



2080 S. State Rd 135  
Greenwood, IN 46143

**Job Title: Head Golf Course Superintendent**

**Job Overview:**

Responsible for operation of the golf course and maintenance. The responsibilities include: turf grass/plant material maintenance programs, property/asset management, personnel management, budget/forecasting, financial management, member relations, scheduling/maintenance of irrigation systems, pesticide applications, related recordings, and compliance with regulatory issues. The Golf Course Superintendent works to create an environment where staff is involved and enthusiastic, with open communications and respect for themselves, members, guests and the property.

**Facility Description**

Dye's Walk Country Club is a private 18 hole championship facility. The back nine holes were designed by Pete and Alice Dye in 1961, the front nine holes were developed by Gary Kern in 1975. We support over 360 members and 17,000 rounds a season. Included at our facility is 4 acres of greens, 3.5 acres of tee complex, 25 acres of fairway, totaling 110 total acres of golf course. We recently added a 60 yard short game practice facility. We are Located on the south side of Greenwood, Indiana.

**Basic Functions:**

- Responsible for all phases of Golf Maintenance and Agronomic operations, cost control, and personnel.
- Works at the direction of, advises, and coordinates with the Director of Golf/GM on any issues related to golf course maintenance and operations.
- Directs and participates in the construction and maintenance of the grounds.
- Designs landscape plans for facility grounds and implements the plan.
- Administers and enforces all Club rules, regulations and policies for maintenance staff.
- Supports and assists with membership seminars and orientations.
- Works at the direction of the Director of Golf/GM to operate the Golf Course in a fiscally responsible and professional manner.
- Must be able to work independently and be a self-starting problem solver.

**Primary Duties:**

- Oversees the care and maintenance of the turf, ornamental plants, shrubs, trees and wetlands on the property.
- Directs and assists the staff on the planting of new vegetation, the replacement, spraying, pruning and trimming of trees and shrubs, the preparation of soil plant beds for aesthetically pleasing arrangements and tending to high stress areas.
- Provides detailed annual plan for the various property and the designated landscaping areas. Includes rotational design to provide facility with fresh, eye-catching, interesting and pleasant atmosphere.
- Recruits, supervises and retains maintenance staff.
- Provides technical, operational and safety training for employees to ensure that staff is working within OSHA, club safety, state and federal guidelines for safe working conditions.
- Oversees subordinates in proper and safe operation and maintenance of mechanical and power equipment. Plans and budgets for additional or replacement capital equipment.
- Supervises and participates in the application and recording of chemical applications (fertilizers and pesticides) on the Club's grounds in compliance with all local, state, and federal regulations.



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- Supervises and controls all maintenance expenses associated with Golf Course Operations, including payroll, supplies, chemicals and fertilizers.
- Develops annual operating budget and plans for maintenance and capital improvement projects.
- Maintains records and completes required reporting. Order parts, supplies and equipment as needed.
- Schedules maintenance practices around member play and outings to maximize efficiency and minimize disruption to members.
- Coordinates snow removal and winter maintenance activities.

**Knowledge & Skills Required:**

- Knowledge of management and maintenance of greens, fairways and roughs.
- Knowledge of use and operating standards of equipment and tools used in golf course construction and maintenance work.
- Skill in recruiting, supervising, training, monitoring, evaluating and motivating personnel.
- Interpersonal skill to resolve conflict and work with supervisors, officials, employees, members and the general public.
- Knowledge of safe use, mixing and application of chemicals and commercial products.
- Knowledge of the game of golf, golf rules and methods of play.
- Ability to anticipate personnel, equipment, and material requirements related to golf course maintenance and repair assignments.
- Ability to lay out irrigation patterns, drainage patterns, construct tees and greens.
- Ability to prevent, diagnose, and treat specific turf diseases.

**Minimum Qualifications:**

- 3-5 years of experience as a Golf Superintendent or 1st Assistant
- 2-year Degree or Certificate in Turf Management (or related field, like agronomy, horticulture, plant science, soil science).
- Computer skills required for financial reporting and control of operations, including use of Microsoft Office.
- Valid Driver's License.
- Pesticide Application License
- Prefer Certification by the Golf Course Superintendents Association of America.

**Compensation and Benefits**

- Salary and Benefits will be commensurate with experience and classifications.
  - Salary-\$55,000-\$65,000
  - Retirement Program
  - Paid Vacation
  - Paid Continuing Education

Please send all resume's and reference sheets to Kyle Baumann, PGA Director of Golf/GM.

Email: [kbaumann@dyeswalkcc.com](mailto:kbaumann@dyeswalkcc.com) Phone: 317-625-3027