

SLIM FIXIN'S Tips for Moving in to a New Apartment - Checklist

Bathrooms

- Is the shower in working condition? Also, if you are not sure, ask the property manager how the cold/hot water combination works and how to turn the shower on vs. the bath. (You will need to purchase your own shower curtain.)
- Is there mold on tiles anywhere in the bathroom (particularly the shower)?
- Is the sink enamel scratched or chipped?
- Flush the toilet and listen for any leaking sounds or other problems.
- Is there moisture or water leaking on the floor around the toilet?
- Are there any leaks in the water pipe below the sink? Be sure to check in the cabinet under the sink.
- Are faucets in working condition? Are there any leaks?

Bedrooms

- Are any shelves broken? Are any clothes hanger poles in the closets broken?
- Are there any mold or mildew odors in the closets?

Interior items (applies to all rooms)

- Is there cracked plaster on any of the walls or ceilings? (*Walls are rarely made of concrete, but rather of drywall or plaster and therefore crack easily with settling of the building.*)
- Are any of the lighting fixtures broken? Lighting is usually provided only in the kitchen and hallway. You will need to bring your own lighting for the bedroom, living room and dining room, such as table and floor lamps.
- Are the carpets dirty and/or worn?
- Are there any torn draperies or broken blinds?
- If there are any ceiling fans, are they in working condition?
- Are the electrical outlets in working condition?
- Are there any roach or mouse droppings in closets or elsewhere?

Kitchen appliances

- Do all the switches and burners work on the stove?
- Are there any leaks in the gas line for the stove?
- Inspect the refrigerator, heater, air conditioner, dishwasher, garbage disposal (*in the kitchen sink; there will be an electric switch to turn it on*), and faucets and make sure all are in working condition.
- Are there any mouse or roach droppings in the kitchen cabinets or elsewhere?

Security

- Are the doors leading to the outside sturdy? Is there any evidence of attempted break-ins?
- Do the deadbolts work properly? Are they loose at all? Are you allowed to install additional deadbolts on your own?
- Do the windows close and lock properly? Are there any obvious leaks that can cause cold air to come in or go out?
- Is all exterior lighting working?
- Is there a security code needed to get into the apartment or into the complex? If so, make sure to get those codes and remote controls, if any.

Tenant

Date

Landlord

Date