

THE CORPORATION OF THE MUNICIPALITY OF NEEBING
MINUTES OF THE SPECIAL MEETING OF COUNCIL

Held at the Municipal Office
On Wednesday, December 21, 2016

PRESENT: Mayor Ziggy Polkowski **REGRETS:** Councillor Mike McCooye
Councillor Erwin Butikofer
Councillor Brian Wright
Councillor Roger Shott
Councillor Curtis Coulson
Councillor Bill Lankinen

Rosalie Evans, Solicitor-Clerk
Erika Kromm, Treasurer/Deputy Clerk

1. PRELIMINARY MATTERS:

- (a) **Call to Order:** Mayor Polkowski called the meeting to order at 4:00 p.m.
- (b) **Attendance:** Attendance was recorded.
- (c) **Declarations of Interest:** No declarations of interest were received.

2. REPORTS REQUIRING DIRECTION

2.1 Report from Solicitor-Clerk Regarding Asset Management Planning

The Solicitor-Clerk advised that the data for 840 and 710 Cloud Lake Road are reversed in the report.

An example was provided using the public works pick-up truck fleet to illustrate how to plan for future asset replacements. The graph indicated how to “smooth out” fundraising for asset replacement so that large sums of money did not have to be borrowed in any given year.

Members present discussed the need to set realistic asset life expectancies and determine which assets are necessary to regular operations. Administration was directed to schedule a special meeting in January, 2017 to discuss asset management in more detail.

2.2 Report from Treasurer/Deputy Clerk Regarding Year to Date Variance

Members present reviewed the report and the Treasurer responded to questions.

There was discussion relating to the costs and revenues associated with waste management, as well as what might be required if Scoble Landfill needed to be closed. Administration was directed to ensure the roll-off bins at the landfill sites were included in the asset management plan.

Concerns were expressed over the increasing costs related to fleet maintenance. Councillors Lankinen and Shott will investigate the possibility of entering into a fleet maintenance agreement with a garage in order to lower costs.

There was discussion relating to the equipment requirements of the fire department and the need to include the fire department in the asset management planning in the new year.

2.3 Report from Treasurer/Deputy Clerk Regarding Accumulated Surplus and Transfers to the Deferred Capital Projects Reserve Fund

The Treasurer outlined the information that was provided in the report. Members present discussed creating a reserve fund for the Roads Department. Concern was expressed that by creating the fund an expectation will be created to spend that money for that purpose. Administration explained that Council can make changes in the future if necessary.

Each of the funds were reviewed and it was determined that the forest fire fighting reserve fund should be capped at \$250,000 and the park reserve fund should be capped at \$300,000. Also, the park reserve fund should be renamed the parks and recreation fund. Administration was directed to bring forward an amendment to the reserve fund by-law.

There was discussion regarding options for placement of the funds from the accumulated surplus.

Res. No. 2016-12-303

Moved by: Councillor Lankinen

Seconded by: Councillor Coulson

BE IT RESOLVED THAT, with respect to the accumulated surplus, Administration be authorized to:

- a) transfer \$300,000 into the roads department reserve fund,
- b) transfer \$566,596.50 into the fire department reserve fund, and
- c) transfer \$566,596.50 into the landfill reserve fund.

CARRIED ✓

2.4 Report from the Treasurer/Deputy Clerk Regarding 2017 Budget & Forecast for Future Years

Members present reviewed the report. The timeline for chipseal on Scoble Townline Road was discussed. The consensus was that chipseal preparations will be completed in 2017/2018 and the chipseal will be done in 2019 if the new road base holds up well. This will allow for some gravel work to be completed in 2018. Administration was directed to push back the chipseal projects by one year on the multi-year forecast. No chip-seal will be undertaken in 2018.

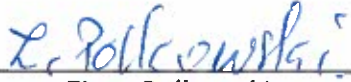
The remaining roads to be chip-sealed include: Scoble Townline Road, East Oliver Lake Road to Highway 608, Cloud Lake Road from the hill to the lake/end of road, Boy Scout Road, Margaret Street and Island Avenue. It is anticipated that the Cloud Lake Road project will require two years for ditching.

Administration was directed to invite the Fire Chief and the Roads Foreman to the third budget meeting.

3. ADJOURN THE MEETING:

There being no further business to attend to, Mayor Polkowski adjourned the meeting at 5:48 p.m.

SPECIAL MEETING OF COUNCIL



Ziggy Polkowski
MAYOR



Erika Kromm
DEPUTY CLERK

