



WESTOP SoCal Chapter
Meeting Minutes
December 13, 2019
Oxnard College, Oxnard, CA

1. Call meeting to order

1.1. 10:24am by President, Angie Alvarez (PCC)

2. Roll Call and Quorum – Victoria Garcia for Caroline Felix

2.1. Quorum met.

3. Review Agenda

3.1. Motion to approve agenda by #21 Miguel Zarate (RCC), second by #6 Laura Reyes (CLU).

3.2. Agenda approved as presented.

4. Approval of Minutes

4.1. Angie Alvarez- reminder for members who were not present at the meeting, should not vote.

4.2. Sergio Galvez- Point of order: Members not present can make a motion.

4.3. Motion to approve meeting minutes by #47 Vanesa Morales (CSUN), second by #11 Sergio Galvez (CLU).

4.4. Meeting minutes approved as presented.

5. Executive Board Reports

5.1. President's Report - Angie Alvarez (PCC)

5.1.1. The Vice President, Horacio Aceves participated in the COE executive leadership institute in October. Horacio was featured on Yale Daily news. Article linked on the chapter Facebook.

5.1.2. PDS- 98 individuals attended. Highlight of the event was the Climbing the TRIO ladder panel.

5.1.3. Farshare- as of November 2019 at 25% for WESTOP. 13 personal contributions by SoCal chapter.

5.1.4. Resource Development- Valeria will be giving more information about spring events. She has some items available for suggested donations.

5.1.5. SLC- Unofficial report will be given later.

5.1.6. National TRIO Day- Was scheduled for Saturday, February 29th, the chairs have rescheduled the event for the correct TRIO day. Events are scheduled for Saturday, February 22nd. Information will be coming out soon.

5.1.7. Membership- 207 members registered. Goals will be discussed later.

5.1.8. Next chapter meeting will be held on March 11, 2020 at WESTOP conference.

5.1.9. Budget- \$8,370.37 checking, \$75.01 saving total of \$8,445.38. Update will be given later.

5.1.10. WESTOP- Board meeting held October 25th, 2019 – Main update was regarding the 2020 WESTOP Conference. We are the hosting chapter. Remind all that as the hosting chapter, we are the ones to nominate for the Peggy Whitehead scholarship, for Pre-College students going into college and WESTOP Founders' scholarship, for Alumni going into graduate school. Submit nominations so we can have those scholarships given out to our amazing and deserving individuals.



- 5.1.10.1. WESTOP President Reynoso is working with COE to address the COE conferences and some TRIO trainings happening in states that are not allowed by our institutions.
- 5.1.10.2. Mission edge recommended an organization to complete our taxes on time, so we would not be in danger of losing our 501c3 non-profit status. Taxes have been submitted. We are looking to hire a company familiar with non-profit law and filing taxes for future years. White H Advisors completed the taxes this year.
- 5.2. **Vice President – Angie Alvarez for Horacio Aceves**
 - 5.2.1. Student Development: SLC updates will be given by chair
 - 5.2.2. Public Relations: PDS was successful, more information to come from PR chair.
 - 5.2.3. Ledge Ed: Developing an action plan, timeline and education.
 - 5.2.3.1. COE Spraggins grant- wanted to use the funds to spruce up the FACT books. Grant due in May.
- 5.3. **Past President- Angie Alvarez for Dalia Hernandez**
 - 5.3.1. PDS- full report enclosed.
 - 5.3.2. WESTOP conference- update will be given by Desiree. Early bird rate has closed.
 - 5.3.2.1. Desiree- update on registration – above 300 registrants. Still accepting regular registrations. Email will go out with all finalized information regarding hospitality and workshops.
 - 5.3.3. Awarding of SoCal’s Graduate and Conference scholarship will be delayed to Spring, given in conjunction with SLC scholarships. Due date of January 31st.
 - 5.3.4. Professional development academy- held in 2021.
- 5.4. **Treasurer – Miguel Zarate**
 - 5.4.1. Submit report as posted.
 - 5.4.2. One revision: change to quick books amounts- Automated transfer from Checking to Savings.
 - 5.4.3. Accounts have been reconciled through end of November.
- 5.5. Motion to accept reports as presented by #11 Sergio Galvez (CLU), second by #6 Laura Reyes (CLU). Motion carries.
6. **Service Council Reports**
 - 6.1. **COE Fair Share Campaign – Laura Orozco and Ana Prado**
 - 6.1.1. December 5th- campaign has raised close to \$6,000. At 28% of our goal.
 - 6.1.2. COE systems are being update so there are no updates on personal contributions.
 - 6.1.3. Recommendations: look into Institutional memberships.
 - 6.2. **Legislation and Education – Temo Solorio**
 - 6.2.1. Meeting with other leg ed chairs throughout California. Important to get updated numbers from programs. Fact books are important during Policy Seminar.
 - 6.2.2. Recruiting for members to attend Policy Seminar.
 - 6.2.3. Updates: SSS draft proposal went out last week; No definite date when it is coming out. APRs for EOC, SSS and TS closed on December 6th, UB UBMS will be release on January 6th close February 14th. Congress working on appropriations package, please reach out if you have time.
 - 6.3. **Membership and Elections- Victoria Garcia**



- 6.3.1. Goal was to increase by 20%. Currently we are 207 individuals.
- 6.3.2. Call for nominations for WESTOP president elect has gone out; voting will take place at WESTOP conference.
- 6.3.3. Check with program Directors regarding institutional vs voting membership.
- 6.4. **Professional Development – Angie Alvarez for Dalia Hernandez**
 - 6.4.1. PDS Final report
 - 6.4.1.1. Hosted by Occidental College on October 14th, 89 members and 19 guests. Funds raised \$18,796.50, minus expenses of \$4,109.22 for a profit of \$14,687.28.
 - 6.4.1.2. Highlights: Keynote speaker- Jesus Salvador Trevino. Great workshop named Holy Motion gave some great examples and shared knowledge on the Roberts Rule of order. Total of \$1,900 in sponsorships.
 - 6.4.1.3. All information posted on website.
- 6.5. **Public Relations – Angie Alvarez for Laura Garcia**
 - 6.5.1. Creating a system of organization in regards to posts and media communications
 - 6.5.2. All of the committee leads will be meeting with the WESTOP chairs.
- 6.6. **Resource Development – Valeria Rizo**
 - 6.6.1. Events for this year: Hockey game with Ontario Reign, basketball game with the Clippers, or baseball with the Rancho Quakes.
 - 6.6.2. T-shirts suggested donation of \$20 and polos for a suggested donation of \$40
- 6.7. **Student Development – Daniela Barcenas & Laura Orozco for Jasmine Torres**
 - 6.7.1. SLC: looking for volunteers. Working on the save the date, hopefully by next week. Fees are set, and event will open early January. Theme is: Agents of Change.
 - 6.7.2. Trio day: LA food bank, Helping Hands and San Diego food bank. San Diego is always the smallest group, anyone interested in participating please register. Send any pictures even if you are not in participating in the SoCal activities.
 - 6.7.3. Disney program for non-profit organizations. Events must be marketed as family events.
- 6.8. **Technology – Angie Alvarez for Amel Khan**
 - 6.8.1. Updated website. Adding members. Stopped using mail chimp. If you are a member of the listerv you can send emails to the group. Shop Amazon Smile for SoCal.
- 6.9. **TRIO Alumni – Albaro Martin and Laura Orozco**
 - 6.9.1. Very successful Alumni mixer at Occidental college. Next alumni mixer will be at the WESTOP conference.
 - 6.9.2. National First generation celebration- thank you to all who participated.
- 6.10. Motion to accept service cancel reports: #49 Desiree Rivera (Norco College), second by #39 Albaro Martin (UCR). Motion carries.
- 7. **Unfinished Business**
 - 7.1. None
- 8. **New Business**
 - 8.1. None
- 9. **Action Items**
 - 9.1. None
- 10. **Membership Discussion Items**



10.1. Resource development events suggestions:

10.1.1. Ana Prado: switch baseball from Quakes

10.1.2. Sergio Galvez: hockey, Temo: Kings game

11. Announcements

11.1. None

12. Adjournment

12.1. Motion to adjourn #11 Sergio Galvez (CLU), second by #24 Valeria Rizo (MSMU)

12.2. Meeting adjourns 11:41am