfield, 2	seepage, main tile	03/07/17 DE
11707	John Maatz	Walter, 10	seepage lines	03/07/17 DE
11708	Timothy Miller	Norman, 1	seepage, intakes	03/07/17 JF
11709	Burdien Nenow	Augusta, 35	cattle pond	03/07/17 DL
11710	Luke Oie	Hantho, 30 & Lake Shore S, 25	seepage lines	03/07/17 DE
11711	Perry Township	Perry, 22	clean ditch	03/07/17 DE
11712	James Robertson	Maxwell, 15	seepage lines	03/07/17 DC
11713	Chuck Schellenbarger	Camp Release, 25	seepage, remove tree's	03/07/17 DC
11714	Delton Sorenson	Perry, 24	field approach w/36" culvert	03/07/17 DE
11715 Renew #11408	Nathan Ufkin	Florida, 12	seepage, main tile	03/07/17 DE
11716 Renew #11292	Nathan Ufkin	Manfred, 16	main tile, clean ditch	03/07/17 DE
11717 Renew #11386	Nathan Ufkin	Freeland, 22	clean ditch	03/07/17 DE
11718 Renew #11104	Lee Ulstad	Hantho, 31 & 29	Seepage lines	03/07/17 DE
11719	Kevin VanHeuveln	Florida, 22	seepage, main tile	03/07/17 JF

Permits Denied: Dan Lee, Hamlin 11 for neighbor signature; John Sather, Freeland 31, for setback info; Joseph Spors, Walter 4 & 9, for setback info

M/S/P to approve watershed permits.

Motion: David Craigmile, **Seconded:** John Cornell, **Passed:** 4-0


Adjournment:

The meeting adjourned at 5:50 p.m.



Darrel Ellefson, LQP-YB Chairman

Attest:



David Craigmile, LQP-YB Secretary

Minutes prepared by Hastad

**The next regularly scheduled meeting of the Lac qui Parle-Yellow Bank Watershed District is
April 4, 2017 at 4:30 p.m. at the Lac qui Parle County Courthouse, Commissioners' Room.**