New Patient Responsibilities for: _____

I have read and been explained my responsibilities as a new patient for the Churn Creek Healthcare (CCHC). These responsibilities are shown below. If I have any questions, I understand I must contact the clinic prior to my scheduled appointment.

- ✓ Patient appointment must be confirmed by calling the clinic or following the process given in the automated call to prevent your appointment from being cancelled.
- ✓ I must keep the clinic updated if I change my address or phone number before your appointment at (530) 768-2436, so we can contact you regarding your appointment
- ✓ Your first visit is called a new patient history and physical, which takes approximately 40 minutes to complete.
- ✓ A copy of your medical insurance cards are required for your new patient visit and may be required at each additional visit
- ✓ If you fail to show up for your new patient appointment, or arrive too late to be seen, it could take up to three or four months to schedule another appointment.
- ✓ If you miss more than one new patient appointment you will not be scheduled for another appointment for six months.

The Churn Creek Healthcare is looking forward to having you as an established patient and providing you with excellent health care "because we care about your health."

_____	_____	_____
Patient Signature	Date	Medical Record Number

_____	_____
Witness	Date