

**MINUTES OF THE BOARD OF DIRECTORS MEETING  
BRAEBURN VALLEY WEST CIVIC ASSOCIATION, INC.  
March 9, 2017  
10502 ½ Plainfield, Houston, Texas**

---

**CALL TO ORDER AND ADOPT AGENDA**

A quorum having been established, Ms. Dollahan called the meeting to order at 7:00p.m. Board members in attendance were Karen Dollahan, President, Pat Dorsey, Vice President, Rodney Clements, Treasurer, Angel Morin, Secretary, Jennifer Dewhurst, Director and Sally Bercu, Director. Also in attendance, Ry Reid, PCAM, CMCA, AMS representing Sterling ASI.

Absent: Claudia Hernandez, Director.

The Board reviewed the agenda and Mr. Morin made a motion to approve the agenda as presented and Mr. Clements second and the Board approved.

**CONSTABLE REPORT**

There was no February Constable Report.

**MINUTES REVIEW**

The Board reviewed the February 9, 2017 minutes as presented. Mr. Clements made a motion to approve the minutes as presented, Ms. Bercue second and the Board approved the minutes.

**FINANCIAL REVIEW**

The Board reviewed the February 2017 Financials.

**COMMITTEES**

ARC Committee

Ms. Bercue explained what the ACC Committee does. Resident asked if all residents needed to submit an ACC and Ms. Bercue stated that as long as they belonged to Braeburn Valley West all resident need to submit an ACC.

Safety Committee

Mr. Bercue announced that Sgt Meek has been out with a broken leg. Mr. Bercue stated he was concerned that crime around Braeburn Valley West was increasing slowly.

Deed Violation Committee

Mr. Reid advised there would be more concentration on sending letters to residents to maintain their lawns.

Newsletter

Ms. Dewhurst stated the April Newsletter should be ready shortly.

**OLD BUSINESS**

Speed Humps

No report.

A/C Unit Fence

Awaiting two more proposals.

Pool Chair Lift

The Board discussed the difference between the stationary lift and the portable lift. Mr. Reid informed the Board the portable lift would not fit through the meeting room door to be stored during off season. The stationary lift would be able to fit through the door but it would take two people to remove and replace the lift. The Board asked Mr. Reid to ask Trident if they would be able to install the stationary lift chair. Then depending on cost the Board would make a decision at the April meeting.

**NEW BUSINESS**

Tooley Alley Way

The Board previously submitted a request to the Council District Service fund for money to have the alley way repaired. The request was denied as the City stated the alley way does not belong to the City of Houston.

Wi-Fi App

The Board requested Sterling contact On Site and asks they provide the app for the cameras and the Wi-Fi Password.

Willow Water Hole Donation

Ms. Dollahan made a motion to donate \$250.00 to the Willow Water Hole and Ms. Dewhurst second and the Board approved.

HPD Storefront Donation

Mr. Clements made a motion to donate \$500.00 to the HPD Storefront and Ms. Dewhurst second and the Board approved.

Officer Cortez Donation

Mr. Clements made a motion to provide a \$100.00 gift card to Officer Cortez's family and Ms. Bercue second and the Board approved.

**EXECUTIVE SESSION**

The Board convened into executive session at 7:45pm.

The Board reviewed the Attorney Status Report with no action to be taken.

The Board reviewed the Delinquency Report and no action was needed.

The Board reviewed the Compliance Report. No action was needed.

At 8:04 the Board adjourned from Executive Session and entered into General Business.

The next Board Meeting will April 13, 2017, 7:00pm at 10502 ½ Plainfield, Houston Texas.

With no further business to come before the Board, Ms. Bercu moved that the meeting be properly adjourned at 8:04pm; with Ms. Dewhurst second and the motion passed unanimously.

---

Angel Morin, Secretary