

**MADISON TOWNSHIP BOARD OF TRUSTEES’
REGULAR MEETING
October 6, 2015**

The Madison Township Board of Trustees’ regular meeting was called to order by Karen Barger at 4:30 P.M. on Tuesday, October 6, 2015, at the Licking Valley Primary School at 1510 Licking Valley Road NE, in Newark, Ohio, NE.

Attendance: Present: Trustee Karen Barger, Trustee Jody German, Trustee Ric Lahmers, Fiscal Officer Nancy Robinson, Administrator Mark VanBuren.

Administrative Business:

Ric moved to approve the agenda; seconded by Jody – all in favor.

Jody moved to approve the minutes of the September 15, 2015, regular meeting as presented by the fiscal officer; seconded by Ric – roll call vote: German-yes, Lahmers-yes, Barger-yes.

Karen moved to review purchase orders and pay bills; seconded by Ric – all in favor.

Jody moved to pass the resolution authorizing the one-time electronic payment to Card Member Services; seconded by Ric – roll call vote: German-yes, Lahmers-yes, Barger-yes.

The following fiscal reports were reviewed: fund status, fund summary, appropriation status, revenue status, and checking transfers.

Administrator Report:

Roads Department:

Mark reported ditching and mowing were finished.

Fire/EMS:

Mark reported 18 total runs were made in September (fire-3, traffic-2, medic-12). Seven of the runs occurred during the weekend or previously non-paid staff hours. Mark noted in September 2014 there were 35 total runs from the department.

Run cards are in the process of being reviewed and modified. A response issue occurred due to the run cards setup by the former fire chief in which the Mary Ann department was not dispatched on a run in the northern portion of the township.

Mark reported the majority of the department equipment has been turned in. Darrin still has a MARCS radio. If not received soon, charges will be filed.

Mark stated he received word through the county township association that the 911 center is considering charging departments a per run fee. Further discussion with the commissioners and 911 center will take place.

Zoning Report: (*Don Moran – zoning inspector*)

Don reported the Ohio Manufactured Homes Commission (OMHC) inspected the Marne Manor trailer park. In the inspection report, home trailer park violations were noted in addition to health violations. It was also established there were two separate properties. One is Marne Manor which falls under the OMHC jurisdiction, and the other portion falls under Madison Township zoning. Don will deal with the zoning issues.

The following permits were reviewed:

- 2055 – Patricia Laskay – Briarwood Drive (screened-in porch)
- 2057 – Harold & Juanita Lynn – Valley Drive (accessory building)

Trustees reviewed Don’s letter advising a resident he could not approve the requested permit, but resident may want to seek variance permits. He stated the issue was complicated, and he will have the zoning commission review the case.

The zoning appeals board will meet tomorrow at 7 P.M. to take care of some housekeeping items as they have not met this year. The meeting was advertised and notice posted.

Don requested township reimbursement to attend a zoning inspector subgroup training session provided by the Ohio Township Association on October 23. The registration fee for the session is \$30. He also felt the training may be valuable to other zoning board members. Karen moved to authorize Don and up to four other zoning committee members to attend the training on October 23. The registration fees will be paid with the credit card, and mileage will be submitted for reimbursement; seconded by Jody – roll call vote: Barger-yes, German-yes,

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Lahmers-yes. Don will notify Nancy of the attendees for registration purposes.

General Business:

Trustees have received calls about issues with the trash collection – increases to charges and changes to the collection day. Jody requested a copy of the contract with Waste Management.

Karen reported Cross Roads Construction is hoping to begin work on the Summit Street Road project soon.

Approximately 14 residents attended the Trebel, Inc. utility informational meeting.

Karen moved to authorize and approve payment of mid-month payroll and invoices; seconded by Jody – roll call vote: Barger-yes, German-yes, Lahmers-yes.

Correspondences: The following correspondences were reviewed: Breathing Air Systems inspection results, The Ohio Plan insurance renewal application package, letter regarding used two-way radios, letter from resident at 11771 Bolen Road regarding culvert drainage – need to observe during rain, letter from Homeland Security Commission, Ohio Health Consortium 2016 participation questionnaire, Colonial Life policy notice, Licking County Planning Commission notice of public hearing, AOS notice of fraud policy notification, OPERS statements, BWC prospective billing letter, and other miscellaneous items.

Announcements: Tire amnesty day will be held October 24th from 9:00 A.M. until 1:00 P.M.

The meeting was adjourned at 5:30 P.M.

President

Trustee

Trustee

Fiscal Officer