

CRPTO General Board Meeting



8/15/2018

Meeting called to order at approxi-
CRPTO EVP.

mately 9:00 a.m. by Carly Parkhill,

CRPTO Board Members Present:

Excused Absence:

Carly Parkhill, President	
Nikki Forman, Exec. VP	
Catherine Carrillo, VP Communications	
Stephanie Chura, Secretary	
Stephanie Halvorson, VP Events	
Andrea Behmer, VP Fundraising	
Jenny Shorr, VP Membership	Special Guests:
Christine Deaton, Volunteer Coordinator	
Stephanie Larscheid, Treasurer	
Cathy McNally, Asst. Treasurer	
Lindsey Harrington, Asst. Treasurer	
Rochelle Gabriel, Past President	

Welcome

Carly Parkhill, EVP, welcomed everyone to the meeting.

Wine Happy Hour:

Carly's House August 30th 6:30pm
18342 N 96th Way

Communication

Communication is everything. Please always communicate if there is an issue or problem. Please use PTO BOD text feed and respond just to let everyone know that you have received texts.

If you cannot make an event at the last minute, please use the CRPTO text feed so we all know we are a man down

Budget

Almost at halfway mark for ESF

Almost at spirit wear goal

Please use and download square on phone for ESF and spirit wear sales. Please refer to hand-out on how to use square reader.

Teacher's Reimbursement

Teachers are to fill out check request form and give to Steph

Teachers have \$400 to use by April (except for specials teachers)

Book Fair

Need all hands on deck

Set up is all day on 9/14, 9/17 and 9/18

Books will be delivered on 9/17

SUG will go out for volunteers

Teacher preview day is on Thursday 9/20

Donuts for Dads will be on 9/21, 9/24, 9/25 and 9/26 from 7:30 to 8:45 and will need volunteers

Middle school will be shopping on Friday 9/21

Elementary will be shopping 9/24 and 9/25

Wednesday 9/26 is last call

SUG will go out for tear down help

Flyer assembly after meeting on 9/5 at 10am

ESF

Halfway to 60k budget and this is accounting for lost families

Last year a little over 50% of families contributed

No uniform day incentive for September

Will be creating a "Thank You" board in the front office for families who have contributed

Sports bag promotion: Teachers are to talk about ESF at curriculum night

Middle School Funds- Christine will pass out flyer to each homeroom teacher

Calendar for Front Office Support

Front office needs support from PTO. Just waiting in times and dates.

Spirit Wear

Just received re-order in office

Still deciding on exact store days and times

Want to coordinate store and PTO meetings with Coffee Truck

Fundraising

Holding off on Sun Produce until spring. Will need 25 boxes/orders a week. Waiting on Principal Slover to approve.

Dream Dinners- \$34.95 a family and \$10 goes back to the school

Shopping Events:

Nov. 15th Heidi Boutique

Feb. 13th Saks

April Elan, Joie and Vita Sana

Vig will give 15% back to school the month of September. That does not include alcohol.

.5% from Amazon Smile will go back to the school

Communication

Using different avenues such as the marquee

Catherine is HUB

Not using google drive for now. Send email with information and attachments and as much information as possible about what needs to be promoted to Catherine. Copy Carly and Nikki.

Catherine will send a deadline reminder text through PTO text feed

She would like everything in to her by Wednesday night for Blaze to go out on Sunday

Speakers Board

Mia Gregor offered to host speakers board at PTO meetings

Will send survey through Blaze to parents to get interest. Mia will get the feedback.

School Spirit

Will connect Ms. Fortney with a vendor and she is to get us a request for items

Minutes submitted by:

Stephanie Chura

Stephanie Chura, 2018-19 CRPTO Secretary

Approved by:

Carly Parkhill, 2018-19 CRPTO President