

Hollis Community Council
Meeting minutes
June 9, 2015

Call to Order

President Budd Burnett called the regular monthly meeting to order @ 7:05 pm.

Community Council Members

Present: Budd Burnett, Hank Rambosek, Bill Sharps, Matt Beer, Sandra Nessett and Keith Michaels.

Absent: Ron Sharp

Community Members Present

Donna Halvorsen, Mike Rieves, Dinah Rieves, Sandy Curtis, Ron Curtis, Matt Anderson, Cavan Fitsimmons, Linda Holt, Gary Holt, Carrie Zellhuber, Kevin Zellhuber and John Ryan

Reading and Approval of the Minutes

The reading of the minutes from May 12, 2015 were read. A motion was made by Bill Sharps and seconded by Sandra Nessett. Vote was unanimous.

Craig Ranger District Guest Speaker

Budd's Report

Budd introduced Matt Anderson- Craig District Ranger and Cavan Fitsimmons then gave a report about the Harris River Bridge. Budd stated that the bridge that crosses the Harris River (the bridge that the Forest Service installed) was moved to a site with higher priority than the Harris crossing. Through the Forest Service and Hollis, a grant was written to replace the bridge. The grant was through the Federal Land Access Program in the amount of \$191,000.00 to build a pedestrian bridge and to accommodate ATVs. When the state forestry heard about the bridge, they wanted to put in a vehicle bridge. To install the vehicle bridge, the state would have to come up with the extra funds for the bridge. The state wasn't able to come up with additional funding so we will proceed with the purchase and installation of the pedestrian bridge.

The Hollis Forest Service connector trail represents a significant investment to the Forest Service due the trail work being performed over the last two summers. The trail now is approximately two miles in length and will eventually connect the Interpretive and the Fubar trails.

Budd explained that he was talking with Matt on obtaining more gravel from the state storage pit for use on the new cemetery road (due to the present road being on Mental Health Trust Land) and on Ocean View road. Budd stated that we need to submit an application for 3800 cubic yards of gravel to the Forest Service; Matt had the application with him and just needed to get it signed. Budd stated that he had talked with some of the property owners on Ocean View Road and that they would help pay to have the gravel hauled for Ocean View road. As for the cemetery road, Budd wanted the council to find the monies to stock pile the gravel, as at some point new access will have to be developed because the existing access is on Mental Health Trust property. Gary asked if Hollis had an operating / business plan for the cemetery. Budd stated that we have a five year plan for the cemetery and that they met with the City of Craig Recorder and Hollis would follow the same procedures. Gary asked if the recording goes through the state or how is it handled? Budd was going to check to see if it has to be recorded through the state. Dinah asked who would do the recording and taking care of the cemetery, would this be a volunteer? Budd replied that as for the cemetery plot it would be up to the families of the person buried there to maintain the grave site; as for the records, the council (three people) would need to maintain the books. Bill made a motion to approve the grant from the Forest Service, Sandra seconded the motion. Motion was voted on and approved unanimously.

Matt Anderson Presentation

Harris River Bridge

Matt stated that because the bridge site isn't on Forest Service property that the check for \$191,000.00 would come to the Community from Western Federal in late July. If by that time the state hasn't come up with the funds to upgrade the bridge for vehicle traffic, then under the current proposal of providing access for

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pedestrian / ATV will have to continue. Matt estimated that it would cost \$250 to \$260K to get across the Harris River. Budd asked Matt if the state was still looking for funding and Matt replied that as of June 8, 2015 they were, but under the current budget crisis, the state wasn't willing to let go of the funds. Budd asked if the funds include installation of the Harris River Bridge. Matt replied that per the agreement it was up to the Community to pay for the installation and the Community has to come up with a matching funds. The \$191,000.00 is to be used to purchase the bridge. Matt explained that with the bridge abutments left in place, the cost of that work could be used as part of the matching funds needed for obtaining the grant.

Connector Trails

Budd asked if the Forest Service would have a work crew working this year. Matt stated that if they do have a work crew it would be for a short time as they are so short of staff this year. Matt would like to have the Community input as to whether we would like a hiking trail, ATV or bike trail. There was concern about Hollis taking over ownership of a trail in regards to financial responsibility. Kevin asked if a group of people could take over building the trail for ATV use. Matt said that an agreement could be put together for that purpose and the Forest Service would maintain the liability of the trail. One thing that Matt wanted to do is to connect the trail over the Harris River to the Interruptive Trail system.

Harris River Campground

The Harris River Campground isn't being used and some type of change will have to be done; the few people that do stay there don't cover the cost for pumping of the toilets. Possible pull thru for trailers, market the camp ground for a month stay. Matt asked the council as to what the Community wants to see done with the campground such as market it as a place to stay near the ferry or discontinue the campground service altogether. Kevin suggested that it be marketed as a place to stay for riding the trails with ATV's. Budd asked what it costs to pump out toilet, and Matt replied that it costs between \$500-\$600 each time at 4 to 5 times per year.

Budget Report

Donna reported there is \$69,990.17 in checking including uncleared checks and stated that budget report reflects corrections made to the unencumbered amount. The updated report shows unencumbered funds as well as the "new" rainy day fund category. The total amount in the unencumbered funds is \$18,147.62 and the amount in the Rainy Day fund is \$32,000.00. Donna thanked Bob Andrews for asking the question about the unencumbered amount and Tracy Moore for reiterating the question in a way she understood. Gary asked the council if this rainy day monies will be kept as a slush fund and not be used for other uses. Bill suggested that we have the Community vote on the use. Ron suggested that the Council has a super majority for use of the funds but that this would require Bylaw changes.

Hank read part of a letter from the Department of Commerce, Community, and Economic Development dated January 15, 2015. It read as: Please be aware that funding for the Community Revenue Sharing Program may decline substantially in future years if the Legislature decides not to appropriate monies into the Community Revenue Sharing Fund. For example, with no further appropriation, payments will decline by over 33% in FY17, 55% in FY18 and no funding will be available for Distribution in FY19.

Reports and Updates

Budd reported that the Harris River Picnic area/trail's garbage cans were full, garbage was spread on the ground and that people have been using the garbage can for personal use. We are looking for folks to help with the cleanup and hauling trash to the dump; the Council will pay for the disposal of the trash. There are foot bridges that need repairs and weed eating to be done. Ron Curtis said that he would donate wood to repair the bridges. Hank said he would donate a weed eater to the Community for use. There will be a calendar in the Fire Hall so people can sign up to help keep the areas clean and restock the restroom. Budd would like to hire Joe Krane to do the repairs to the trail and picnic area along with weed eating around the

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fire hall. Bill made a motion to pay Joe Krane \$200 for weed eating and maintenance, Hank seconded the motion. Vote was unanimous.

Budd let the Council know that Chuck Lundin had cleaned up around the kiosk on the highway; it was getting over grown. A big thanks to Chuck for his time on cleaning up the kiosk.

Budd said that Colleen is asking the Council for up to \$200.00 to help pay for the prizes and picnic supplies for the July 4th festivities. The Council unanimously approved to provide \$150 for the event.

Fire Department Update

Keith gave a presentation on the email mail sent out to members of the Community concerning the use of the Code Red (foam system) verses water usage.

Cemetery Report & Bid Opening

The Council received four bids for the clearing of one-half acre for burial plots on the cemetery land. Hank reported that two of the bids were received by email and two were by envelope. The bids were opened and discussed as follows:

B-3 construction bid amount \$10,600.00

KTN Ready Mix bid amount \$27,300.00

Trojan and Son bid amount \$19,000.00 if it was to be done "his way," bid amount \$15,000.00

Stockton bid amount \$6,070.00 – bid was disqualified due to being delivered on June 5th instead of by cutoff date of June 4th by 4pm.

Of Note: Mick Johnson was contacted about the work, and he stated that he doesn't bid jobs but works for \$130.00/hr.

Sandra made a motion to award the contract to B-3 Construction, and Hank seconded the motion. Motion was voted on, and vote was unanimous. Bid was awarded to B-3 Construction for \$10,600.00.

Hank explained to the Council what he thought could be done to install the culvert. We install the larger culvert that the Community owns and then be able to place the 1' of gravel inside of it (as Mark Minillo requested to support fish habitat.) Any smaller sized culvert won't allow for gravel placement inside. The work could be done with the Community's Case backhoe.

Donations/ Grocery Receipt

Budd reported that fewer grocery receipts are being submitted.

Old Business

Hollis Boat Dock

A meeting was being setup with Mike Likshin for June 10th at 12:30pm at the fire hall.

New Business

Chamber of Commerce \$500 Tourism Video Refund

The Chamber of Commerce asked if we would like to donate the \$500 we submitted or to get it refunded back to the Community. The \$500 given was to help create a video to increase tourism on the island. But due to the price increase for creating the video, the Chamber placed it on the back burner and now has decided to start over. The Council all agreed to have the funds returned to Hollis Community.

POWCAC Meeting Draft Borough Charter

Bob sent an email to the Council member that stated there had been a two year effort in drawing up a draft charter to be presented if and when applying for borough status. Members are asked to solicit comments from their communities, and comments and questions will be addressed at the July POWCAC meeting. At the September POWCAC meeting, members will vote on accepting the draft charter. Jon Bolling explained that Ketchikan is again eager to annex POW and include it in the Ketchikan borough. POW wants to be ready to

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present their own charter. While there is some negative feelings about becoming a borough, there was a consensus that this was far superior than being under Ketchikan rule. It was pointed out that it is a draft charter only and is open to discussion and amending. It is important that we have something on the books that shows we are working on it. If we have something in the works, the Ketchikan application will not be able to advance. Budd asked that Hank forward it out to the Community through email.

Council Responses to Email

Budd asked all Council members to respond to the emails sent out as items may need to be taken care of as soon as possible.

Name Road to Cemetery

Sandra read a petition / letter from Jamie Freize and several other community members asking that the Council name the road to the cemetery "Budd Burnett Way" or something similar.

Motion to Reimburse Hank for Fuel

Matt motioned to pay Hank for the fuel bill relating to the hauling of the gravel, Sandra seconded the motion. Vote was approved unanimously by Matt, Sandra, Budd and Bill; Hank abstained.

Ocean View Road Development Cost

Ron Curtis gave the Council an invoice from Trojan and Son for \$3,450.00 for Council consideration for payment. This invoice was for building the Ocean View road along with the turnaround and parking area.

Adjournment

Sandra made the motion to adjourn. Budd Burnett adjourned the meeting at 9:37 pm.