



Eastern Interconnection Planning Collaborative



## **EIPC Transmission Options Task Force** **Logistics Memo**

**January 10-11, 2012 at the Crowne Plaza Hotel in Crystal City, VA**

The EIPC Transmission Options Task Force will hold its first meeting January 10 - 11, 2012, at the Crowne Plaza Hotel in Crystal City, VA, from 10:00 AM – 6:00 PM ET on January 10th and from 8:00 AM – 3:00 PM ET on January 11th. **Please be sure to make the appropriate travel and lodging arrangements to accommodate the 10:00 AM start time on January 10. Registration is required by Friday, December 30<sup>th</sup>, 2011 to attend the meeting in person.** No registrations will be accepted after this date. To register, go to: <http://bit.ly/u04SB3>

Attendance will be limited, so please register as soon as possible if you plan to attend. Webinar access will be provided for those who cannot attend in person. A separate link to register for the webinar will be sent out by email in the coming weeks. If you are not attending the meeting in person, you DO NOT need to register via the survey link above.

(Please note if you have trouble accessing the registration survey, copy and paste the link into your browser. If trouble persists, please contact Rusty Sticha at [rsticha@keystone.org](mailto:rsticha@keystone.org).)

### **Meeting Location**

Crowne Plaza Washington National Airport  
1480 Crystal Drive  
Arlington, VA 22204  
[www.cpnationalairport.com](http://www.cpnationalairport.com)  
Front Desk: 703-416-1600

All attendees should make their own travel and hotel arrangements. Please note that the hotel is accessible by personal vehicles, WMATA Metro Rail, taxi, as well as the complimentary hotel shuttle from Ronald Reagan Washington National Airport. Local amenities, such as the Shops at Crystal City and dining or nightlife options, are accessible by foot or complimentary local hotel shuttle. Parking is available on-site for \$21 per day.

### **Lodging**

We have reserved a block of rooms under the name “**EIPC TOTF Meeting**” at the Crowne Plaza Hotel for the nights of January 9th & 10th at the per diem rate of \$183/night. **This room block will be effective beginning Thursday, December 1<sup>st</sup> 2011 through Monday, December 19<sup>th</sup> 2011.**

Each individual guest is responsible for their own guest room, tax and incidental charges. Please call the Crowne Plaza Hotel at 1-800-2CROWNE and refer to the room block name to book your reservation or follow the online booking link provided below (select nights of stay, room choice, and confirm (automatically chosen) Group Code "EIP"):

<http://www.crowneplaza.com/redirect?path=asearch&brandCode=cp&localeCode=en&regionCode=1&hotelCode=WASNA&rateCode=6CBARC&PMID=99801505&GPC=EIP>

All reservations must be guaranteed with a major credit card. Guestroom cancellation must occur by 6:00pm on the day of arrival. If a guest does not check-in OR has not cancelled the reservation by 6:00pm on the day of arrival, 1 night's room & tax will be charged to the guest's credit card.

The **cut-off date** for accepting reservations into the room block is **Monday, December 19th, 2011**. Reservation requests received after this date will be accommodated as availability permits and at the Hotel's prevailing rate. Lodging room block quantities are limited so please make your reservations early.

### **Transportation**

The Crowne Plaza Hotel is located at 1480 Crystal Drive, Arlington, VA 22202 and is 0.5 miles from Reagan National Airport (DCA). If you are flying into Reagan National Airport, the hotel provides **complimentary shuttle service** every 30 minutes from 5 AM until 11 PM. Please call the front desk at **(703) 416-1600** to arrange pickup or to check on time of next shuttle arrival.

Crystal City is served by the Yellow and Blue lines of the Washington Metro Rail System and the Virginia Railway Express Commuter Train. The hotel is approximately 5 blocks north from the Crystal City Metro Station.

### **From Washington National Airport:**

Follow signs for Route 1 out of airport to RT1 towards Washington DC. Take RT1 North to exit for 15th Street. At the end of the ramp, make right turn onto 15th Street. 15th Street will end at Crystal Dr. Crowne Plaza will be on the left .

### **From the North:**

Follow 95 S to 395 North (exit 170) left two lanes. Continue on 395 North to Route 1 towards National airport. From RT 1 take exit for 15th Street. 15th Street will end at Crystal Drive. Crowne Plaza will be on left.

### **From the South:**

Follow I-95 across the Woodrow Wilson Bridge to Route 1 North exit. Stay on RT1 North for about 5 miles, you will pass through Alexandria and head towards Crystal City. Take the 15th Street exit. At the end of the ramp make a right turn onto 15th Street. 15th Street will end at Crystal Drive. Crown Plaza will be on the left.

### **From the East:**

Take route 66 east to Route 110 South to Route 1 South (Jefferson Davis HW) Take exit for 15th

Street. At the end of the ramp make a left turn onto 15th Street. 15th Street will end at Crystal Drive. Crowne Plaza will be on the left.

More information about the hotel's location and transportation options can be found at: [www.cpnationalairport.com](http://www.cpnationalairport.com)

### **Local Area**

The Crowne Plaza Hotel at National Airport is located in the Crystal City Neighborhood of Arlington, Virginia. Just south of the Pentagon, Crystal City is centered along a stretch of U.S. Route 1, Jefferson Davis Highway, and located within walking distance to Ronald Reagan Washington National Airport. Crystal City is also home to a network of underground shopping areas and connecting corridors.

There are two restaurants and a Starbucks within the Crowne Plaza Hotel with many alternative dining options in close walking distance or accessible via the complimentary hotel shuttle.

Lunch will be provided at the meeting on Tuesday, Jan. 10. A working breakfast and lunch will be provided on Wednesday, Jan. 11. Light refreshments and a brief snack break will be provided on both days. For other dining needs, see list of partial options below.

Bailey's Pub & Grille  
Jaleo Spanish Tapas & Bar  
Hamburger Hamlet  
McCormick & Schmick's  
Morton's The Steakhouse  
Neramitra Thai  
Ted's Montana Grill

Additional Information may be found at the following link: <http://www.thecrystalcityshops.com/>

If you have any specific questions regarding logistics, please contact Rusty Sticha at [rsticha@keystone.org](mailto:rsticha@keystone.org).