

TITUSVILLE – COCOA AIRPORT AUTHORITY

The Regular Meeting of the Titusville - Cocoa Airport Authority was held on April 17, 2014 at 8:30 a.m. at the Titusville - Cocoa Airport Authority Office at 355 Golden Knights Boulevard, Titusville, FL. The following members were present: Mr. Jerry Sansom, Chairman; Ms. Veronica Clifford, Secretary; Ms. Patricia Patch, Treasurer; Dr. Wasim Niazi; Mr. Harry Carswell; Mr. Michael D. Powell, C.M., ACE, CEO; Mr. Timothy Pickles, Esq., Airport Attorney. Dr. David Hosley and Mr. Jay Stalrit were absent.

Call to Order

Mr. Sansom called the meeting to order and determined that a quorum was present.

Approval of the Agenda

Mr. Sansom asked if there were any changes or additions to the Agenda. Mr. Powell stated that Mr. Mark Ryan, the City Manager for the City of Titusville, was in attendance and wanted to make a presentation. Ms. Clifford made a motion to approve the Agenda as amended. Ms. Patch seconded. Mr. Sansom called the question. There were no objections. Motion Passed.

Appearances – None**Presentations****Item A – Mr. Mark Ryan – City of Titusville’s City Manager**

Mr. Ryan stated that he would be leaving his position as the City Manager of Titusville to take a new position as the City Manager of Indian Harbor Beach and wanted to say good-bye to the Board of Directors. Mr. Ryan stated that the Airport Authority was a strong economic engine for the City of Titusville. Mr. Sansom stated that the Airport Authority Board wished him well and thanked him for his service. Mr. Powell thanked Mr. Ryan for his service as well. Discussion continued.

Consent Agenda**Item A – Approval of the Titusville-Cocoa Airport Authority Minutes:**

- 1. March 20, 2014 – Regular Meeting**
- 2. March 27, 2014 – Special Meeting**

Mr. Sansom called for a motion to approve the Consent Agenda. Ms. Clifford made a motion to approve the Consent Agenda as presented. Dr. Niazi seconded. Mr. Sansom called the question. All voted aye. Motion passed.

Old Business – None**New Business****Item A – Discussion and Consideration of the Proposed 2014-2015 Fiscal Year Budget**

Mr. Powell gave a brief overview of the item, stating that the budget had been presented to the Board and Staff needed Board approval.

Ms. Clifford made a motion to approve the budget. Ms. Patch seconded. Mr. Sansom called the question. There were no objections. Motion passed.

Item B – Discussion and Consideration for a Modification to a Binding Development Plan to a Proposed Fly-In Community in Proximity of the Merritt Island Airport

Mr. Powell gave a brief overview of the item.

Mr. Pickles stated that the law required that Dr. Niazi, as a member of the Airport Authority Board, would need to declare a voting conflict. Mr. Pickles called Dr. Niazi to the podium and stated that he should make a presentation to the Board for discussion afterwards.

Dr. Niazi stated that he owned property adjacent to the Merritt Island Airport and was going to build a Fly-In community there. Dr. Niazi explained that in the original binding development plan, owners of the condominiums would have to be pilots. Dr. Niazi stated that he was trying to get that clause removed, but it would have to be approved by the Airport Authority Board. Discussion continued.

Mr. Pickles stated that the Airport Authority Board was originally opposed to the project, and that Dr. Niazi had agreed to offer the clause that the owners must be pilots. Discussion continued.

Mr. Carswell made a motion to approve eliminating the clause. Mr. Sansom seconded for the sake of discussion.

Ms. Patch stated that the Board was originally against the development and she was still against it. Ms. Clifford stated that she couldn't support it.

Mr. Sansom called the question. Mr. Carswell and Mr. Sansom voted aye. Ms. Clifford and Ms. Patch voted nay. The motion failed on a tie.

Item C – Discussion and Consideration of a Proposed Non-Exclusive Access Easement at Space Coast Regional Airport

Mr. Powell gave a brief overview of the item, stating that Eckler Development needed to have a median cut across Grissom and needed access through Airport Authority property. Mr. Powell explained that it would benefit the Airport Authority. Discussion continued.

Mr. Powell turned the floor over to Mr. Sam Sebaali from the Florida Engineering Group who was there to represent Eckler Development. Mr. Sebaali gave a description of what was happening. Discussion continued.

Mr. Carswell stated that he felt it was good, but he did not want the Willow Creek developers to have Carte Blanche. Mr. Pickles stated that the County would decide who had access. Mr. Sansom asked if the Authority could have a say in who had access. Mr. Pickles stated that the County would probably not agree to that. Discussion continued.

Mr. Carswell made a motion to approve the median cut, but the Airport Authority would have some say in where the cut was. Ms. Patch seconded. Discussion continued.

Mr. Carswell amended his motion to approve the median cut as such that Staff and Mr. Pickles would be able to have a conversation with the County in advance. Mr. Sebaali stated that this would work for them.

Mr. Sansom called the question. There were no objections. Motion passed.

Item D – Discussion by Mr. Brian Pendleton of Recent Invoiced Costs by Airport Engineering Company and Contractors Regarding Current Projects

Mr. Sansom turned the floor over to Mr. Pendleton.

Mr. Pendleton presented Pay Request Number 1 in the amount of \$28,644.51 from Affordable Development, which was for the Fire Hydrants Project at Arthur Dunn Airpark.

Mr. Pendleton presented Pay Request Number 5 in the amount of \$12,244.36, from KCF Site Development, which was for the T-Hangar Taxilane Rehabilitation Project at Space Coast Regional Airport.

Ms. Clifford made a motion to approve the invoices. Dr. Niazi seconded. Mr. Sansom called the question. All voted aye. Motion passed.

Item E – Discussion by Mr. Brian Russell of Recent Invoiced Costs by Michael Baker Jr., Inc. and Contractors Regarding Current Projects

Mr. Sansom turned the floor over to Mr. Russell.

Mr. Russell presented Invoice Number 875320 in the amount of \$46,569.10 from Michael Baker Jr. as well as Pay Application Number 5, which was labeled Number 4 in error on the invoice, in the amount of \$801,914.04 from GLF Construction, which were for the West Apron Rehabilitation Project at Space Coast Regional Airport.

Mr. Russell presented Pay Request Number 5 in the amount of \$55,828 from MC2, which was for the Security Installation Project at All Airports.

Mr. Russell presented Invoice Number 875318 in the amount of \$80,061.36 from Michael Baker, Jr., which was for the RSA Compliance and Shoreline Stabilization Design Project at Merritt Island Airport. Discussion continued.

Mr. Carswell made a motion to approve the invoices. Ms. Patch seconded. Mr. Sansom called the question. All voted aye. Motion passed.

Information Section

Attorney Report

Mr. Pickles presented Resolution No. 00-14-05 to the Board for their approval. Mr. Powell gave a brief explanation.

Ms. Patch made a motion to approve the resolution. Ms. Clifford seconded. Discussion continued.

Mr. Sansom called the question. There were no objections. Motion passed.

Mr. Pickles presented Resolution No. 00-14-06 to the Board for their approval.

Dr. Niazi made a motion to approve the resolution. Mr. Carswell seconded. Mr. Sansom called the question. There were no objections. Motion passed.

Mr. Pickles concluded his report.

Mr. Pickles left the meeting at 9:42 a.m.

CEO Report

Mr. Powell stated that there seemed to be an increase of interest in what the Airport Authority was doing, adding that Staff was now working with Port Canaveral for partnership opportunities. Discussion continued.

Mr. Powell thanked the Airport Authority staff and consultants for doing a great job.

Mr. Sansom asked Airport Authority Fire Chief, Terry Wooldridge, if he had been trained to drive the ARFF vehicle yet. Mr. Wooldridge replied that Oshkosh staff would be coming to train him and another Airport Authority staff member next week. Discussion continued.

Mr. Powell discussed the possibility of the First Flight organization utilizing the ARFF Facility.

Mr. Powell discussed Bristow Academy at Space Coast Regional Airport and the possibility of them expanding. Discussion continued.

Mr. Powell concluded his report.

Check Register & Budget to Actual

Mr. Powell stated that financials had been provided and everything was in line.

Administration & Project Reports

Mr. Powell stated that there were no updates.

Authority Members Report

Mr. Sansom stated that the Aviation Trust Fund was doing well in the budget in Tallahassee this year. Discussion continued.

Public & Tenants Report

Mr. Sansom turned the floor over to Mr. Russell Vanderhoof, a tenant at the Merritt Island Airport. Mr. Vanderhoof reported that the perimeter fence at the airport had been compromised some time ago, but had not yet been repaired. In addition, Mr. Vanderhoof reported that the nozzle at the fuel farm was leaking, in addition to the fire extinguisher door at the fuel farm had come off and needed to be replaced. Mr. Sansom asked Mr. Powell to look into taking care of the issues. Mr. Powell stated that he would.

Mr. Don White, president of the EAA at Merritt Island Airport, stated that the Young Eagles event would be taking place on May 3 and that FloridaToday newspaper had written a very nice article regarding the event. Discussion continued.

Adjournment

Dr. Hosley adjourned the meeting at 10:07 a.m.

JERRY SANSOM, CHAIRMAN

VERONICA CLIFFORD, SECRETARY