



# Alpha Phi Sigma

The Criminal Justice Honor Society

## 2019 GRANTS

### ADVISOR GRANTS

#### Budget

Seven awards of \$300 each will be given to recognize and encourage Advisors to attend the Alpha Phi Sigma annual conference. These awards require a matching grant from other sources.

#### Description

Grants will be only awarded for attendance at the Alpha Phi Sigma Annual Conference. Advisors will be eligible once every other year.

#### Eligibility Criteria

- Be a current active member and Advisor of an Alpha Phi Sigma chapter for least one year (limit one Advisor per chapter).
- Commit to at least a 2 year term as Advisor after the annual conference.
- Obtain a matching grant from the Advisor personally or other campus source (e.g. provost's office, student affairs, alumni association).

#### Procedures

- E-mail Scholarship Cover sheet and materials at least one semester before the annual conference. Applications that meet eligibility criteria will be accepted on a first come, first serve policy and will be announced immediately.
- Applications will be accepted until grant money is depleted.
- The following information must be provided:
  - ◆ Advisor's name.
  - ◆ University/college name.
  - ◆ Local chapter name.
  - ◆ Address, telephone number, and e-mail address.
  - ◆ Matching grant source.
  - ◆ Statement: I agree to accept the conditions of the grant as stated above.
  - ◆ Signature and date.

⇒ Email all documents, including Scholarship Cover Sheet to [headquarters@alphaphisigma.org](mailto:headquarters@alphaphisigma.org)

⇒ A confirmation email will be sent upon receipt.

# CHAPTER PROJECT GRANTS

## Budget

**Ten awards of \$250 each may be awarded to Alpha Phi Sigma Chapters.**

## Purpose

The purpose of the Chapter Project Grant is to encourage chapters in their scholarly or service projects, or to attend the National Conference.

Some examples of chapter scholarly or service projects include but are not limited to:

- ◆ Install a plaque on campus with names of former and current Alpha Phi Sigma members.
- ◆ Fund a tutoring program staffed by members.
- ◆ Sponsor a lecture series or honorarium for speakers.
- ◆ Sponsor "Honors Conference" for high school students.
- ◆ Sponsor an "Academic Picnic."

## Guidelines

- Chapter must be in good standing with the Alpha Phi Sigma Headquarters (Annual Dues, Financial Report, and Chapter Activity Report must be up to date).
- Chapter by-laws must be documented with Headquarters.
- Actively admit new national members (minimum of 5 new members per year).
- Submit a description of the scholarly or service project to be funded.
- Chapters' projects will be reviewed and awarded based on a first come first serve policy.
- Application must be submitted at least a semester before the funds are to be used.
- After project has been completed, chapter must submit an article and photographs about the scholarly/service programs, to be featured in The Docket, Alpha Phi Sigma's national newsletter.
- Chapter may receive only one project grant per calendar year other year.
- Chapter may apply for grants any time during the year. Grants will be awarded throughout the year.

## Procedures

Application must follow the format below:

- Complete a Scholarship Cover sheet with chapter information.
- Full mailing address.
- Approval signature of chapter advisor .
- Grant amount requested, not to exceed **\$250**.
- Semester for which the grant is requested.
- Name and description of the project (not to exceed 2 pages).
- Submit proposal and documentation to Headquarters by email only to [headquarters@alphaphisigma.org](mailto:headquarters@alphaphisigma.org)
- A confirmation email will be sent upon receipt.