

MURPHYS CEMETERY DISTRICT

Minutes of the Board of Directors meeting of August 21, 2013

CALL TO ORDER: The meeting was called to order by President Alan Armstrong at 7:00 PM at the historic Murphys School at 65 Jones Street, Murphys, CA. Present were Trustees Alan Armstrong; Maureen Elliott; Jeff St. Louis; Kelly Wright and caretaker Robert Yeadon. Trustee Louise Carniglia was absent.

QUORUM: A quorum of four board members was present when the meeting was called to order.

AGENDA APPROVAL: Wright moved to accept the Agenda as presented. The motion was seconded by St. Louis and passed 4/0.

MINUTES: St. Louis moved to accept the Minutes of July 17, 2013 as presented. Elliott seconded the motion. The motion passed 4/0.

PUBLIC COMMENTS: None

CORRESPONDENCE:

1. Letter from Charles Ayers on transferring his plot to a niece was discussed. It was decided to allow this as long as the Endowment Care Fee of \$112.50 is paid before the transfer was finalized.
2. A letter from Hocking Toilets was received letting the district know that the business had been sold to Foothill Toilets.

OLD BUSINESS:

1. County Ordinance: Some proposed wording for a county ordinance was presented. After some discussion, Elliott was directed to type it up and forward to County Council.
2. Entry Gate repairs. Elliott will keep contacting electricians for a bid on bringing electricity to the entry gate.
3. Enclosure for baby plot: Bring back to the Board in January.
4. Armstrong reported that the El Dorado Bank account that had \$197 in it was closed. He gave a money order for that amount to Elliott for deposit with the county before the next board meeting.
5. 288 flags have been donated to the cemetery by Ebbetts Pass Veteran's Memorial District for year round display on the plots of veterans. They have all been placed on plots.
6. Elliott gave new CAL-OSHA posters to the caretaker for posting in the maintenance building.

NEW BUSINESS:

1. A discussion was held on the tree pruning contract that was given to Proper Pruning in May. The work has not been done and the company owner said he did not know when he would get to it. Decision to tell him that the work was either completed by Sept. 15 or the cemetery district will hire another company. Elliott will notify him.
2. Armstrong forgot to bring the survey maps of the new section of the cemetery. He will bring them to the next board meeting.

FINANCIAL REPORTS:

1. Plot Sales: Two 10x10 plots were sold in August.
2. Invoices: An invoice to reimburse Bob Yeadon for expenses of \$16.10 was approved. An invoice to reimburse Maureen Elliott \$36.39 for the cost of the CAL-OSHA posters was approved.
3. YTD June 30, 2013 financial report from the County Auditor was presented.
4. Elliott is to prepare and submit the annual State Controller Government Compensation Report
5. A form to authorize the county Auditor to prepare and submit the annual State Controller Report was signed by the board and Elliott will return it to the Auditor's office.

CARETAKER REPORT: Tractor tires will be needed and road base gravel will need to be ordered. Both of these were approved by the board.

TRUSTEE REPORTS: None

DATE OF NEXT MEETING: The date of the next board meeting will be September 16, 2013 at 7PM at the Historic Murphys School

ADJOURNMENT: Wright moved that the meeting be adjourned. Elliott seconded the motion. The motion passed 4/0 and the meeting was adjourned at 8:15 PM