

New East 26th Street Block Association

2018 By Laws

Name: The name of this organization shall be The New East 26th Street Block Association (the “BA”) located on East 26th street, between Avenue D and Clarendon Rd. The BA also maintains a digital presence at east26thstreetba.webs.com

Purpose & Mission: The BA was organized in August 1988 in order to build civic betterment, community pride, and pool the talents and resources of our residents for mutual social and economic benefits. Effective immediately, our mission will include the following: the promotion of safety and general welfare for the block’s resident, as well as the greater East Flatbush Community. The Block Association shall work to preserve and improve the quality of life of our immediate community and will strive to increase civic participation and spur revitalization in East Flatbush.

The BA shall also maintain a web presence that serves as a clearinghouse for all related materials communication, events, projects announcements and links to resources. The website shall also maintain a copy of the most up to date Bylaws , The BA’s missions Statement, Goals and Objectives.

Geographic scope of mandate: The BA directly represents residents of the area currently defined as East 26th street between Avenue D and Clarendon Road and the corner properties of Avenue D and Clarendon Rd.

Membership: All residents of the block are automatically considered “General members” of the BA.

General Members are invited to become “Members in Good Standing” if they agree to subscribe to the Bylaws and have fully paid their membership dues. Only members in good standing can vote on election of officers and amendments to the Bylaws. Non-dues paying members may attend meetings.

Annual membership dues for the calendar year 2018 are set at \$25 per household or individual. This rate will be reviewed annually and approved by a majority vote of the board. Membership dues must be paid in full (and not on a pro-rata basis). Full payment of the annual dues will entitle the resident or property owner to full membership privileges for one year from the date of payment.

Each member in “Good Standing” is entitled to one vote per issue brought in front of the Board of Directors during quarterly BA meetings. Members must be present at meetings to cast a ballot.

Board of Directors and Officers: The business of the BA shall be managed by a Board of Directors (the “Board”), composed of 4 officers. Officers must be Members in Good Standing and must be 18 years of age or older.

The board reserves the right to create new leadership positions with the Board of Directors if necessary.

Elections to the Board of Directors shall be held every year, beginning 2018 at **March** general meeting by a secret ballot, with each Member in “Good Standing” having one vote for each elected office.

Election of Officers: The Officers shall serve be elected by majority vote at the annual meeting of the full membership.

Tem of Office: The Officers shall server a one-year term, with no limitations on future terms.

Vacancies in any seat shall be filled for the un-expired term by appointment by the Leadership Committee.

Position and their respective responsibilities of each position are as follows:

President: The president serves as the head of the BA and represents the voice of the Board of Directors. The president will:

- i. Preside over all formal meetings and oversee major initiatives related to the BA.
- ii. With the Secretary, relay any messages the BA wishes to communicate to community organizations and government entities and ensure community announcement are similarly conveyed to the officers and General Membership;
- iii. Maintain Dialog with relevant local organizations
- iv. Oversight of the BA’s Fundraising efforts and procurement of grant money;
- v. Oversight of the organization’s finances; and
- vi. When necessary, co-sign legal documents and check on behalf of the organization.

Vice President: The Vice Presidents assist the President and other BA Officers in all BA activities and will assume leadership and oversight duties when the president is absent or unavailable. The Vice President will:

- i. Work with the President and Treasurer to pursue fundraising efforts;
- ii. Represent the BA at community- related meetings and events and provide reports on content of those meetings to the BA officers;
- iii. Play an active role on special committees and in BA programs and activities;
- iv. Any other additional responsibilities as delegated by the president

Treasurer: The Treasurer is the financial warden of the organization. The Treasurer will:

- i. Maintain an accurate record of all BA members in Good Standing;
- ii. Manager the collections and distribution of funds for the BA;

- iii. Maintain accurate and transparent records of BA and garden financial matters;
- iv. Provide a quarterly summary of the BA financial status to the general membership;
- v. Serve as signatory and co-signer on behalf of the organization with the Block Association President (or vice President in the absence of the President) for the BA bank accounts, checks and legal documents;
- vi. Work with the President and Vice President to pursue fundraising efforts

Secretary: The secretary serves as the communications hub of the BA. The secretary will:

- i. Keep minutes of all meetings and maintain all records pertaining to the affairs of the BA;
- ii. Supervise and maintain the BA's digital media platforms including the website;
- iii. Relay any messages the BA wishes to communicate to community organizations and ensure community announcement are similarly conveyed to the officers and General Membership;
- iv. Conduct general correspondences of the organization at the direction of the President and other Officers;
- v. Ensure that advance notification of meetings is disseminated to the General Membership and Officers; and
- vi. Ensure the Bylaws are available to the General Membership

Any Officer may resign at any time by giving written notice to the President or Secretary. Officers may remove for excessive absence or for acting against the stated missions and purpose of the BA by a majority vote taken at a meeting of the Officers. Vacancies will be filled promptly by a special election held along the same general lines as regular elections of officers.

Treasury: The BA shall maintain a treasury for common area development and other block improvement projects.

Disbursement of funds will be decided on a case- by-case basis. Requests for block-related purchases \$30 or under must be approved by the Board of Directors without consent of the full membership, amounts greater than \$31 must be approved by a majority vote. Itemized receipts must be presented to the Treasurer in advance of reimbursement of the entire membership in good standing.

At no point will any monies be reimbursed or distributed to any member of the BA's Board of Directors, Member in "Good Standing" without prior written authorization.

Meetings: Meetings open to the General Membership will occur monthly or as otherwise dictated by the convenience of the General Membership and Officers. Additional, the Board will met no less than twice per year to review the overall soundness of the BA, its missions and its financial stability.

Committees: The president may establish special purpose committees and appoint chairperson to govern them. These committees will operate under the supervision of the president who may dissolve or reorganize them. Such committees may include a special BA advisory committee made up of pas Officers and supporters.

Amendments: These Bylaws may be amended by BA officers and are subject to majority vote. Amendments can be made only when two- thirds or 66% of the BA officers are present. Proposal to amend the bylaws must be communicated to the General Membership at least two weeks prior to the vote of the Officers.

Grievances: All grievances will bring to the BA officers for resolution.

Acceptance of Bylaws: Acceptance of these Bylaws shall be by a two- thirds majority vote of those present at any regular meeting of the Members of the Association. Provided written copies of the Bylaws and written notice of the meeting is given to all Members at lease seven days prior to the meeting.

Non-Compliance with Bylaws: Noncompliance with the Bylaws of the Association may result in termination of membership for the offender, upon a two-thirds majority vote by the membership of the association. Under no circumstances will noncompliance with any section of these Bylaws constitute the forfeiture of the rights of the Association to exist or the rights of the Association to enforce the Bylaws of the Association.