



A Charitable Organization Assisting Hospice Patients

110 E. Lauderdale Street ~ Tullahoma, TN 37388

V 931.563.7439 f 931.563.7482

Website: www.hospiceofthehighlandrim.org

E-Mail: HHR_FOUNDATION@hospicehrfoundation.org

Volunteer Application

Position: Hospice of the Highland Rim Foundation, Inc. Volunteer Community Leader

Reports To: Director of Administrative Services

- Qualifications:**
- a. Understand and acceptance of HHRF's mission statement
 - b. Copy of current valid driver's license to be maintained personnel file
 - c. Proof of current automobile liability insurance coverage
 - d. Signed patient confidentiality form

Position Applied For:

- a. _____ Attend Community Events in your area
- b. _____ Attend Chamber Meetings in your area
- c. _____ Attend Fund Raising Events in your area
- b. _____ Office assistance – Tullahoma, TN
- c. _____ Computer Information Technology (Computer IT)
- d. _____ Web Design and Updates
- f. _____ Building Maintenance
- g. _____ Lawn Maintenance

Duties and Responsibilities:

1. All duties and responsibilities require professionalism, sound judgment, and effective communications skills.
2. Adheres to the rules of confidentiality concerning assistance provided by Hospice of the Highland Rim Foundation, Inc.
3. Maintains respects for Hospice Highland Rim Foundation, Inc. and all hospice organizations. Remain nondiscriminatory regarding age, race, religion, sex, national origin, physical or mental disability, and other personal matters.
4. Function as a team member by attending volunteer team meetings when necessary.

Selection Process and Approval

Recommended and approved by
Director of Administrative Services and/or Board of Directors

First Name: _____

Last Name: _____

Street Address

City

State

Zip

What Other volunteer commitments do you currently have?

Contact Information

E-mail: _____

Cell Phone: _____

Home Phone: _____

How did you hear about Hospice of the Highland Rim Foundation, Inc. Volunteer Community Leader Program?

Thank you for your interest in being a leader with Hospice of the Highland Rim Foundation, Inc.