**BRIMPSFIELD PARISH COUNCIL**

**Draft minutes of meeting held on**

**18th July 2023 at 7.30pm**

**At the Village Hall**

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|  | **Welcome and introductions** |
|  | **Council noted that Caudle Green has one vacancy available for co-option and notices have been published, Council noted no applications have been received by the Clerk** |
|  | Attendance recorded as Parish Councillors **Roger Lock**, **Mikhail** **Mandrigin, John Oakey (chair), Jane Parsons &** **Harriet Saunders**, District Councillor Julia Judd & 2 members of the public. |
|  | **Apologies recorded and accepted from Parish Councillor** Lottie Goldstone  County Councillor Joe Harris did not attend |
|  | Declaration of Interest for matters on the agenda were invited - none |
|  | Public Participation was invited for matters on the agenda after which members of the public are invited to observe the remainder of the meeting  **Nothing at this stage.** |
|  | **Report invited from County Councillor Harris** |
|  | **Report updates invited from District Councillor Judd (report emailed as standard)**  **Barrow Wake update** |
|  | Minutes of previous Parish Council Meetings held on 16th May 2023 approved subject to capital B for Brimpsfield and numbering. |
|  | **Council noted update on the resident led defibrillator project at Caudle Green including ownership, funding and siting- no update received**  **Running costs stated as £150.00**  **Clerk gave a verbal cascade of experience**  **It was noted that Kier are offering to supply Defibrillators free of charge via various charities. Cllr Oakey to follow up** |
|  | **Council reviewed the budget set for 23/24** |
|  | **Council approved the payment list as discussed at meeting including but not limited to**  **clerk wfh/expenses £40.64**  **HMRC £165.00 to June 23**  The cost of the Parish election held in Brimpsfield was £583.30.  As per the District Council’s decision, 50% of this is now due (£291.65)  Bank Mandate to add Cllr Oakey is being completed with electronic banking request being added for Councillor signatories |
|  | **Council noted that the Clerk has been asked to investigate if the wards of Brimpsfield and Caudle Green can be amalgamated. The Clerk has emailed the District Council for initial advice. Cllr Lock gave an update following his discussions with Electoral Services at Cotswold District Council. He has been informed that there are no costs attached, and that the PC could request this course of action, which would be taken to relevant committees at Cotswold District Council. Councillor Parsons will seek the views of residents of Caudle Green and bring back to next meeting** |
|  | **Council received update on Village Hall matters from Chairman of Village Hall Committee**  **Council requests minutes from the Village Hall committee** |
|  | **Council considered outstanding planning matters & make decisions**  **Change of use from microbrewery use only to Jays Timber Limited for use as a Timber and Fencing Yard (Use Class B2) at The Old Haulage Yard 23/00294/FUL**  **Council agreed to object (on a majority decision)**  **Reasons for objecting are**  **Due to traffic volume and size of vehicles is unsustainable specifically as it is close to the Primary school (agreed by a majority decision)**  **Council restated its objection on the over-development of the site (agreed by a majority decision**  **Birdlip PC has made contact and have indicated concerns from residents in Birdlip**  **Request from Birdlip Pc to meet and discuss common items - clerk suggested a working party format to enable discussions and then decisions would be made by full Council**  **Erection of a single storey dwelling at The Coach House 23/01814/FUL**  **Council agreed to make no comment** |
|  | **Council considered updates & decisions relating to** Road Safety Policy Group –  Membership of Road safety working party group agreed as  **Councillors Harriet Saunders and Jane Parson and up to 3 members of the public**  Terms of reference to be drafted by working party group and to be agreed by Council at the next meeting  **It was suggested that the A417 forum may be relevant to the working party group** |
|  | **Council considered updates & decisions relating to** Common Land Management Policy Group-  **Council agreed not to have a Common Land working party group and for Full Council to take the lead on these matters**  Policy attached as adopted by Council September 2020- to be ceased  **Cut down/ manage 4 Ash tree on Caudle Green**  **3 estimates requested/updates received - Cllr Parsons- £85 quotation accepted** |
|  | Council noted the recent passing of David Lonsdale, who died on 5th July and who was a Brimpsfield Parish Councillor for 16 years and a Chairman for the latter 8 years of that time, stepping down in 2015. Council minuted its condolences. |
|  | **Council considered request from member of the public to increase the height of the bank on the common land at Caudle green, noting discussions with Highways have taken place. (see attached). The residents are prepared to apply for any relevant planning permissions and to pay for all costs. Council was reminded of the concerns of the other residents when stones had previously been placed. There has been no response received by the Parish Council from the resident’s consultation and therefore could not demonstrate support or objection to the proposal and it was considered if the status quo should remain. Concern was raised on the appropriation of verges by other residents within the locality. It was felt that the Council prefer to keep the status quo as a general principal on verges and especially as this is common land, Council did not feel able to support this request on the evidence provided. (Clerk to email)** |
|  | **Council noted updates on A417 missing link**  This [Link](https://we.tl/t-BEIyyuH63c)  will take you to WeTransfer website  This platform allows all stakeholder, residents and customers to have their say, or keep up to date with the project.  The link for Commonplace is <https://a417missinglink.commonplace.is/>  The next on-line meeting is booked in for Wednesday 2 August at 10:00am. |
|  | **Council considered updates/ decisions relating to Highway matters**  **War memorial wall correspondence. It was noted that the volunteers are anticipating repair works to be completed in August**  **Sharp left bend sign near Highfield has been knocked down and is hidden by hedgerow growth. Cllr Lock has informed Highways that it has been reported at least 3 times. It has been referred onto the street lighting team. New enquiry reference number 114424470. It is now on Highways web reference site.**  **Speed issues have been raised by residents at Climperwell entrance to the village (agenda item)**  **Bridlepath 11 may be effected by scaffolding on adjoining land (building work)** |
|  | **Council confirmed that its next meeting scheduled for the 19th September 2023 at 7.30pm**  **Agenda item Registration of Brimpsfield Common Land (invited speaker)**  **General Power of Competency adoption (next agenda)**  **Meeting closed at 21.19** |

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|  | Y TO D income/ expenditure 31/3/23 | budget 2023/24 |
| **INCOME** |  |  |
| Precept | 6640 | 7000.00 |
| Interest | 6 |  |
| VAT refund | 0 |  |
| Wayleave | 0 |  |
| other | 0 |  |
| **TOTAL INCOME** | 6646 |  |
| **EXPENDITURE** |  |  |
| Clerks Salary | 3303 | 3303 |
| Admin / Expenses | 415 | 360 |
| Payroll Mgmt | 153 | 150 |
| Insurance | 447 | 450 |
| Audit | 0 | 120 |
| Grass cutting Brimpsfield | 380 | 500 |
| Grass cutting Caudle Green | 910 | 1000 |
| Mtg Room hire | 0 | 200 |
| Subs | 74 | 80 |
| Training | 0 |  |
| legal/Specialist Advice | 0 | 150 |
| Maintenance & repairs | 60 | 800 |
| Grants / Donations | 0 | 200 |
| FROM RESERVES | 0 |  |
| Equip & Assets | 0 | 200 |
| Web- site | 221 | 180 |
| Sect 137 | 0 |  |
| Village hall Grant | 0 | 300 |
| election costs 50% |  | 2107 |
| **EXPENDITURE TOTALS** | **5962** | **10100** |
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| --- | --- | --- | --- |
| reserves brought forward |  |  | 7645 |
| general reserves |  |  | 264 |
| earmarked DEFIB grant |  |  | 625 |
| earmarked equipment |  |  | 2440 |
| contingency fund |  |  | 5000 |
| at year end bank balance |  |  | 8329 |

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| expenses |  | 01/07/2023 |
| mileage |  | 9.90 |
| printing |  | 4.00 |
| postage |  | 6.00 |
| Wfh balance |  | 20.74 |
|  |  | 40.64 |