

OPERATIONS PLAN
Texas Wing Civil Air Patrol
TEXAS WING SUMMER ENCAMPMENT
Camp Maxey Training Facility
19-26 June 2022
Staff Days 17-18 June 2022
Revision 1.0

I. SITUATION

A. During the week of 19-26 June 2022, Texas Wing Cadet Programs will conduct a Basic Cadet Encampment. This activity, authorized by Headquarters Texas Wing, is under control of Cadet Programs, Texas Wing, and is hosted by Camp Maxey. The activity will be held at Camp Maxey, using facilities on or near Camp Maxey.

1. The primary purpose of this activity is to provide an opportunity for Cadets to attend an encampment and to achieve the goals as outline in CAPP 60-70. The senior members' primary role is to support the cadets. However, seniors will receive cadet programs-related training during the encampment.
2. The goals are designed to provide CAP members the opportunity to:
 - a. Apply knowledge gained in the cadet and senior programs to practical situations.
 - b. Develop a greater understanding of CAP and Air Force missions and capabilities.
 - c. Develop their leadership potential.
 - d. Enhance their interpersonal skills.
 - e. Develop time-management skills.
 - f. Develop a spirit of teamwork.
 - g. Inspire a sense of discipline.
 - h. Learn how to overcome challenges and succeed.
 - i. Enhance their local unit's Cadet Program.
 - j. Aid in retention and motivation.
 - k. Receive an introduction to the military and cadet life.
3. This activity will be conducted in accordance with the CAPP 60-70 and all other applicable CAP regulations and Texas Wing supplements.

B. The Basic Cadets as well as Senior Staff will need to submit their application via EventBrite (link found on www.texascadet.org) Please send mail signed paperwork to: TXWG Summer Encampment, 416 Victorian Drive, Waxahachie, Texas 75165. All forms must be submitted by **15 May 2022**. **Late applications will not be accepted.** No one arriving without having previously sent a CAPF 60-81, CAPF 160, CAPF 161, and CAPF 163 will be allowed to sign into the activity. **DO NOT send forms by any postal or delivery method that requires a signature.**

For Cadets and Seniors, the following forms must be included with their application (all forms are available at www.texascadet.org):

1. CAPF 60-81
 - (a) Under "ACTIVITY APPLYING FOR" put **Basic Encampment**
 - (b) Be sure to include your current CAP grade.
 - (c) Cadet's parent(s) must sign the CAPF 60-81, and 163
 - (d) Squadron Commanders should verify the information and sign the CAPF 60-81. (NOTE: GROUP COMMANDER SIGNATURE OR APPROVAL IS NO LONGER REQUIRED FOR APPROVAL)
2. CAPF 160 (CAP Member Health History Form)
3. CAPF 161 (Emergency Information)
4. CAPF 163 (Permission for Provision of Minor Cadet Over-the-Counter Medication)
5. CAPF 162 (CAP Member Physical Exam Form) Only needed if in a PT Category other than Category I

Packets received without the above information will not be accepted until all missing information is received.

- C. The activity will be held at Camp Maxey, Paris, Texas. There will be a **\$280.00 charge for basic encampment** and a \$150.00 for the Cadet and Senior Staff. The total amount is to be paid via [EventBrite](#). This covers food, drinks, t-shirt, billeting and administrative costs. DO NOT send cash.
- D. Seniors and Cadet Staff will be provided separate instructions for applying to the encampment.
- E. CAP cadets and seniors will come to this activity prepared to participate with all needed supplies. A complete list of supplies is located at www.texascadet.org. Participants should have an adequate supply of paper and pencils.
- F. If cancellation or rescheduling of this activity becomes necessary, we'll notify all unit commanders and send out the notices via e-mail and via the Texas Wing Web page and the Texas Cadet Web page.

II. ORGANIZATION

Major Jason Quick is the Encampment Commander and **C/Col Noah Compton** is the Cadet Commander. The event staff will be organized by the Encampment Commander and the Cadet Commander.

III. TIMINGS (Detailed schedule to be posted on www.texascadet.org)

- A. Sign-in for all Senior and Cadet staff will begin at **1000 hours on Friday, 17 June 2022**. All personnel will need a current CAP ID cards.
- B. All basic participants must arrive for check in between **1300 and 1400 hours on Sunday, 19 June 2022**. **Basic cadets need to report in the blue uniform**. Lunch will not be provided, and it is recommended the participants should eat lunch before they arrive.
- C. **Graduation/Pass in Review will begin promptly at 1000 on Sunday, 26 June 2022**. All personnel are required to attend. Parents/guests are welcome to attend; arrival time is 0930.
- D. **Senior and Cadet Staff will be released at approximately 1500 hours on 26 June 2022 after the facility personnel have released Texas Wing Cadet Programs. You may be released earlier if the facilities pass inspection earlier.**

IV. SAFETY and MEDICAL

- A. The Encampment Commander and all staff members shall consider safety first in all decisions and actions. Under no circumstance will the safety of personnel or equipment be jeopardized. All CAP Regulations and Texas Wing policies and procedures, which relate to safety, shall be followed throughout this activity. This will include all staff members completing Basic and Intermediate Risk Management Training prior to applying for and attending the encampment. All staff will go through Required Staff Training including Risk Management on the Hazing Trap. All staff and students are required to have completed the Introduction to CAP Safety Course in eServices.
- B. A safety binder is established for each encampment. The contents of this binder will include but are not limited to the Daily Safety Briefings, Specific Safety Briefings for each location, and all Deliberate Risk Management plans from current and past encampments will be reviewed and modified and implemented as needed to keep all members and property of Encampment safe.
- C. Local Hazards will be briefed.
- D. We will comply with CAPP 60-50, Cadet Physical Fitness Program. In addition, we will use the flagging system to notify participants and staff of changing heat conditions. Heat conditions will be monitored and cadets may be moved indoors for training if severe weather happens.
- E. A medical officer will be available for this activity. Cadets should bring sufficient quantities of prescription

medication with them. Some first aid and other over the counter medications will be available to cadets under 18 only with parental permission on CAPF 163.

- F. The CAPF 160 must include all medical conditions and medicines taken. Failure to disclose serious medical conditions may be cause for termination from CAP.

V. COVID – 19 Safety and Mitigation Measures:

- A. In order to mitigate the risk of COVID – 19, Encampment will adhere to National Headquarters Guidance and CDC Recommendations. Members will be screened daily, through passive temperature checks and are required to report any symptoms to Encampment staff immediately.
- B. While documentation of the following items is not required, all personnel attending Encampment will need to complete one of the following options:
- a. Have been fully vaccinated. Fully vaccinated is defined by CDC at <https://www.cdc.gov/coronavirus/2019-ncov/vaccines/fully-vaccinated.html> which is 2 weeks after second dose in a 2-dose series or 2 weeks after single dose vaccine,
OR
 - b. They have a negative COVID test within three days of starting travel to the activity location,
OR
 - c. They self-quarantine for 14 days prior to activity start and remain free of COVID symptoms during that time, this is defined as restricting movement to essential actions and limiting exposure to large groups or activities.
OR
 - d. Have a physician statement that they have fully recovered from COVID 19 in the prior 30 days, with no health limitations.

VI. REGULATIONS AND ORDERS

- A. All CAP Regulations pertaining to each phase of this activity shall be strictly followed and enforced by each person participating. Any infractions are to be reported immediately through the chain of command.
- B. Uniforms are required to be worn.
1. All participants shall wear the Uniform of the Day. All uniforms are to be in good repair and correctly worn according to CAPR 39-1 and as supplemented by Texas Wing.
 2. Cadets will wear PT clothes at night.

VII. LOGISTICS

- A. Meals will be provided by the Encampment Staff. Special dietary considerations should be noted on CAPF 160. **FOR FAMILIES REQUESTING SPECIFIC MENU'S FOR THEIR CADETS, SUCH AS GLUTEN FREE, KOSHER, HALAL, VEGAN, ETC. THOSE FAMILIES MUST PROVIDE NOTICE TO THE ENCAMPMENT AS EARLY AS POSSIBLE TO ALLOW MAXIMUM TIME TO MAKE ACCOMMODATIONS. TX WING WILL BE PREPARING HEALTHY, NUTRITIOUS MEALS THAT MAY NOT MEET THE ABOVE GUIDELINES.**
- B. Housing will be in the billets at Camp Maxey. Exact address will be posted on www.texascadet.org. Classes will be held in the classroom provided. Total number of people on the facility will not exceed 400. We will not exceed 200 basics plus 150 cadet and senior encampment staff. All classes, dorms and other accommodations are within walking distance with the exception of the Firing Range and Obstacle Course.
- C. Senior participants are encouraged to bring a CAP van. If the van is used for this activity, we will provide all fuel used during the week of the encampment (Camp Maxey, Paris, Texas).

VIII. COMMUNICATIONS

- A. Emergency numbers are: 682-268-1336 This number will be answered by the Encampment Commander, the

Vice Commander, the Deputy Commander for Mission Support, or Commandant of Cadets. If you have questions about encampment, please contact encampment@txwg.cap.gov.

- B. Cell Policy – Upon sign in, **ALL CADET's CELL PHONES** will be turned in and not returned until sign out at the end of the week.
- C. Additional emergency phone numbers will be posted on the Texas Wing Encampment Website as soon as they are available.

IX. ADMINISTRATION

- A. All personnel participating in this activity must have in their possession at all times a current CAP membership card and (for Seniors or cadets over 18) cadet protection training.
- B. Paperwork will be processed on site and certificates issued at the end of the activity.

X. BUILDINGS AND SPECIAL ACTIVITIES REQUESTED

- A. Buildings requested Buildings requested: Buildings requested: 29, 30, 31, 42, 43, 134, 135, 136, and 155. Zero Range, Obstacle Course, EST.
- B. Additionally: Zero firearms range. We will provide a separate Ops Plan for the firearms training. We will also provide instructors and targets.

JASON QUICK, MAJ, CAP
2022 Texas Wing Summer Encampment

Texas Wing Encampment Equipment List

Use this list to prepare and pack for encampment. The uniform/requirements are the MINIMUMS (unless otherwise stated). Please do not attend encampment without the quantities listed below. All of your items MUST be marked with your last name. YOU WILL NOT HAVE AN OPPORTUNITY TO PURCHASE ITEMS AT ENCAMPMENT. Place a checkmark next to each item as you prepare for encampment.

2 Each ABU Blouse with Wing patch, Nametape, CAP tape affixed	Deodorant
2 Each ABU Pants	Toothbrush, toothpaste/mouthwash
7-10 Each Sand T-shirt, Crew neck	Bath soap in plastic container
1 Each ABU Cover	Comb/brush
1 Each belt – sand utility belt (ABU)	Shampoo & Conditioner
8-10 Pair Boot socks. Black	Razor and shaving cream or electric razor (if needed)
1 Each Short Sleeve Blues Shirt	2 towels
1 pair USAF Blues Slacks or Skirts (female)	2 face cloths
2 t-shirts white V-neck or u-neck	1 set of twin sheets (fitted and flat sheets with pillow)
1 Each Flight Cap with insignia	1 blanket (recommended for summer but Mandatory for Winter)
1 Each belt, dark blue with silver tip & silver buckle	Feminine hygiene products
2-3 Pair Dress Socks, Black	Sunscreen (must be used daily) – high SPF recommended Insect repellent with Deet
Face Masks (Enough to get through the week)	Lensatic or Orienteering compass (inexpensive)
2 pair garters (mandatory if wearing slacks)	Laundry bag
Shoe shine kit (canned polish only, <i>NO EDGE DRESSING or liquid polish allowed</i>)	10 Clothes hangers
1 set CAP uniform insignia and backers for ABUs and blues	1 Pocket notebook and 5 pens and pencils
2 sets blue or black sweats for PT (shirts and pants) (Mandatory for winter) 2 sets black or dark blue shorts for PT (summer)	CAPR 39-1, CAPR 60-1, AFMAN 36-2203/CAPP 60-33 Drill and Ceremonies Manual (suggested for staff only)
1 pair gym, tennis or running shoes	Alarm clock and watch (staff only)
8-10 pair athletic socks for PT	Rain poncho (clear, brown, black, green or camo)
Athletic supporter (male) or sports bra (female)	Blister kit (foot powder, band-aids, Neosporin, moleskin pads or roll, and hand sanitizer) in a zip bag
1 web belt, green, with canteen holder, no suspenders, and one canteen (Camelbak® or hydration systems are acceptable and encouraged)	Digital or Disposable camera (optional)
10 pair underwear (and bras for females)	Iron and spray starch (optional) Small 6 inch Ruler (Recommended) for insignia
Shower shoes (mandatory) (sandals or flip-flops recommended)	Hair dryer and hair care products (if needed)
Swimsuit for shower (optional)	CURRENT CAP ID CARD, CAPF 161
1 pair combat boots, black, plain toe THESE MUST BE WELL BROKEN IN	Regulation haircut (mandatory) Females should bring extra clips, hair bands, hair net, and hair spray
1 Pair shoes, black, oxford smooth leather or Corfam® (patent leather), low quarter, plain toe	1 Flashlight with extra batteries
1 ABU or other warm jacket (mandatory for winter) 1 pair winter gloves (to keep you warm) (winter) 1 winter hat (black preferable) (winter)	You may bring religious reading materials Prescription medication (must be in original container) and Over-the-Counter Medications (in original containers)

DO NOT BRING:

Knives/scissors, portable electronic devices, unauthorized medication, lighter/matches, explosives, tobacco, ammunition, mp3 players, iPods, alcohol, flammables, watches, cash in excess of \$30, cellular phones, food/drink (candy, soda, snacks, etc.), weapons of any kind, alarm clocks (staff exempt), magazines, video cameras, or video games

UNIFORM PROCUREMENT LOCATIONS

You can secure uniform/equipment from the following locations: 1. Your home squadron. 2. Commercial sources such as: Vanguard (www.vanguardmil.com) or Glendale (www.paradestore.com). Many of the non-uniform items can be purchased at a Dollar Store.

DO NOT WAIT UNTIL THE WEEK BEFORE ENCAMPMENT TO ENSURE THAT YOU HAVE THE NECESSARY ITEMS. PLAN AND ORDER EARLY! YOU WILL NOT HAVE THE OPPORTUNITY TO PURCHASE UNIFORM ITEMS AT ENCAMPMENT.

Texas Wing Encampment Senior Member Equipment List

Use this list to prepare and pack for encampment. The uniform/requirements are the MINIMUMS (unless otherwise stated). Please do not attend encampment without the quantities listed below. All of your items MUST be marked with your last name. YOU WILL NOT HAVE AN OPPORTUNITY TO PURCHASE ITEMS AT ENCAMPMENT. Place a checkmark next to each item as you prepare for encampment.

2 Each Blue BDU/ABU Blouse with Wing patch, Nametape, CAP tape affixed Blue BDUs if you don't conform to CAPR 39-1	Deodorant
2 Each Blue BDU/ABU Pants Blue BDUs if you don't conform to CAPR 39-1	Toothbrush, toothpaste/mouthwash
8-10 Each Sand T-shirt, Crew neck	Bath soap in plastic container
1 Each Blue BDU/ABU Cover	Comb/brush
1 Each belt - black with black buckle & black tip (Blue BDUs) 1 Each belt – Sand Utility belt (ABUs)	Shampoo & Conditioner
8-10 Pair Boot socks. Black	Razor and shaving cream or electric razor (if needed)
1 Each Short Sleeve Blues or White Corporate Shirt 1-2 CAP Blue Polo Shirt	2 towels 2 face cloths
1 pair USAF Blues Slacks or Skirts (female) 1-2 Grey Pant for use with White Corporate or Polo	1 set of twin sheets (fitted and flat with pillow)
2 t-shirts white V-neck or u-neck	1 blanket (recommended for summer but Mandatory for Winter)
1 Each Flight Cap with insignia (not required for corporate uniform)	Feminine hygiene products
1 Each belt, dark blue with silver tip & silver buckle or 1 Black belt for corporate uniform	Sunscreen (must be used daily) – high SPF recommended Insect repellent with Deet
2-3 Pair Dress Socks, Black	Lensatic or Orienteering compass (inexpensive)
Shirt Garters (optional)	Laundry bag
Shoe Shine Kit	Clothes hangers as needed
1 set CAP uniform insignia and backers blues	1 Pocket notebook and 5 pens and pencils
2 sets blue or black sweats for PT (shirts and pants) (winter) OPTIONAL 2 sets black or dark blue shorts for PT (summer)	CAPR 39-1, CAPR 60-1, AFMAN 36-2203/CAPP 60-33 Drill and Ceremonies Manual (optional)
1 pair gym, tennis or running shoes (optional)	Face Masks (enough to get through the week)
8-10 pair athletic socks for PT (optional)	Rain poncho (clear, brown, black, green or camo)
Athletic supporter (male) or sports bra (female) (optional)	Blister kit (foot powder, band-aids, Neosporin, moleskin pads or roll, and hand sanitizer) in a zip bag
Camelbak® and/or hydration system (canteen & belt also welcome)	Digital or Disposable camera (optional)
10 pair underwear (and bras for females)	Iron and spray starch (optional) Small 6 inch Ruler (Recommended) for insignia
Shower shoes (mandatory) (sandals or flip-flops recommended)	Hair dryer and hair care products (if needed)
Swimsuit for shower (optional)	CURRENT CAP ID CARD, CAPF 161
1 pair combat boots, black, plain toe THESE MUST BE WELL BROKEN IN	Regulation haircut (mandatory) Females should bring extra clips, hair bands, and hair spray
1 Pair shoes, black, oxford smooth leather or Corfam® (patent leather), low quarter, plain toe.	1 Flashlight with extra batteries (required)
1 ABU or other warm jacket (mandatory for winter)	You may bring religious reading materials
1 pair winter gloves (to keep you warm) (winter)	Prescription (must be in original container) and Over-the-Counter Medications
1 winter hat (black preferable) (winter)	

UNIFORM PROCUREMENT LOCATIONS

You can secure uniform/equipment from the following locations: 1. Your home squadron. 2. Commercial sources such as: Vanguard (www.vanguardmil.com) or Glendale (www.paradestore.com). Many of the non-uniform items can be purchased at a Dollar Store.

DO NOT WAIT UNTIL THE WEEK BEFORE ENCAMPMENT TO ENSURE THAT YOU HAVE THE NECESSARY ITEMS. PLAN AND ORDER EARLY! YOU WILL NOT HAVE THE OPPORTUNITY TO PURCHASE UNIFORM ITEMS AT ENCAMPMENT.