

# 2018 Harrisburg St. Patrick's Day Parade

## Rules & Regulations



**Parade Date:** Sunday, March 18, 2018 (No Rain Date)  
**Step Off:** 2:00 pm (line up will begin at 12:00 pm)  
**Assembly Point:** Commonwealth Ave (more details will be sent out prior to Parade Day)  
**Parade Route:** Attached  
**Reviewing Stand:** 2nd & Locust Streets

### Entry Fees:

High School Marching Band:	<b>Free</b>
Non Profit Organizations/Clubs	<b>Free</b>
Commercial Units—Business/Corporate Groups	<b>\$100</b>

*(Entry fees are waived for sponsored groups: military, honor guards, Irish dance groups, & bands & parade sponsors)*

### Parade Entries:

- All entries must be decorated in an Irish theme (except honor guard and military)
- There will be no stopping along the parade route. You may pause when announced but may not stop at any time to perform. You must keep moving. Parade organizers will be along the parade route enforcing and helping to move things along.
- Each entry with a motor vehicle must certify being covered by liability insurance as provided by PA law and it must be operated by a driver with a valid driver's license. *(Please provide a copy with your registration forms)*
- If an entry has multiple vehicles, each vehicle must be listed on the registration form. Parade officials will be verifying the number of vehicles on Parade Day, if they are not listed on the registration form, they will not be permitted.
- Use of sound systems must be listed on registration form for adequate line of march placement.
- Continuous blowing of horns & sirens is PROHIBITED.
- The use of firecrackers, noisemakers, blanks, etc, are not permitted.
- No unit may be higher than 16 feet in order to clear traffic lights and wires.
- All decorative materials should be fire retardant. The use of open flames on any entry is PROHIBITED.
- Participants on bicycles, scooters, skateboards, etc must wear a helmet.
- Alcoholic Beverages Are Not Allowed in the parade assembly area or along the parade route. Violators will be removed from the parade and your group may be denied participation in next year's parade.
- Solicitation of funds is PROHIBITED.

### Parade Entries with Animals:

- Participants must provide a means of clean-up.
- All dogs in the parade must be kept on leashes.
- Saddled animal entries must include a copy of their liability insurance declaration page with their registration form.

# 2018 Harrisburg St. Patrick's Day Parade Rules & Regulations (page 2)



## Distribution of items along the Parade Route:

- Tossing of items from vehicles is PROHIBITED.

Throwing items from vehicles promotes children running into the middle of the parade entries and causes a very unsafe environment. Distribution of items (such as candy or promo items) along the parade route will only be permitted *if items are handed out along the curb*. Please help us maintain a safe environment for everyone.

## Conduct:

- All individuals participating in the parade are expected to perform courteously, in good taste, and with safety in mind at all times. Parade Marshals will be positioned along the parade route and may remove any person or unit that, in their discretion, violates this regulation.
- The applicant is responsible for the conduct of all its participants and agrees to notify ALL participants within their entry of these rules and regulations.
- Abuse of Parade volunteers, coordinators or other entries **will not be tolerated** and will result in immediate dismissal of participation.

## Please Note:

- Completed/signed registration forms are your acceptance of all parade rules and regulations.
- Reminder! This is a forward moving parade. Participants may not stop to perform in front of the reviewing stand or along the parade route. You must keep moving.
- Parade marshals may remove any person or unit that violates the parade rules.
- The parade organizer has the final decision on all entries and decisions are final.



# 2018 Harrisburg St. Patrick's Day Parade Registration Form

Name of Entry/Group/Participant \_\_\_\_\_

Contact Person \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_

Email Address \_\_\_\_\_

**PLEASE PRINT NEATLY SO WE MAY CONFIRM YOUR REGISTRATION AND SEND STAGING INSTRUCTIONS**

Please describe how your entry will reflect an Irish theme:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Will your entry have music?  Yes  No      If yes, will it be amplified?  Yes  No

**We need to know this information to provide adequate spacing between musical units.**

Approximately how many people will be walking in your group? \_\_\_\_\_

Please indicate the types and exact number of vehicles in your entry:

(max 10 per entry—Please contact Leigh Ann if more is required with your entry)

car/van \_\_\_\_\_ pick-up truck \_\_\_\_\_ flat bed truck \_\_\_\_\_ bus \_\_\_\_\_

Other \_\_\_\_\_ (please describe)

What is the total length of your entry? \_\_\_\_\_

**You may not add additional vehicles once the application deadline has passed. All changes must be approved prior to the deadline.**

Will you participate if there is light rain or snow?  Yes  No

Unfortunately there will not be a rain/snow date. The parade will go on with light rain or snow. The parade will only be cancelled in the event of severely inclement weather where there are serious safety concerns.

# Registration Form (continued)

Name of Entry/Group/  
Participant \_\_\_\_\_

Please provide a **brief paragraph** (100 words or less) for the announcer to read as your entry passes the reviewing stand. You may attach a typed paragraph.

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**Please check both boxes & sign below.**

- I hereby certify that I have carefully read the enclosed rules and regulations and agree to abide by them.
- I understand that as the contact person for my entry, it is my responsibility to ensure that all individuals in this unit are aware of the parade regulations.

The undersigned agrees to indemnify and hold harmless and release the organizers of the Harrisburg St. Patrick's Day Parade, the Harrisburg Downtown Improvement District, its officials, employees, volunteers, sponsors and its agents, as well as the City of Harrisburg from and against all claims, losses, liabilities and personal injury or property damages that may now or in the future arise from any circumstances occurring in connection to the Harrisburg St. Patrick's Day Parade, including attorney fees and court costs and any other costs of defense claims. In addition, the Harrisburg St. Patrick's Day Parade organizers and Harrisburg Downtown Improvement District are granted permission to use photographs of above-named entry for promotional purposes (web-based or print-based).

Entrant's Signature \_\_\_\_\_ Date \_\_\_\_\_

Entrant's Printed Name \_\_\_\_\_

Please Mail to:  
Harrisburg Downtown Improvement District  
22 N. 2nd Street  
Harrisburg, PA 17101  
Or Email to: Todd@HarrisburgDID.com

We are not responsible for lost or misdirected mail. If you do not receive a confirmation email within a few days of sending your entry, please email Todd at Todd@HarrisburgDID.com. Please do not wait until after the registration deadline to check. It will be too late.

**Entries must be received by Friday, February 23, 2018.**