

Clerk: Maxi Freeman, Charlwood, Kineton, nr Guiting Power, Cheltenham, GL54 5UG
 E-mail: nauntonpc@gmail.com
www.nauntonpc.org

MINUTES: of the Parish Council Meeting held on Monday 17th January 2022 at 7.00 pm.
 PRESENT: Parish Councillors: Beverley Chance, Charlie Hanks, David Pickup, Keith Russell, Peter Bell
 IN ATTENDANCE: Maxi Freeman, Clerk.

- 1) **Call to order.** The Chairman called the meeting to order.
- 2) **Apologies for absence.** None as all councillors attended.
- 3) **Declarations of Interest in items on the Agenda. (Localism Act 2011).** None.
- 4) **To hear representations from the public regarding items on the Agenda.** None.
- 5) **Approval of minutes of the previous meeting (July 2021)** The meeting approved the minutes and the Chairman signed them. **Action: Clerk to post to website.**
- 6) **Matters Arising (Clerk's Report and report from Chairman).**
 The Chairman noted that a further planning application had arrived since the agenda had been issued and that it would be discussed along with the other applications for consideration at agenda item 7.
- 7) **Planning applications**
 - a. To consider the following planning applications:
[22/00029/TCONR](#) Ash x 3 - Fell to ground level. Trees are showing signs of ash die-back disease. Sycamore - crown raise to first major limbs (as shown in attached picture) for ongoing tree maintenance, Overbrook, Church Lane, Naunton GL54 3AX. Councillors had no objection to this application. **Action: Clerk to post comments to the planning website.**
[22/00045/FUL](#) Erection of dormer window to rear elevation. Part demolition of Cotswold stone garden wall to create parking area, 'Pixie Cottage', 1 The Quadrangle, Naunton GL54 3AT. Councillors had no objections to this application, having considered possible impact on neighbours' privacy. **Action: Clerk to post comments to the planning website**
 - b. Councillors confirmed that the comments posted for applications received in between meetings were correct:
[21/04087/TCONR](#) Fell conifer tree at Whiteladies. No objections.
[21/04445/FUL](#) Addition of one window and two conservation roof lights, replacement of front door and windows to southern elevation. Yew Tree House, Naunton GL54 3AA. Objection due to intrusion on privacy and changes from original construction. Awaiting decision.
[21/04174/FUL](#) Further application for Ben Pauling race yard, Naunton Golf Course, for approval of changes to permitted buildings. No objections. Since permitted.

The Chairman noted that the following applications were still awaiting a decision by CDC:
[21/04445/FUL](#) Yew Tree House.
[21/03216/FUL](#) Ash Tree Cottage
[21/02159/LBC](#) Brockhill Farm
- 8) **Assets and risk assessment**
 - a. Recreation field Cllr Bell reported that:
 - The social committee was concerned that the bonfire's new location was close to electrical equipment. Councillors agreed that there was no alternative site as using the cricket pitch would require reinstating the turf afterwards due to fire damage. Other locations would cause smoke to blow into residents' homes. The electrical equipment was thought to be far enough away from the bonfire for safety purposes but warning signage could be considered next year.

- There had not been any signs on-site (though there were some in the village) reminding attendees that no alcohol should be brought to the event.
- The clear up after the bonfire had not been completed yet and many nails had been left on site, including in the play area. Some might be from previous events.

Action: Cllr Bell to inform the

Rec. Sub Cmtee.

b. Play area Cllr Hanks reported that most of the equipment had been installed, with the exception of one further piece due in March. Feedback had been very positive and the area is well used. The only issue was the giant swing, which had been installed wrongly so had been taken out of use until a solution could be found. Councillors decided to retain the payment to Greenfields Garden Services for the further piece of equipment until the issue with the giant swing was resolved.

c. Flood monitoring Cllrs Russell and Pickup had attended a Flood Warden Scheme meeting organised by CDC. The meeting assured councillors that NPC was in a good position as it had a flood warning system in place, together with equipment to deal with emergencies. Villagers would be warned of any major forecast events through the usual channels. All drains and gullies were currently clear and the river was running freely. Cllr Russell had spoken to riparia owners as per previous minutes regarding low trees and moving a composter away from the river.

d. Village Hall Cllr Chance informed the meeting that there was nothing to note other than that the hall was back in use and that the PC should book its meetings formally. Action: Clerk to book village hall for meetings on the 3rd Monday of alternate months.

9) Finances.

a. Current account and reconciliation. Cllrs noted the current financial records and the reconciliation. The Chairman then signed the reconciliation.

b. Income and expenditure for the Recreation Ground remained as per the previous meeting and were noted.

17.8.21	P. Johnson	Nauntonbury parking	25.00
8.6.21	K. Pyatt	Use of field for parking	50.00
15.6.21	Village Soc Cmte	Annual payment	300.00
17.6.21	VH events	Annual payment	100.00
17.6.21	Naunton Music Soc	Annual payment	100.00
Total income			575.00
30.9.21	P Bell	Signage expenditure	(251.86)
Balance			323.14

c. The payment for the playground project was retained, although the cheque was signed in preparation:

Chq/ Epay	Payee	Description	Regulation	Amount
824	Greenfields Garden Services	Install and supply play tractor.	LA 1983 ss 5,6	2970.60

c. Dog waste bag supplier. Councillors considered the clerk's report into dog waste bag prices and resolved to continue with the current supplier, which was also the cheapest. Action: Clerk to order further supplies of dog waste bags.

d. General payments were approved and signed, and receipts noted.

825	M Freeman	Clerk's salary December @ £194.81 p m	LGA 1972 s.112 (2)	194.81
Receipts				
	CDC	Precept 2 nd part		£3,141.00
	Misc	Further donation to playground project in December		£200.00

10) Budget for 2022/23

Councillors considered the proposal from CDC to charge Parish Councils for contested elections. The proposals had been updated and would now be phased in over 3 years. Councillors noted that contested elections were infrequent and that the risk of requiring funding for an election was minimal. Councillors decided to create a contingency fund to pay for possible future election costs. **Action: Clerk to ringfence £100 p.a. in the 2022/2023 budget as a contingency fund.**

11) Online banking

Councillors resolved to permit the Clerk to (a) enable banking payments authorised at a parish council meeting and (b) to view online bank statements. **Action: Clerk to apply to the bank and update financial orders.**

12) Appointment of internal auditor

Councillors satisfied themselves that the auditor provided by GAPTC was independent and resolved to appoint the auditor. **Action: Clerk to notify GAPTC.**

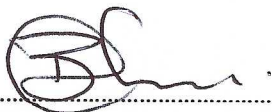
13) Any other business

The Chairman noted that residents were parking outside Littons and blocking the road. **Action: Clerk to check whether the road is a PROW.**

The promised whips had not yet arrived at the quarry. **Action: Clerk to check with suppliers again re: delivery date.**

The accounts for the recreation ground did not include the annual direct debit of £1.00 as the January statement had not yet arrived. **Action: Clerk to add debit to accounts.**

There being no further business the Chairman thanked Councillors for attending and closed the meeting at 8.03 p.m. The next meeting will be held on Monday 21st March at 7 p.m. in the village hall.

Signed.......... 21st March 2022
Chairman