

Present

Cindy Mihelich, Vice President
Jan Williams, Past President
Judy Sikes, President
Natalie Falbo, Board Member
Robert Pratt, Board Member
Beth Thatcher, Board Member
Jane Garnett, Treasurer
Matt Bernal, Board Member
Maria Reyes, Board Member
Derrick Blickenstaff, Board Member
Leon Harwood, Board Member
Renee Greenway, Board Member
David Blickenstaff, Board Member
 Pat Morales, Human Resources Director
 Mariah Schofield, Chief Financial Officer
 Terri Martinez, Adult Services Director
 Patricia Potter, Administrative Assistant
 Erica Adamson, CM Director
 Mike Atlas-Acuña, Executive Director
 Melinda Pardo, Early Intervention Director

Absent

Mark Lapides, Board Member
Wayne Hunter, Board Member
 Sandra Montee, QI & Compliance Director

Board Meeting was called to Order by Judy Sikes at 12:03 pm

Welcome

Public Comment – Cindy asked if we have a policy about the Corona virus (COVID-19). Are the policies already in place? Pat said we have policies for our residents in the houses for these types of situations. Terri said each home has 2 weeks worth of food. They have all of the over the counter medications at the houses. The houses are equipped with food, water, Pedialyte and cleaning supplies. They have been sanitizing daily. There is someone doing extra sanitizing BASS at the end of each day. This procedure is already in place and is being executed. Pat sent out a flier to the entire agency that was provided by Colorado Department of Public Health. Melinda said that with EI there was a policy put out even before this happened which stated that if there is a sick child to let their EI coordinator know and to cancel their appointment. We will discuss at our Manager’s Meeting next week concerning our employees and our action plan. The houses and day program are implementing more hand washing procedures.

Action Items

- Meeting Minutes for February 5, 2020 Board Meeting

Motion to Approve February 5, 2020 Board Meeting Minutes

Motion to approve February 5, 2020 Board Meeting Minutes	
<i>Action by:</i>	Jane Garnett
<i>Seconded by:</i>	Jan Williams
<i>Passed:</i>	Unanimously Approved

- Meeting Minutes for February 27, 2020 Personnel Committee Meeting Minutes

Motion to Approve February 27, 2020 Personnel Committee Meeting Minutes

Motion to approve the February 27, 2020 Personnel Committee Meeting Minutes	
<i>Action by:</i>	Cindy Mihelich
<i>Seconded by:</i>	Renee Greenway
<i>Passed:</i>	Unanimously Approved

Financials

Mariah talked to the board about not making line items adjustments at this time for the wording on the income statement (we want to make them all at once not one line at a time). We are over expended \$172,028.99. We are waiting on payments from TRANE and a few other places. We are making improvements. Last year at this time we were over expended approximately \$322,000. Mariah and Cal will present the audits in May. She said the 401K audit is currently being done. Josh Wilcoxson from Commonwealth Financial said we took a 4.65% loss in the market. Josh doesn't have a grim outlook. The quarter is down, but Josh feels it will be picking back up.

- January 2020 Financials

Motion to Approve January 2020 Financials

Motion to January 2020 Financials	
<i>Action by:</i>	Matt Bernal
<i>Seconded by:</i>	Jane Garnett
<i>Passed:</i>	Unanimously Approved

- Executive Director Expense Report

Motion to Approve Executive Director Expense Report February 2020

Motion to Approve Executive Director Expense Report February 2020	
<i>Action by:</i>	Jane Garnett
<i>Seconded by:</i>	Matt Bernal
<i>Passed:</i>	Unanimously Approved

Executive Directors Report

End the Waitlist Campaign (ETW): The good news on our ETW campaign being spearheaded by Alliance is that we have bipartisan support on the bill, and bipartisan determination. The bad news is: it's becoming quite clear the JBC has a variety of concerns about tying our rates to the bill for several members on the committee and the JBC staffers aren't comfortable with the precedent it would set. We're working to ensure there's a significant capacity component included in the proposal and we expect there will be - the details on that piece remain elusive. Negotiations are on-going and we'll keep you in the loop as they evolve.

Subminimum Wage: The subminimum wage bill is up for its first committee hearing on Wednesday afternoon (which also happens to be IDD Awareness Day!) The bill will be heard in House Business Committee which prides itself on running very efficiently, so Alliance is working with its advocacy partners to ensure the appropriate voices are represented in testimony while not over-doing it for the committee. Alliance's

conversations with the [House Business Committee](#) have been going well so far, but it's a somewhat complicated bill and both Rs and Ds have expressed concern about people with IDD losing their jobs. Obviously, Alliance shares that concern, so their helping legislators understand the federal pressures to move away from SMW as well as the significant employment service changes in the bill intended to maximize employment opportunities.

Blizzard Run Fundraiser: We are well on our way in preparing for the Blizzard Run in March. So far, we have sponsors who have committed funds totaling over \$9500. We are still waiting for more responses. We are still in the process of securing gift cards for prizes, and are starting the push to have people sign up for the race. As of this writing we have I want to thank the board members who have already contributed to this effort and encourage all board members to participate. As a reminder, your responsibility as a board member is to contribute to the agency, so helping with the Blizzard Run and Fashion Show meets this commitment. Again, thanks to all of you for your support of the persons we serve and staff.

Case Management Update: These are the updated numbers for CM. Enrollments – July-December 2019, DOC – 4, CMHIP – 7, Community – 13, DOC enrollments in the process currently – 5, CMHIP enrollments in the process currently – 7, and Community enrollments in the process – 17 with 9 for CES. The Case Management Department is currently providing Case Management to other counties. Arapahoe County – 3, El Paso County – 7, Fremont County – 2, Crowley County – 1, and Otero County – 1. The individuals in these counties sought Case Management services from Colorado Bluesky. They have not changed significantly since February.

CCB Designation: Just a notice to the Board that we have received our CCB Designation from HCPF, so I will be working on completing the application which is due in April 2020. When it's completed I will need the Board President's signature.

Melinda said the state had been understaffed so she had not received a report in a few years. She said in Q1/Q2 2019 she met the state target. She received a perfect score from the state. She said her department went through a large turnover last year and trained new staff so she is glad to see that all indicators are being met. It has been a true team effort.

Pat talked about the turnover data for 2019. We had an average of 120.5 active employees and 43 terminations (for a variety of reasons). The biggest turnover is in Residential/Direct Care/Supportive Services, 6.5% turnover in EI. She went over the figures of who left and their reasons. Mike wanted to point out that he thinks it's remarkable that even though EI had a large turnover they are still performing well. Terri works hard to manage her staff and the turnover for her department is average with the rest of the state right now. Compared to the 2018 turnover data we are doing well. Robert asked if what we have done for CM has helped to stabilize the turnover. Erica said the training case managers are receiving is consistent and helps. The surveys received by the state reflect that case management is doing what it should be doing. Mike believes the changes that have been done by Mariah and Pat have made a difference as well. It has been a management collaboration to improve things. We reminded the board that the committee meetings are next month both before Board and after. Cindy said the turnover numbers look good.

- 403(b) Reinstatement Resolution
- **Motion to Approve** 403(b) Reinstatement Resolution

Motion to Approve 403(b) Reinstatement Resolution	
<i>Action by:</i>	David Blickenstaff
<i>Seconded by:</i>	Robert Pratt
<i>Passed:</i>	Unanimously Approved

Upcoming Events

- March 17, 2020 – BASS St. Patrick’s Day Party
- March 21, 2020 – Blizzard Run
- May 5, 2020 – BASS Cinco De Mayo Party
- July 22, 2020 – BASS Talent Show
- August 27, 2020 – End of Summer Picnic
- September 2020 – Agency Day TBA
- October 29, 2020 – BASS Halloween Party
- November 5, 2020 – BASS Fashion Show
- November 2020 – Thanksgiving TBA
- December 16, 2020 – BASS Christmas Party

Motion to Adjourn before going into Executive Session at 12:40pm

Motion to adjourn before going into Executive Session at 12:40 pm	
<i>Action by:</i>	Cindy Mihelich
<i>Seconded by:</i>	Jan Williams
<i>Passed:</i>	Unanimously Approved

Submitted by: _____ Date: _____
Patricia Potter, Administrative Assistant
Recording Secretary

_____ Date: _____
Mike Atlas-Acuña, ED
Colorado Bluesky Enterprises, Inc.

_____ Date: _____
Renee Greenway
Board Secretary