

**MINUTES OF THE REGULAR SESSION OF THE GERVAIS CITY COUNCIL
COUNTY OF MARION, STATE OF OREGON
HELD AT GERVAIS CITY HALL AT 7:00 PM ON OCTOBER 3, 2019**

1. Call to Order

The meeting was called to order at 7:00 PM.

2. Pledge of Allegiance

The pledge of allegiance was recited.

3. Roll Call

Mayor Shanti Platt	Present
Councilor Micky Wagner	Present
Councilor Baltazar Gonzalez	Present
Council President Michael Gregory	Absent, excused
Councilor Wes Leiva	Present
Councilor John Harvey	Absent, excused

Staff Present: City Manager Susie Marston, City Recorder Tim Rhyne, Police Chief Mark Chase, Public Works Superintendent John Robinson. Please see sign-in sheet for others who were present.

4. Announcements/Appointments

- a. Additions/deletions to the agenda – Presentation by Kristen Stein, US Census Bureau

5. Public Comment:

- a. Public comment is limited to three (3) minutes per person with an optional two (2) minutes for Council questions and answers. If you wish to address Council please come forward to the podium and identify yourself for the record.

6. Consent Calendar:

- a. Approval of the minutes of the September 5, 2019 Regular Council Session
- b. Approval of bill list for August 29 – September 26, 2019

Councilor Wagner made a motion to adopt the consent calendar as presented, seconded by Councilor Gonzalez. Motion is unanimously carried and so moved.

7. Presentations

- a. Kristen Stein, US Census Bureau
 - 1) Kristen spoke about the upcoming 2020 Census and gave information regarding how the census affects Oregon financially. There was brief discussion among the council about information in her presentation.

8. Public Hearing
 - a. None noted

9. Action Items
 - a. None noted

10. Staff Reports:
 - a. City Manager

Susie gave information to the council regarding the status of the city engineer. In response to a request from the council, Susie approached TetraTech and asked if Gordon's hourly rate could be adjusted down to a rate closer to that of Steve's. TetraTech came back with an answer which was to reduce the rate of Gordon to \$207 per hour compared to \$188 per hour for Steve. Susie is recommending that the council approve using Gordon as the new city engineer. The council gave verbal consensus to approve using Gordon of TetraTech as the new city engineer.

The 4th Street paving project has not begun since the contractor currently has too many projects currently in process for the amount of bonding that they carry. Because of this delay and in light of the weather changing this time of year, the project will likely start up in the spring. In response to a question from the Mayor regarding the contractors schedule, Susie stated that the contractor would be responsible for any additional project costs if the paving starts and is put on hold because of weather.

The upcoming work session on the 17th will include discussion of proposed utility rate changes in response to recommendations laid out in the new master plans. Also, by staggering staff lunch times, City Hall is now open all day. Susie had recently requested that City Hall open at 8:30 AM to allow staff to balance the till and prepare for customers. John Harvey has requested that discussion be tabled until the November meeting so that he can be included in that discourse. Mayor Platt told Susie that the City Hall hours discussion could be placed on the November agenda.

Susie updated the council about a hemp business that is setting up in the old Fiber Fab building. Permits have not been issued yet and their operation window will be a very short period of time. The council discussed concerns with a hemp-drying business such as smell. The company is currently leasing the building and only drying hemp at this time. However, they may potentially purchase the building at a later time and extract CBD oils. There was brief discussion among council and staff regarding hemp and marijuana processing.

The owner of the vacant lot next to City Hall has submitted an application for a zone change and general plan amendment and is proposing to construct a 12-unit apartment complex. Because of land use laws, Mayor Platt reminded the council not to be discussing the application outside of the public hearing process. Chief Chase has had discussions with the owner to discuss layout of the proposed apartments to help with crime prevention.

- b. Police Department
- c. Public Works

11. Business from the Mayor or Council

12. Adjourn

- a. The meeting was adjourned at 7:42 PM.

I, TIM RHYNE, DO HEREBY CERTIFY THAT THE FOREGOING MINUTES OF SAID MEETING OF THE GERVAIS CITY COUNCIL HELD ON OCTOBER 3, 2019 ARE, TO THE BEST OF MY ABILITY, CORRECT AS RECORDED.

ATTESTED:

Timothy Rhyne, City Recorder

Shanti M. Platt, Mayor

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