

January 5, 2016
Commission Meeting

The City of Cynthiana Board of Commissioners met in regular session January 5, 2016 at 5:30 P.M. in the Commissioner's Room at City Hall. Present were Mayor Smith, Commissioners Grayson, Mattmiller, Slade and Griggs and Attorney Lair.

Mayor Smith called the meeting to order.

CALL TO ORDER

Tunya Adams with Living Hope Assembly of God presented the invocation.

TUNYA ADAMS
INVOCATION

Mayor Smith reported that there are minutes to approve.

Commissioner Griggs made a motion to accept the minutes of the December 15, 2015 Regular Commission meeting. Commissioner Grayson seconded. Vote: Commissioner Griggs: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Slade: abstain; Mayor Smith: yes. Motion carried.

APPROVE 12/15/2015
MEETING MINUTES

Commissioner Slade made a motion to accept the minutes of the December 23, 2015 Special Commission meeting. Commissioner Grayson seconded. Vote: Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Griggs: abstain; Mayor Smith: yes. Motion carried.

APPROVE 12/23/2015
SPECIAL MEETING
MINUTES

Mayor Smith made a motion to authorize him to sign the deed on the sale of real property at 116 Webster Avenue. Commissioner Mattmiller seconded. Vote: Mayor Smith: yes; Commissioner Mattmiller: yes; Commissioner Grayson: yes; Commissioner Slade: yes; Commissioner Griggs: yes. Motion carried.

MOTION TO
AUTHORIZE MAYOR
TO SIGN DEED ON
SALE OF 116 WEBSTER

Mayor Smith recognized Commissioner Grayson.

FINANCE REPORT

Commissioner Grayson made a motion to pay the following bills:

PAYABLES REPORT

General Fund	\$ 73,073.94
Water & Sewer Fund	\$ 83,833.18

Commissioner Mattmiller seconded. Vote: Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

MOTION TO PAY BILLS

Commissioner Grayson reported cash in bank:

General Fund	\$ 606,382.52
Water & Sewer Fund	\$ 86,577.92
Municipal Road Aid Fund	\$ 65,234.54

Commissioner Grayson reported that he is researching possibilities of the clean-up of the barn area at FRVP. Commissioner Grayson is getting quotes to salvage some of the usable material in the barn area.

Mayor Smith recognized Commissioner Slade.

Commissioner Slade made a motion to change the status of Jason Perry from part-time firefighter to full-time firefighter I, effective January 9, 2016; salary commensurate with position.

Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

PUBLIC SAFETY
REPORT
CHANGE STATUS OF
PT FIREFIGHTER
PERRY

Commissioner Slade made a motion to change the status of Josh Carson from part-time firefighter to full-time firefighter I, effective January 9, 2016; salary commensurate with position.

Commissioner Grayson seconded. Vote: Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

CHANGE STATUS OF
JOSH CARSON

Commissioner Slade made a motion to change the status of Shaun Brewer from part-time firefighter to full-time firefighter I, effective January 9, 2016; salary commensurate with position.

Commissioner Grayson seconded. Vote: Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

CHANGE STATUS OF
SHAUN BREWER

Commissioner Slade made a motion to change the status of Stephanie Neace from part-time telecommunicator to full-time telecommunicator, effective January 9, 2016; salary commensurate with position. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

CHANGE STATUS OF
STEPHANIE NEACE

Commissioner Slade made a motion to change the status of Derrick Hall from part-time telecommunicator to full-time telecommunicator effective, January 9, 2016; salary commensurate with position.

Commissioner Grayson seconded. Vote: Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

CHANGE STATUS OF
DERRICK HALL

Commissioner Slade made a motion to terminate employment of Josie Smith as a part-time telecommunicator during her original probationary period. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Mayor Smith: abstain. Motion carried.

TERMINATE JOSIE
SMITH DURING
ORIGINAL
PROBATIONARY
PERIOD

Commissioner Slade made a motion to grant a temporary unpaid leave of absence to Glynden King from January 6, 2016 to February 15, 2016. Commissioner Grayson seconded. Vote: Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

GRANT UNPAID LEAVE
OF ABSENCE
FIREFIGHTER G KING

Commissioner Slade made a motion to authorize to advertise for part-time Telecommunicator. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

AUTHORIZE TO
ADVERTISE FOR PT
TELECOMMUNICATOR

Commissioner Slade reported that he has established a Police Advisory Council and plans to have a meeting before the next commission meeting.

POLICE ADVISORY
COUNCIL

Mayor Smith recognized Commissioner Griggs.

MAINTENANCE DEPT REPORT

Commissioner Griggs reported that the Maintenance Department is replacing a water main on Sonley Drive. This line is approximately 350 feet long. There were a couple leaks right before the holidays. This line was originally scheduled to be replaced in the spring but couldn't wait due to the condition of the line.

The department has been patching some pot holes with cold patch. Commissioner Griggs also reported that she and the Maintenance Department have been reviewing the street signs in the city. There are many that are in need of replacing. We have ordered break-away posts and will begin replacing signs, certain areas at a time.

Mayor Smith recognized Commissioner Mattmiller.

PUBLIC UTILITIES REPORT

Commissioner Mattmiller recognized Todd Blanton was in attendance and welcomed him back.

Commissioner Mattmiller reported that the Rental License renewal forms have been mailed.

RENTAL PROPERTY RENEWALS

Commissioner Mattmiller reported that the Recreation Department has 4 major areas of concern.

RECREATION DEPT REPORT

1. Appearance of the Park
2. Time management
3. Communication
4. Grants

Commissioner Mattmiller reported that the Recreation Department is working on these areas of concern and have eliminated some concerns. Commissioner Mattmiller suggested that there be one person on the Recreation Board that should be the go to guy for complaints or suggestions. A person to be used for central ideas.

Commissioner Mattmiller reported that the Recreation Department will be using the local paper to inform the public of events and sign-ups etc.

Mayor Smith wished Commissioner Grayson a Happy Birthday.

MAYOR'S REPORT

Mayor Smith recognized Kenneth Houston. Mr. Houston has been working downtown cleaning up the streets on a volunteer basis. Mr. Houston received a round of applause.

RECOGNIZE KENNETH HOUSTON FOR VOLUNTEER WORK

Mayor told the Commission how pleased he is with the Commission and how much progress they made in 2015. Mayor asked that the Commissioners relay this to the department heads.

Mayor Smith asked the Commission to be thanking forward for 2016. We will need to plan a Strategic Planning meeting for sometime in January.

Mayor Smith recognized Douglas Hall.

VISTORS

Mr. Hall questioned the water pressure at homes he owns on Culpepper and Raintree. Mayor Smith told Mr. Hall that the city is aware of the pressure problems at both of the locations. Mr. Hall stated that there needs to be 75 psi at the meter. Mayor Smith asked Todd Blanton if this was the case. Todd stated that standard

static water pressure is 20 psi. Todd told Mr. Hall that he would send someone to those residences tomorrow to check it out. Todd also stated that the hospital has similar issues with water pressure.

Commissioner Grayson made a motion to adjourn. Commissioner Slade seconded. Vote: Commissioner Grayson: yes; Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

ADJOURN

Jamie Hutchison, City Clerk

James Smith, Mayor

1/5/2016